

**Key Indicator - 2.3 Teaching - Learning Process****2.3.3 Preparation and adherence of Academic Calendar and Teaching plans by the institution.****Department Plan**

Departmental discussions serve as a great way to align everyone within the department, ensuring everyone is on the same page regarding goals, plans, and collaborations. Discussing semester objectives, departmental plans, Memorandums of Understanding, internships, and other activities can help foster transparency, collaboration, and a sense of shared purpose among department members. It's essential for effective communication and coordination within an academic institution.

<b>SAMPLE PROOFS</b>	
<b>DEPARTMENT PLAN</b>	
2023-2024	<a href="#">CLICK HERE</a>
2022-2023	<a href="#">CLICK HERE</a>
2021-2022	<a href="#">CLICK HERE</a>
2020-2021	<a href="#">CLICK HERE</a>
2019-2020	<a href="#">CLICK HERE</a>
<b>MINUTES OF ACADEMIC STAFF COUNCIL MEETING</b>	
2023-2024	<a href="#">CLICK HERE</a>
2022-2023	<a href="#">CLICK HERE</a>
2021-2022	<a href="#">CLICK HERE</a>
2020-2021	<a href="#">CLICK HERE</a>
2019-2020	<a href="#">CLICK HERE</a>
<b>HOD MINUTES OF MEETING</b>	
2023-2024	<a href="#">CLICK HERE</a>
2022-2023	<a href="#">CLICK HERE</a>
2021-2022	<a href="#">CLICK HERE</a>
2020-2021	<a href="#">CLICK HERE</a>
2019-2020	<a href="#">CLICK HERE</a>



**DEPARTMENT PLAN 2023-2024**

**DEPARTMENT OF BUSINESS ADMINISTRATION**

Cauvery College for Women (Autonomous)

Department of Business Administration

Department Plan 2023-2024

S.No.	Event	Proposed Date	Audience
1	Management Development Programme (MDP)	1 <sup>st</sup> Week of July 2023	I BBA, II BBA & III BBA
2	Skill Enhancement Programme	4 <sup>th</sup> Week of July 2023	II BBA & III BBA
3	Capacity Building Programme	2 <sup>nd</sup> Week of August 2023	III BBA
4	Career Guidance and Interview Skills	4 <sup>th</sup> Week of August 2023	III BBA
5	National Seminar	2 <sup>nd</sup> Week of September 2023	I BBA, II BBA & III BBA
6	Innovation and Entrepreneurship Development Programme	4 <sup>th</sup> Week of September 2023	III BBA
7	National Productivity Day Quiz	2 <sup>nd</sup> Week of Feb 2024	I BBA, II BBA & III BBA
8	National Fire service day Quiz	1 <sup>st</sup> week of March 2024	I BBA, II BBA & III BBA

*[Signature]*  
Signature of HOD

*[Signature]*  
Signature of Dean of Arts

*[Signature]*  
Signature of Principal



Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018,  
Tamilnadu.



**CRITERION II****DEPARTMENTAL PLAN****PG & RESEARCH DEPARTMENT OF COMMERCE****Cauvery College for Women (Autonomous), Trichy -18.****PG & Research Department of Commerce****Department Plan 2023 - 2024**

S.No.	Event	Proposed Date	Audience
1	Authenticity of Research Journal	1 <sup>st</sup> week of July	Both UG & PG Students
2	Career Guidance Programme	3 <sup>rd</sup> week of July	III UG & II PG Students
3	Skill Enhancement Programme on GST	2 <sup>nd</sup> week of August	Both UG & PG Students
4	Skill Enhancement Programme on Digital Marketing	4 <sup>th</sup> week of August	Both UG & PG Students
5	Skill Enhancement Programme on Intellectual Property Rights	2 <sup>nd</sup> week of September	Both UG & PG Students
6	Skill Enhancement Programme on Investor Awareness	4 <sup>th</sup> week of September	Both UG & PG Students
7	Inter Collegiate Elocution Contest	1 <sup>st</sup> week of October	Both UG & PG Students
8	Skill Enhancement Programme on CPR – AED hands on workshop	2 <sup>nd</sup> week of October	Both UG & PG Students
9	Business Quiz	3 <sup>rd</sup> week of October	Both UG & PG Students
10	Workshop for Commerce Mavericks	1 <sup>st</sup> Week of December 2022	Both UG & PG Students
11	Corporate Governance	3 <sup>rd</sup> Week of December 2022	Both UG & PG Students
12	International Seminar	1 <sup>st</sup> week of January	Both UG & PG Students
13	Intra Departmental Quiz	4 <sup>th</sup> week of January	Both UG & PG Students
14	Entrepreneurial Development	2 <sup>nd</sup> week of February	Both UG & PG Students
15	Career Planning	1 <sup>st</sup> week of March	Both UG & PG Students
16	Alumnae Meeting	3 <sup>rd</sup> week of March	III UG & II PG Students

*N. Sanki*  
Signature of the HOD

HEAD  
DEPARTMENT OF COMMERCE  
CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)  
TIRUCHIRAPPALLI - 18.

*N. Sanki*  
Signature of the Dean of Arts

DEAN OF ARTS  
CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)  
ANNAMALAI NAGAR  
TIRUCHIRAPPALLI - 620 018  
TAMILNADU

*V. Jalle*  
Signature of the Principal

Principal  
Cauvery College For Women (Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018,  
Tamilnadu.

**DEPARTMENT OF ENGLISH**

**CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY**  
**PG DEPARTMENT OF ENGLISH**  
**DEPARTMENT PLAN 2023 -2024**

S.No	Event	Proposed Date	Beneficiaries
1	A Foundation English Course (Inauguration)	2 <sup>nd</sup> week of June	All I Year UG students
2	Deeksharambh -Student Induction Programme	3 <sup>rd</sup> week of June	All I Year UG students
3	Deeksharambh (Valediction)	4 <sup>th</sup> week of June	All I Year UG students
4	A Foundation English Course (Valediction)	4 <sup>th</sup> week of June	All I Year UG students
5	Talento'23(Inter- Department Talent Hunt) A Capacity Building Program	1 <sup>st</sup> Week of August	All I Year UG students
6	Inter Collegiate Elocution Competition on Campus Ethics Bridging Freedom and Responsibility	2 <sup>nd</sup> week of September	Students from Various College
7	Capacity Development Programme on SET/NET Coaching How to Crack UGC - NET	Last week of September	MA English I & II Year Students
8	Parents Teachers Meet	Last week of September	I BA English
9	A Capacity Building Development Program on A Discourse on Indian and Pakistani Literature	4 <sup>th</sup> Week of September	Both UG & PG English
10	A Capacity Building Development Program on Research Methodology	1 <sup>st</sup> Week of October	Both UG & PG English
11	Triple Fiesta	Last Week of December	All UG & PG Students
12	Book Review	First Week of January	Both UG & PG English
13	English Marathon	Last Week of January	All I UG Students
14	Fez Cau'23	1 <sup>st</sup> week of February	Students from Various College

Signature of the HOD



Principal  
 Cauvery College For Women  
 (Autonomous)  
 Annamalai Nagar  
 Tiruchirappalli - 620 018,  
 Tamilnadu.

Signature of the Principal



**CRITERION II****DEPARTMENTAL PLAN****DEPARTMENT OF CHEMISTRY**

**CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY – 18  
PG AND RESEARCH DEPARTMENT OF CHEMISTRY  
DEPARTMENT PLAN 2023 – 2024**

S. No.	EVENT	PROPOSED DATE	AUDIENCE
1	Unit Test	Last Week of July	II PG, II UG and III UG chemistry
2	Fundamentals of Nanoscience	28-07-2023	All chemistry students
3	Parallels Between Main Group and Transition Metal Clusters	17-08-2023	All chemistry students
4	Phenyl and Soap making for self-help group	18-08-2023	Self-help group
5	CIA I	4 <sup>th</sup> Week of August	All UG and PG chemistry students
6	Nature Bonding in Coordination Complexes	06-10-2023	All chemistry students
7	A Noble Works	06-10-2023	All chemistry students
8	CIA II	2 <sup>nd</sup> Week of October	All UG and PG chemistry students
9	Industrial Visit	24-11-2023	II PG Chemistry students
10	Scope and Career Prospects in Pharmaceutical Chemistry	30-11-2023	All 1 <sup>st</sup> and 3 <sup>rd</sup> UG Chemistry, All II PG Chemistry, All 1 <sup>st</sup> and 3 <sup>rd</sup> Biotechnology
11	Poster Making Competition on World Energy Conservation Day	14-12-2023	All chemistry students
12	Seminar on world energy conservation day	14-12-2023	II PG physics and chemistry; III UG chemistry students
13	Unit Test	1 <sup>st</sup> week of January	All UG and PG chemistry students
14	Quiz competition	4 <sup>th</sup> week of January	All chemistry students
15	Training Program on soap making for non-teaching staff's	1 <sup>st</sup> week of February	Non-teaching staff
16	Awareness Program on innovation and entrepreneurship	2 <sup>nd</sup> week of February	All chemistry students
17	Outreach Program for School Students	2 <sup>nd</sup> week of February	School students
18	CIA I	3 <sup>rd</sup> week of February	All UG and PG chemistry students
19	International conference on materials science	28-02-2024	Participants from other college
20	Exhibition on Science Day	29-02-2024	All chemistry students
21	World Water Day	22-03-2023	All chemistry students
22	CIA II	1 <sup>st</sup> week of April	All UG and PG chemistry students

*P. Smith*  
SIGNATURE OF THE HOD

*P. Sathya*  
SIGNATURE OF THE  
DEAN OF SCIENCE

*V. Sujatha*  
SIGNATURE OF THE



PRINCIPAL  
Cauvery College For Women  
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Tiruchirappalli - 620 018,  
Tamilnadu.

**DEPARTMENT OF COMPUTER APPLICATIONS****CAUVERY COLLEGE FOR WOMEN(AUTONOMOUS), TRICHY – 18.  
DEPARTMENT OF COMPUTER APPLICATIONS  
DEPARTMENT PLAN (2022 – 2023)**

EVENT	PROPOSED DATE	AUDIENCE
FDP on "E-Content Development using ICT Tools for MOOC's"	3 <sup>rd</sup> Week of June	150 (Faculty Members)
Orientation Session for – "Google Career Certificate Scholarship Program"	4 <sup>th</sup> Week of June	550 (College Students)
Capacity Development Programme – "Stepping into the Future with Ambient Intelligence"	1 <sup>st</sup> Week of August	149 (BCA Students)
Inter-Departmental Video Making Competition (In Association with 75 <sup>th</sup> Independence Day)	2 <sup>nd</sup> Week of August	19 (College Students)
Inter-Departmental Invitation Making Competition (In Association with 75 <sup>th</sup> Independence Day)	2 <sup>nd</sup> Week of August	34 (College Students)
Inter-Departmental Logo Making Competition (In Association with 75 <sup>th</sup> Independence Day)	2 <sup>nd</sup> Week of August	31 (College Students)
Skill Training Programme on "Troubleshooting"	3 <sup>rd</sup> Week of August	20 (Technical Faculty)
Extension Activity on "Digital Literacy for Little Ones"	3 <sup>rd</sup> Week of August	36 (School Students)
Skill Enhancement Programme "Strategies to Build A Successful Career"	4 <sup>th</sup> Week of September	179 (BCA Students)
Skill Enhancement Activity "3 Days DIY Crochet Workshop"	1 <sup>st</sup> Week of October	72 (BCA Students)
Discussion on Career Opportunities	3 <sup>rd</sup> Week of November	120 (BCA Students)
Capacity Building Program on Build Your Own Robots	2 <sup>nd</sup> Week of December	179 (CS, CA & IT Students)
International FDP on "Developing a Competitive Grant Proposal"	2 <sup>nd</sup> Week of February	121 (Faculty Members & PG Students)
"Techno Camp" A Capacity Enrichment Programme for School Children	4 <sup>th</sup> Week of February	35 (School Students)
Career Guidance Program "Chase Your Dream"	1 <sup>st</sup> Week of March	261 (CS,CA & IT Students)

**SIGNATURE OF THE HOD****SIGNATURE OF THE DEAN**





DEPARTMENT PLAN 2022-2023

PG & RESEARCH DEPARTMENT OF COMMERCE

Cauvery College for Women (Autonomous), Trichy -18.

PG & Research Department of Commerce

Department Plan 2022 - 2023

S.No.	Event	Proposed Date	Audience
1.	Independence Day week Celebration	2 <sup>nd</sup> week of August 2022	Both UG & PG Students
2.	Career Guidance and Interview Skills	1 <sup>st</sup> Week of September 2022	UG Students
3.	World Ozone Day	3 <sup>rd</sup> Week of September 2022	Students of Cauvery College
4.	International Conference	4 <sup>th</sup> week of September	Both UG & PG Students
5.	Chamber of Commerce	2 <sup>nd</sup> week of October	Intercollegiate Competition
6.	Skill development Programme	2 <sup>nd</sup> week of December 2022	Both UG & PG Students
7.	Interdepartmental Quiz Competition	4 <sup>th</sup> week of January	Both UG & PG Students
8.	Application of Neuroscience to Advertising and Marketing Research	2 <sup>nd</sup> week of February	Both UG & PG Students
9.	Sensitising on Legislations Protection	1 <sup>st</sup> week of March	Both UG & PG Students
10.	Two Day Workshop on Financial Market	4 <sup>th</sup> week of March	PG Students

*N. Sankar*  
Signature of the HOD

*N. Sankar*  
Signature of the Dean of Arts

*V. Vijayaraj*  
Signature of the Principal



Principal  
Cauvery College For Women  
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Tiruchirappalli - 620 018.  
Tamilnadu.

**DEPARTMENT OF COMPUTER APPLICATIONS****CAUVERY COLLEGE FOR WOMEN(AUTONOMOUS), TRICHY – 18.  
DEPARTMENT OF COMPUTER APPLICATIONS  
DEPARTMENT PLAN (2022 – 2023)**

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**SIGNATURE OF THE HOD****SIGNATURE OF THE DEAN**





# CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)

NAAC Accreditation III Cycle : A Grade (CGPA 3.41 out of 4)

Tiruchirappalli - 620018, Tamil Nadu, India

NAAC - Cycle IV SSR

CRITERION II

DEPARTMENTAL PLAN

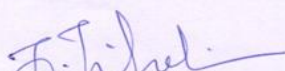
## DEPARTMENT OF BUSINESS ADMINISTRATION

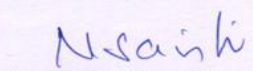
Cauvery College for Women (Autonomous)

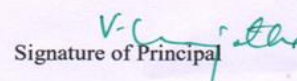
Department of Business Administration

Department Plan 2022-2023

S.No.	Event	Proposed Date	Audience
1	Intellectual Property Rights	1 <sup>st</sup> Week of August 2022	I BBA & II BBA
2	Independence Day Week Celebration	2 <sup>nd</sup> Week of August 2022	I BBA, II BBA & III BBA
3	Capacity Building Programme	1 <sup>st</sup> Week of September 2022	III BBA
4	Career Guidance and Interview Skills	2 <sup>nd</sup> Week of September 2022	III BBA
5	A Two day International Conference	4 <sup>th</sup> Week of September 2022	I BBA, II BBA & III BBA
6	National Seminar	2 <sup>nd</sup> Week of January 2023	From Various Colleges
7	Interdepartmental Quiz Competition	4 <sup>th</sup> Week of February 2023	I BBA, II BBA & III BBA
8	Entrepreneurship Development Programme	1 <sup>st</sup> Week of March 2023	III BBA

  
Signature of HOD

  
Signature of Dean of Arts

  
Signature of Principal



**Principal**  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018,  
Tamilnadu.

Annamalai Nagar, Tiruchirappalli - 620 018, Tamil Nadu, South India.

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**CRITERION II****DEPARTMENTAL PLAN****DEPARTMENT OF BIOTECHNOLOGY****CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)  
DEPARTMENT OF BIOTECHNOLOGY  
DEPARTMENT PLAN 2022-2023**

S. No	EVENT	PROPOSED DATE	AUDIENCE
1.	IPR Awareness Program	Last Week of June	All UG Biotechnology students
2.	Unit Test	Last Week of July	II & III UG Biotechnology
3.	World Nature Conservation Day	28 <sup>th</sup> July	II UG Biotechnology
4.	Capacity Enhancement Programme	1 <sup>st</sup> week of August	All UG Biotechnology students
5.	Skill Enhancement Programme	2 <sup>nd</sup> week of August	All UG Biotechnology students
6.	CIA I	4 <sup>th</sup> week of August	All UG Students
7.	Extension Activity (Production of Bioenzymes)	1 <sup>st</sup> week of September	Outreach Activity for School students
8.	Industrial Visit (Astanga)	2 <sup>nd</sup> week of September	III UG Biotechnology
9.	Industrial Visit (Bioinstrumentation)	2 <sup>nd</sup> week of September	III UG Biotechnology
10.	Enhancing Competitive Skill	3 <sup>rd</sup> week of September	II & III UG Biotechnology
11.	World Ozone Day (Interdepartmental competition)	September 16	Outreach Activity for School students
12.	Zero Emission Day – Intercollegiate Competition	September 21	All UG and PG Students
13.	Workshop on Molecular Docking	Last Week of September	III UG Biotechnology
14.	Skill Development Programme (Mushroom Cultivation)	1 <sup>st</sup> week of October	I & II UG Biotechnology
15.	CIA II	3 <sup>rd</sup> week of October	All UG Students
16.	World Energy Conservation Day Interdepartment competition	December 4	All UG and PG Students
17.	Health and Hygiene (PCOs)	2 <sup>nd</sup> week of December	All UG Biotechnology Students
18.	Workshop on Gene Sequencing	3 <sup>rd</sup> week of December	II & III Biotechnology Students
19.	Unit Test	Last week of December	All UG Biotechnology Students
20.	Career Development Programme	2 <sup>nd</sup> week of January	II & III Biotechnology Students
21.	CIA I	3 <sup>rd</sup> week of February	All UG Students
22.	International Vaccination Day	March 16	Seminar for Non Teaching Staffs
23.	CIA II	1 <sup>st</sup> week of April	All UG Students

SIGNATURE OF THE HOD

**Dr. R. RAMESHWARI, M.Sc., M.Phil., Ph.D., SET**  
ASSISTANT PROFESSOR  
DEPARTMENT OF BIOTECHNOLOGY  
CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)  
TIRUCHIRAPPALLI-620 018.

SIGNATURE OF THE

DEAN OF SCIENCE  
**DEAN OF SCIENCE**  
**CAUVERY COLLEGE FOR WOMEN**  
(AUTONOMOUS)  
ANNAMALAI NAGAR  
TIRUCHIRAPPALLI - 620 018  
TAMILNADU

Principal  
SIGNATURE OF THE PRINCIPAL  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018.  
Tamilnadu.







**PG & RESEARCH DEPARTMENT OF COMPUTER SCIENCE**

**CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)**  
**PG AND RESEARCH DEPARTMENT OF COMPUTER SCIENCE**  
**DEPARTMENT PLAN (2022-2023)**

S.NO	EVENT	PROPOSED DATE	AUDIENCE
1.	Faculty training program	3 <sup>rd</sup> week of June	Teaching Faculty
2.	Student Orientation Programme	4 <sup>th</sup> week of June	Final Year Students
3.	Extension Activity	2 <sup>nd</sup> week to 3 <sup>rd</sup> week of August	School Students
4.	Capacity Building Programme	2 <sup>nd</sup> week of August	Both UG & PG Computer Science & Cognitive Systems Students
5.	Inter - Departmental Competition	3 <sup>rd</sup> week of August	UG & PG Students
6.	Skill Training Programme	4 <sup>th</sup> week of August	Technical Faculty
7.	Skill Enhancement Programme	3 <sup>rd</sup> week of September	Final Year UG & PG Computer Science Students
8.	Student Orientation Programme	4 <sup>th</sup> week of September	I & II B Sc C Sc with Cognitive Systems Students
9.	Workshop	Last week of September	II Year Computer Science & Cognitive Systems Students
10.	Seminar	Last week of November	II Year UG & PG Computer Science Students
11.	Workshop	2 <sup>nd</sup> week of December	Final Year Students
12.	Unit Test	3 <sup>rd</sup> week of December	Both UG & PG Computer Science Students



# CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)

NAAC Accreditation III Cycle : A Grade (CGPA 3.41 out of 4)

Tiruchirappalli - 620018, Tamil Nadu, India

NAAC - Cycle IV SSR

## CRITERION II

## DEPARTMENTAL PLAN

13.	Inter - Departmental Quiz Competition	3 <sup>rd</sup> week of February	All UG & PG Students
14.	Competency Enhancement Programme	4 <sup>th</sup> week of February	Final Year UG & PG Computer Science Students
15.	Extension Activity	15 days During March	School Students
16.	Career Development Programme	1 <sup>st</sup> week of March	Final Year Students
17.	Professional Development Program	2 <sup>nd</sup> week of March	Final Year UG Computer Science Students
18.	Seminar	2 <sup>nd</sup> week of March	I & II B.Sc C.Sc with Cognitive Systems Students
19.	Capacity Building Program	3 <sup>rd</sup> week of March	Final Year UG Computer Science Students
20.	Intra-Departmental Quiz Competition	3 <sup>rd</sup> week of March	Both UG & PG Computer Science Students
21.	Exhibition 2023	4 <sup>th</sup> week of March	Both UG & PG Final Year Computer Science Students
22.	Hands on Training	4 <sup>th</sup> week of March	Selected number of Students from other departments

SIGNATURE OF THE HOD

HEAD OF THE DEPARTMENT  
Dept. of Computer Science  
Cauvery College for Women (Autonomous)  
Trichy - 620 018.

SIGNATURE OF THE DEAN

DEAN OF SCIENCE  
CAUVERY COLLEGE FOR WC  
(AUTONOMOUS)  
ANNAMALAI NAGAR  
TIRUCHIRAPPALLI - 620 018  
TAMILNADU



V.   
Principal  
Cauvery College for Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018.  
Tamilnadu.

Annamalai Nagar, Tiruchirappalli - 620 018, Tamil Nadu, South India.

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Email : [principal@cauverycollege.ac.in](mailto:principal@cauverycollege.ac.in) , [cauverycollege\\_try@rediffmail.com](mailto:cauverycollege_try@rediffmail.com)



**CRITERION II****DEPARTMENTAL PLAN****DEPARTMENT OF ENGLISH**

**Cauvery College for Women (Autonomous), Trichy**  
**PG Department of English**  
**Department Plan – 2022 – 2023**

S. No.	Event	Proposed Date	Beneficiaries
1	Inauguration of Foundation English Course	2 <sup>nd</sup> Week of July	All I Year UG Students
2	Dheeksharambh Student Induction Programme (SIP)	2 <sup>nd</sup> Week of July	All I Year UG Students
3	Foundation English Course – Valediction	4 <sup>th</sup> Week of July	All I Year UG Students
4	Talento'22 (Inter – Department Talent Hunt) - Creative Writing, Debate, Spelling Test, Poetry Writing & Elocution	1 <sup>st</sup> Week of September	All I Year UG Students
5	Quiz Programme	1 <sup>st</sup> Week of September	All I Year UG Students
6	A Capacity Development Programme on Book Review (A Session cum Competition)	4 <sup>th</sup> Week of September	BA English & MA English Students
7	Parent Teacher's Meet	1 <sup>st</sup> Week of October	BA English & MA English Students
8	Triple Fiesta	4 <sup>th</sup> Week of December	All Students
9	English Marathon 2023	3 <sup>rd</sup> Week of January	All I & II Year UG Students
10	Handwriting Day	3 <sup>rd</sup> Week of January	BA English & MA English Students
11	Street Children's Day	4 <sup>th</sup> Week of January	BA English & MA English Students
12	Intra -Departmental Quiz Competition	4 <sup>th</sup> Week of February	BA English & MA English Students
13	FEZ' CAU - 2023	1 <sup>st</sup> Week of March	Students from other Colleges
14	English For Career Opportunities	2 <sup>nd</sup> Week of March	B.A English and BSW Students
15	Skill Enhancement Programme on Content Writing (Session cum Workshop)	3 <sup>rd</sup> Week of March	III BA English A & B, I & II MA English

Signature of the HoD



Signature of the Principal

**Principal**  
**Cauvery College For Women**  
**(Autonomous)**  
**Annamalai Nagar,**  
**Tiruchirappalli - 620 018.**  
**Tamilnadu.**

**PG & RESEARCH DEPARTMENT OF SOCIAL WORK**

**CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY -620018**  
**PG & RESEARCH DEPARTMENT OF SOCIAL WORK**  
**DEPARTMENT PLAN 2022-2023**

S.No.	EVENT	PROPOSED DATE	AUDIENCE
1.	Induction Programme	15.07.2022	All UG Students
2.	Skill Enhancement for Budding Social Workers	19.07.2022	All UG & PG Students
3.	"Step Up Breast Feeding :Educate and Support	01.08.222 – 07.08.2022	All UG & PG Students
4.	Importance of breastfeeding Commemoration of World Breastfeeding week	04.08.2022	All UG & PG Students
5.	Gender Equality in Independent India	10.08.2022	Govt.Middle School, Kolarpatti Kunnathur Panchayath, Viralimalai
6.	Detection of BMI	10.08.2022	All I Year UG Students
7.	"Say No To Drugs"-Drug Awareness Programme	17.08.2022	Annai LEA Hr.Sec school, Sevapur, Trichy
8.	Competition on Gender Equality in my View	18.08.2022	SM Higher secondary school
9.	Child Care With Reference to Adoption _A Social Work Perspective	06.09.2022	All UG & PG Students
10.	Celebrating World Girl Child Day	06.09.2022	St Therasa Girls High School, Viralimalai Trichy
11.	World Suicide Prevention Day	16.09.2022	All UG & PG Students
12.	"Shape your Mind to Shape your Future"	16.09.2022	All UG Students
13.	Prevention of Breast Cancer	20.09.2022	St. Joseph Higher Secondary School, Nagamangalam, Trichy
14.	Care of Antenatal Mothers	20.09.2022	Janet Nursing Home
15.	Cancer & its consequences	20.09.2022	Muthumarriamman Temple, Kuppangulam, Marakadai, Trichy
16.	Awareness on Breast Cancer	23.9.2022	Government Adi-Dravidar Welfare Girls Hr. Sec. School, Pappakurichi, Tiruchirappalli
17.	"Gender Sensitization	24.09.2022	All Social Work and English Students
18.	"ROUTE TO SUCCESS"	27.09.2022	All Social Work and





# CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)

NAAC Accreditation III Cycle : A Grade (CGPA 3.41 out of 4)

Tiruchirappalli - 620018, Tamil Nadu, India

NAAC - Cycle IV SSR

## CRITERION II

## DEPARTMENTAL PLAN

			BBA Students
19.	World Mental Health Day -Colour Psychology	08.10.2022	All UG & PG Students
20.	Awareness Programme on Mental Health	10.10.2022	All UG & PG Students
21.	Faculty Awareness Programme on "LIFE BEYOND BREAST CANCER"	17.10.2022	All Teaching Faculty
22.	"KNOW YOUR CONSTITUTION"	30-.11.2022	All UG final years
23.	Transnational Human Trafficking and HIV/AIDS	02.12.2022	All UG & PG Students
24.	Sensitization Workshop ON POSH Act	03.12.2022	All faculty members
25.	Keep the mind Healthy	03.12.2022	All UG final Years
26.	International Day for Elimination of violence against Women".	09.12.2022	Students from different departments
27.	World Human Rights Day	10.12.2022	All Students and Teachers
28.	"Legislations for Women"	13.12.2022	All UG & PG Students
29.	'Instilling and Safety and Security in Workplace and Home'	17.12.2022	All UG students
30.	The Voice of the Homeless'	06.01.2023	All UG & PG Students
31.	National Girl Child Day	25.01.2023	All UG & PG Students
32.	Awareness on Basic Concepts of Gender	03.02.2023	All UG final years
33.	Awareness Programme on Gender and Society	03.02.2023	All UG final years
34.	Awareness Programme on Gender based Violence against Women	03.02.2023	All UG final years
35.	Gender based Violence against Elderly	03.02.2023	All UG final years
36.	Awareness Programme on Reproductive Health and Mental Health	04.02.2023	All UG final years
37.	Programme on Gender and discrimination	04.02.2023	All UG final years
38.	Programme on Gender-Equity and Equality	04.02.2023	All UG final years
39.	Entrepreneurship Development & Innovation Institute-Tamilnadu	13.02.2023	All UG & PG Students
40.	Eye Screening Camp	02.03.2023-04.03.2023	All First Years
41.	International Conference- Deliberations on Legislations towards Women and Children (DLWC'23	06.03.2023-07.03.2023	Participants from Different parts of the World

*Dr. G. Mettilda Buvaneshwari*  
Signature of the HOD

**DR. G. METTILDA BUVANESHWARI**  
HEAD, DEPARTMENT OF SOCIAL WORKS  
CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS),  
TRICHIRAPPALLI - 620 018.

*V. Vijalaxhi*  
Signature of the Principal  
**Principal**  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018.  
Tamilnadu.

*N. Sunil*  
Signature of Dean of Arts  
DEAN OF ARTS  
CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)  
ANNAMALAI NAGAR  
TIRUCHIRAPPALLI - 620 018  
TAMILNADU



**CRITERION II****DEPARTMENTAL PLAN****DEPARTMENT OF MICROBIOLOGY**

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18

PG AND RESEARCH DEPARTMENT OF MICROBIOLOGY

DEPARTMENT PLAN (2022-2023)

S.NO	EVENT	PROPOSED DATE	AUDIENCE
1.	Industrial Visit to National Institute of food Technology Entrepreneurship and Management, Thanjavur- 613005	2 <sup>nd</sup> Week of August, 2022	III UG & II PG Microbiology
2.	Awareness Program on "Lead a Healthy Life- Nutritional"	2 <sup>nd</sup> Week of August, 2022	Govt. School, Kulamani
3.	One Day Virtual FDP on Skill Enhancement	4 <sup>th</sup> Week of August, 2022	All teaching faculty of Cauvery College for Women
4.	World Ozone Day	2 <sup>nd</sup> Week of September, 2022	All arts and science UG students
5.	International Microorganism Day	2 <sup>nd</sup> Week of September, 2022	I & II PG Microbiology
6.	Capacity Development Program on "Entrepreneurship Development in Life Science"	4 <sup>th</sup> Week of September, 2022	All Microbiology Students
7.	Gandhi Jayanthi	1 <sup>st</sup> Week of October, 2022	All arts and science UG students
8.	Youth Awakening Day	3 <sup>rd</sup> Week of October	All arts and science UG students
9.	National Cancer Awareness Day	2 <sup>nd</sup> Week of November, 2022	All arts and science UG & PG students
10.	National Integration Day	3 <sup>rd</sup> Week of November, 2022	All arts and science UG & PG students
11.	National Pollution Prevention Day	1 <sup>st</sup> Week of December, 2022	III UG Microbiology students
12.	Cancer Awareness Program	1 <sup>st</sup> Week of February, 2023	All Microbiology Students
13.	Online Quiz - National Cancer Awareness Day	1 <sup>st</sup> Week of February, 2023	All arts and science UG & PG students
14.	Industrial Visit - National Research of Centre for Banana, Thogaimalai, Tamil Nadu - 620102	5 <sup>th</sup> Week of February, 2023	II UG & I PG Microbiology Students
15.	Online Quiz - National Science Day	5 <sup>th</sup> Week of February, 2023	All arts and science UG & PG students
16.	One Day Skill Enhancement Program on Microbes in Modern Farming	2 <sup>nd</sup> Week of March 2023	All Microbiology Students

B. Prasad  
08/11/23

Senthil Prasad  
10/11/23  
DEAN OF SCIENCE  
CAUVERY COLLEGE FOR W. (A)  
(AUTONOMOUS)  
ANNAMALAI NAGAR  
TIRUCHIRAPPALLI - 620 018  
TAMILNADU





**DEPARTMENT OF INFORMATION TECHNOLOGY**

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), Trichy-18

Department of Information Technology

Department Plan 2022-2023

Topic	Proposed Date	Audience
ICT Tools for MOOCs	2 <sup>nd</sup> week of June	Teaching Faculty
Unit Test 1	2 <sup>nd</sup> week of July	All UG
Online Career Certificate Programme	2 <sup>nd</sup> week of August	I, II I.T & III I.T
Workshop	3 <sup>rd</sup> week of August	I, II I.T & III I.T
Data Analytics	3 <sup>rd</sup> week of October	III B.Sc It II M.Com
Skill Training Program	Last week of October	Technical Faculty
Career Guidance Program	1 <sup>st</sup> week of Dec	III I.T
Technologies and Placement Opportunities	3 <sup>rd</sup> week of January	III I.T
Hands on Training in Robotics	1 <sup>st</sup> week of Feb	I, II I.T & III I.T

  
Signature of the HOD

  
Signature of the Dean

DEAN OF SCIENCE  
CAUVERY COLLEGE FOR WOMEN  
(AUTONOMOUS)  
ANNAMALAI NAGAR  
TIRUCHIRAPPALLI - 620 018



# CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)

NAAC Accreditation III Cycle : A Grade (CGPA 3.41 out of 4)

Tiruchirappalli - 620018, Tamil Nadu, India

NAAC - Cycle IV SSR

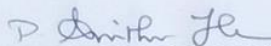
## CRITERION II

## DEPARTMENTAL PLAN

### DEPARTMENT OF CHEMISTRY

#### CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18 PG DEPARTMENT OF CHEMISTRY DEPARTMENT PLAN 2022-2023

S.NO	EVENT	PROPOSED DATE	AUDIENCE
1	Industrial visit	14.7.2022	II M.Sc. Chemistry
2	Srilack paint	26.7.2022	II M.Sc. Chemistry
3	Unit Test-I	27.7.2022	II UG, III UG, II PG I UG and I PG Excepted
4	Building innovation ideas in chemical industry	28.07.2022	All UG and PG Students
5	Two days' workshop on Phenyl making	10.08.2022 11.08.2022	All UG and PG Students
6	Quantum biology and Reminiscence of nature	1 <sup>st</sup> week September	All UG and PG Students
7	Hands on training on soap marking for programmers	2 <sup>nd</sup> week of September	Computer Programmers of CCW
8	Model practical Labs	2 <sup>nd</sup> week of September	All UG and PG Students
9	Health and Hygiene	2 <sup>nd</sup> week of September	All UG and PG Students
10	Carrier Development Programme	3 <sup>rd</sup> week of September	All UG and PG Students
11	Skill Development Programme on Matlab	4 <sup>th</sup> week of September	Chemistry Faculty Members
12	Skill development Programme for lab Technician	4 <sup>th</sup> week of September	Lab Technicians
13	National Nanotechnology day	2 <sup>nd</sup> week of October	III UG, II and I PG
14	Hands on Training on Kajal and lip balm, organic kajal, room freshener, herbal cough syrup	2 <sup>nd</sup> week of October	Faculty members of CCW
15	End Semester Practical Examination begins on	21.9.2022	All UG and PG Students
16	National Chemistry Week	16.10.2022 to 22.10.2022	All UG and PG Students
17	National Periodic Table Day	07.02.2023	All UG and PG Students
18	World Water Day	22.3.2023	All UG and PG Students

  
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SIGNATURE OF THE DEAN





Principal  
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Annamalai Nagar,  
Tiruchirappalli - 620 018,  
Tamilnadu.

Annamalai Nagar, Tiruchirappalli - 620 018, Tamil Nadu, South India.

Website : [cauverycollege.ac.in](http://cauverycollege.ac.in) Phone : 0431 - 2763939, 2751232 Fax : 0431 - 2751234

Email : [principal@cauverycollege.ac.in](mailto:principal@cauverycollege.ac.in) , [cauverycollege\\_try@rediffmail.com](mailto:cauverycollege_try@rediffmail.com)



**PG AND RESEARCH DEPARTMENT OF MATHEMATICS**

**CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)**  
**PG AND RESEARCH DEPARTMENT OF MATHEMATICS**  
**DEPARTMENT PLAN 2022-2023**

S.No.	EVENT	PROPOSED DATE	AUDIENCE
1	Genesis and Development of Mathematics	Last Week of July	I & II Msc., Mathematics
2	Unit test	Last Week of July	Both UG & PG- Mathematics I UG & I PG - Exempted
3	Health & Hygiene	1 <sup>st</sup> week of August	UG -Mathematics
4	Workshop on R-Programming	2 <sup>nd</sup> week of August	UG -Mathematics
5	Fascinating Properties on Numbers	3 <sup>rd</sup> week of August	I & II Msc., Mathematics
6	Healthy ways to handle life's stressors	2 <sup>nd</sup> week of August	UG -Mathematics
7	Differential calculus via Commutative Algebra	4 <sup>th</sup> week of August	II B.Sc Mathematics
8	Skill Development	3 <sup>rd</sup> week of September	I & II Msc., Mathematics
9	Graph Theory and its Applications	4 <sup>th</sup> week of September	III B.Sc Mathematics
10	Making simple mind games with Mathematics	3 <sup>rd</sup> week of October	I & II Msc., Mathematics
11	Ramanujam Birthday celebration	4 <sup>th</sup> week of December	Both UG & PG- Mathematics
12	Unit test	Last Week of December	Both UG & PG- Mathematics
13	Enhancing Competitive Skills	4 <sup>th</sup> week of January	I & II Msc., Mathematics
14	Worshop	1 <sup>st</sup> week of February	PG- Mathematics
15	International day of Mathematics	3 <sup>rd</sup> week of March	III Bsc., Mathematics & II Msc., Mathematics

**SIGNATURE OF THE HOD****SIGNATURE OF THE DEAN**


DEAN OF SCIENCE  
**CAUVERY COLLEGE FOR WOMEN**  
 (AUTONOMOUS)  
 ANNAMALAI NAGAR  
 TIRUCHIRAPPALLI - 620 018  
 TAMILNADU


**DEPARTMENT PLAN 2021-2022****DEPARTMENT OF BIOTECHNOLOGY****CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY  
DEPARTMENT OF BIOTECHNOLOGY  
DEPARTMENT PLAN 2021-2022**

S. NO.	EVENT	PROPOSED DATE	AUDIENCE
1	Unit Test	4 <sup>th</sup> week of July	UG Biotechnology
2	Practicum for Budding Scientists	2 <sup>nd</sup> week of August, 2021	UG Students – Biotechnology
3	IPR and its Role in Research and Innovation	3 <sup>rd</sup> week of August, 2021	UG Students – Biotechnology
4	Career Opportunities in Biotechnology	4 <sup>th</sup> week of August, 2021	UG Students – Biotechnology
5	Unit Test	1 <sup>st</sup> week of September	UG Biotechnology
6	Current Issues and Challenges in COVID-19	2 <sup>nd</sup> week of September, 2021	UG Students – Biotechnology
7	Ozone Day Interdepartmental E-Poster Competition on Reduce Depletion of Ozone, Otherwise you will be in the Red Zone	3 <sup>rd</sup> week of September, 2021	All UG Students
8	How to Read Scientific Literature	2 <sup>nd</sup> week of October, 2021	UG Students – Biotechnology
9	Application of Bioinformatics in Molecular Medicine	2 <sup>nd</sup> week of October, 2021	UG Students – Biotechnology
10	International Webinar on Future Prospects in Cell and Molecular Biology	2 <sup>nd</sup> week of November, 2021	UG, PG, Research Scholars and Faculties from all the Institutions

  
Signature of HOD

**Dr. R. RAMESHWARI, M.Sc., M.Phil., Ph.D., SEZ**  
ASSISTANT PROFESSOR  
DEPARTMENT OF BIOTECHNOLOGY  
CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)  
TIRUCHIRAPPALLI-620 018.

  
Signature of Dean  
**DEAN OF SCIENCE**  
**CAUVERY COLLEGE FOR WOMEN**  
**(AUTONOMOUS)**  
**ANNAMALAI NAGAR**  
**TIRUCHIRAPPALLI - 620 018**  
**TAMILNADU**

  
Signature of Principal  
Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018,  
Tamilnadu.







PG AND RESEARCH DEPARTMENT OF MATHEMATICS

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)  
PG AND RESEARCH DEPARTMENT OF MATHEMATICS  
DEPARTMENT PLAN 2021-2022

S.No.	EVENT	PROPOSED DATE	AUDIENCE
1	Development of Applied Mathematics	Last Week of July	I & II Msc., Mathematics
2	Stress Management	1 <sup>st</sup> week of August	UG –Mathematics
3	R for Statistics	2 <sup>nd</sup> week of August	UG –Mathematics
4	Calculus with R	2 <sup>nd</sup> week of August	I & II Msc., Mathematics
5	Importance of Health and Hygiene	4 <sup>th</sup> week of August	UG –Mathematics
6	Awake to Discuss about Negative Impact of Technology in Students	3 <sup>rd</sup> week of September	II B.Sc Mathematics
7	Skill Development	4 <sup>th</sup> week of September	I & II Msc., Mathematics
8	Graph Theory and its Applications	3 <sup>rd</sup> week of October	III B.Sc Mathematics
9	Unit Test	Last Week of December	Both UG & PG- Mathematics
10	Making simple mind games with Mathematics	4 <sup>th</sup> week of January	Both UG & PG- Mathematics
11	Sequence Alignment using Graph Theory and Binary Strings	3 <sup>rd</sup> week of March	I & II Msc., Mathematics



*S. P. [Signature]*  
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*V. [Signature]*  
SIGNATURE OF THE PRINCIPAL  
Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018,  
Tamilnadu.



CRITERION II

DEPARTMENTAL PLAN

PG & RESEARCH DEPARTMENT OF COMPUTER SCIENCE

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)  
PG AND RESEARCH DEPARTMENT OF COMPUTER SCIENCE  
DEPARTMENT PLAN 2021 – 2022

S.No	Event	Proposed Date	Audience
1	FDP on Research Proposal Writing	2 <sup>nd</sup> Week of June	Teaching Staff
2	FDP on Writing Articals	2 <sup>nd</sup> Week of June	Teaching Staff
3	Unit Test	3 <sup>rd</sup> Week of July	Both UG & PG Computer Science I UG & PG Exempted
4	Seminar on Latest Trends	2 <sup>nd</sup> Week of August	Both UG & PG Computer Science
5	Extension Activity	Last Week of September	School Students
6	Skill Development	2 <sup>nd</sup> Week of October	UG Computer Science
7	Seminar on Latest Technology	3 <sup>rd</sup> Week of October	III B.Sc C.Sc, II B.Sc C.Sc & II M.Sc C.Sc
8	Workshop	Last Week of October	III B.Sc C.Sc & I M.Sc C.Sc
9	Student Orientation Programme	1 <sup>st</sup> Week of November	I B.Sc C.Sc with Cognitive Systems
10	Workshop on Android Studio	1 <sup>st</sup> Week of February	Final Year Students
11	Unit Test	2 <sup>nd</sup> Week of February	Both UG & PG Computer Science
12	Workshop on Cisco Packet Tracer Analyser	2 <sup>nd</sup> Week of February	I B.Sc C.Sc with Cognitive Systems
13	Intra – Departmental Competition	4 <sup>th</sup> Week of February	UG Computer Science
14	Workshop on Competitive Skills	4 <sup>th</sup> Week of March	UG Computer Science

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SIGNATURE OF THE DEAN

*V. Vijayar*  
Principal  
Cauvery College For Women  
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Tiruchirappalli - 620 018,  
Tamilnadu.

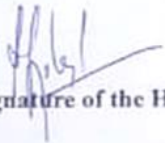




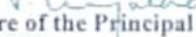
**CRITERION II****DEPARTMENTAL PLAN****DEPARTMENT OF ENGLISH**

**Cauvery College for Women (Autonomous), Trichy**  
**PG Department of English**  
**Department Plan – 2021 – 2022**

S. No.	Event	Proposed Date	Beneficiaries
1	Faculty Development Program: Integrating Classroom Practice and Research	2 <sup>nd</sup> Week of June	Faculty from the Department of English
2	An Interdepartmental Competition on Poetry Writing	2 <sup>nd</sup> Week of August	All Students
3	A Webinar on Towards Understanding of Literary Theories	4 <sup>th</sup> Week of August	MA English Students
4	Deeksharambh – Student Induction Programme	2 <sup>nd</sup> Week of September	All I Year UG Students
5	One week Foundation English Course	3 <sup>rd</sup> Week of September	All I Year UG Students
6	Subject Expert Lecture on Asian Literature in English	1 <sup>st</sup> Week of October	MA English Students
7	International Day of Girl Child 2021	2 <sup>nd</sup> Week of October	BA English & MA English Students
8	The Fantasy World of Social Media	3 <sup>rd</sup> Week of October	BA English & BSW Students
9	Parents Teachers Meet – I UG, I PG, II PG	4 <sup>th</sup> Week of October	BA English & MA English Students
10	Talent Hunt'21 – An Interdepartmental Competition on Elocution (UG) Talent Hunt'21 – An Interdepartmental Competition on Short Story Writing (PG)	4 <sup>th</sup> Week of November	All UG Students
11	Triple Fiesta	3 <sup>rd</sup> Week of December	All Students
12	Mind Training: Job Interview Skills to Succeed	4 <sup>th</sup> Week of January	III UG Students
13	"Swim with the Tide"	4 <sup>th</sup> Week of February	BA English & BSW Students
14	Interview Skills to Succeed 2.0	1 <sup>st</sup> Week of March	III UG Students
15	Literary Theories	2 <sup>nd</sup> Week of March	MA English Students
16	NET / SET Preparatory Session on Important Literary Movements	3 <sup>rd</sup> Week of March	MA English Students
17	NET / SET Preparatory Session on Diasporic Literature	4 <sup>th</sup> Week of March	MA English Students

  
Signature of the HoD



  
Signature of the Principal

Principal  
Cauvery College For Women  
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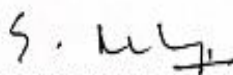
DEPARTMENT OF PHYSICS

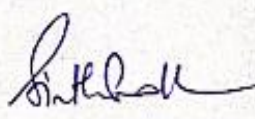
CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18

PG & RESEARCH DEPARTMENT OF PHYSICS

DEPARTMENT PLAN 2021-2022

S.NO.	EVENT	PROPOSED DATE	AUDIENCE
1	Online Interdepartmental Poster Designing Competition on "Hiroshima Day"	06.08.2021	Two students per department
2	Webinar on "Art of Light" Celebrating World Photography Day	19.08.2021	UG students
3	Webinar on "Promoting women's sense of self-worth"	27.08.2021	UG and PG students
4	Online Quiz Contest to Celebrate World Ozone Day	16.09.2021	UG and PG students
5	Webinar on "Hands on training on E-Content development and Video editing"	07.10.2021	UG and PG students
6	One Day International Virtual Conference on "Spectroscopy Studies for Biological Applications"	09.11.2021	PG students
7	National Science Day celebration 'Techno E-exhibitions of Innovative ideas'	28.02.2022	UG and PG students

  
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SIGNATURE OF DEAN  
DEAN OF SCIENCE  
CAUVERY COLLEGE FOR WOMEN  
(AUTONOMOUS)  
ANNAMALAI NAGAR  
TIRUCHIRAPPALLI - 620 018  
TAMILNADU







DEPARTMENT PLAN 2020-2021


PG AND RESEARCH DEPARTMENT OF MATHEMATICS

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)  
PG AND RESEARCH DEPARTMENT OF MATHEMATICS  
DEPARTMENT PLAN 2020-2021

S.No	EVENT	PROPOSED DATE	AUDIENCE
1	One day virtual workshop on Awareness and Readiness of Covid-19	Last Week of July	I & II Msc., Mathematics
2	Unit test	Last Week of July	Both UG & PG- Mathematics I UG & I PG - Exempted
3	Health & Hygiene	1 <sup>st</sup> week of August	UG - Mathematics
4	FDP on Novel statistical applications	2 <sup>nd</sup> week of August	Department staff Members
5	Fascinating Properties on Numbers	3 <sup>rd</sup> week of August	I & II Msc., Mathematics
6	National level Webinar on Time Scale : A Survey with Analysis	2 <sup>nd</sup> week of August	All college students and staff
7	Recent trends in Mathematics and its applications	4 <sup>th</sup> week of August	II B.Sc Mathematics
8	Unit test	Last Week of December	Both UG & PG- Mathematics
9	International day of Mathematics	3 <sup>rd</sup> week of March	III Bsc., Mathematics & II Msc., Mathematics



  
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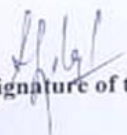
  
SIGNATURE OF THE PRINCIPAL

Principal  
Cauvery College for Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018.  
Tamilnadu.


**CRITERION II****DEPARTMENTAL PLAN****DEPARTMENT OF ENGLISH****CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS) TRICHY****PG DEPARTMENT OF ENGLISH****DEPARTMENT PLAN**

2020 – 2021

S.No	Event	Proposed Date	Beneficiaries
1	Selfie Contest on theme: "Breaking the Blue of Lockdown"	3 <sup>rd</sup> Week of April	All UG Students
2	A Two- Day Faculty Development program: Enhance Your Communication "A Facilitator At Your Aid"	3 <sup>rd</sup> Week of April	Teaching And Non – Teaching Staff Of Various Departments
3	A Webinar On "Enhance Your Communication Vocabulary And Grammar"	3 <sup>rd</sup> Week of April	Faculty Of Our Collage And Other Collage
4	Faculty Development Program Live Session On The Topic "English Language Teaching In The Viral Era"	3 <sup>rd</sup> Week of April	Faculty of our college and other college
5	Quiz Competition on the Tittle "Quiz Time"	1 <sup>st</sup> Week of May	All UG Students
6	Poster Designing by the Students on the Occasion of Guru Poornima	1 <sup>st</sup> Week of May	All UG Students
7	"Pen On A Friend" a poem writing contest	2 <sup>nd</sup> Week of July	All UG and PG students , Dept of English
8	" Six Days Foundation English course" For First Year Students (2020-2021)	2 <sup>nd</sup> Week of July	All UG Students (Freshers)
9	Triple Fiesta 2020	4 <sup>th</sup> Week of November	Faculty and students of the college
10	Subject expert Lecture on "Reflections On The English Literature Of The NorthEast"	3 <sup>rd</sup> Week of February	All PG students

  
Signature of the HOD



  
Signature of the Principal  
Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018,  
Tamilnadu.





DEPARTMENT OF PHYSICS

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18

PG DEPARTMENT OF PHYSICS

DEPARTMENT PLAN 2020-2021

S.No	Proposed Date	Event	Audience
1	How Nano science and Technology Inspired from Nature and Transforming the world?	03.05.2020  (Online -via Google Meet)	B.Sc and M.Sc  Physics
2	Online Physics Quiz	26.05.2020-28.05.2020  (Online -via Google Form)	B.Sc and M.Sc  Physics
3	"National Science Day"-The Success Of Science -Based Startup Business	28.02.2021  (Online -via Google Meet)	B.Sc and M.Sc  Physics



*Venijatha*  
Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018  
Tamilnadu.

*S. L. G.*  
Signature of the HOD



**DEPARTMENT OF BIOTECHNOLOGY**

**CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)  
DEPARTMENT OF BIOTECHNOLOGY  
DEPARTMENT PLAN 2020-2021**

S.NO	EVENT	PROPOSED DATE	AUDIENCE
1	Career Opportunities in Life Sciences	31/07/2020	All UG Biotechnology Students
2	International Webinar on "Silicon: Biotic Stress Saviour"	03/08/2020	All UG Biotechnology Students
3	Biotechnology in the Food Industry: Challenges and Prospects"	07/08/2020	All UG Biotechnology Students
4	Biotechnology - Strategy for Conservation of Plant Biodiversity	26/08/2020	All UG Biotechnology Students



*R. Ravi*

**Signature of the HOD**

*V. Vijathe*

**Signature of the Principal**  
Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018.  
Tamilnadu.





DEPARTMENT OF CHEMISTRY

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18

PG DEPARTMENT OF CHEMISTRY

DEPARTMENT PLAN 2020-2021

S.NO	EVENT	PROPOSED DATE	AUDIENCE
1	Chemistry behindMRI contrast agents	04.05.2020 online	260
2	Global Summit of Advanced TrendsMaterial Chemistry (GSATMC -2020)	01.07.2020 AND 02.07.2020 Online	135
3	Avgorande Sparkof Chemistry in COVID - 19	06.06.2020	94
4	Sky is the Limit	29.08.2020	168
5	Nutrition andobesity	19.10.2020	101
6	Workshop on process design anddevelopment	08.03.2021	100
7	Quiz for scienceDay	10.03.2021	200

*P. Smith L*  
SIGNATURE OF THE HOD



*V. J. J. J.*  
SIGNATURE OF THE PRINCIPAL  
Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018.  
Tamilnadu.



**PG & RESEARCH DEPARTMENT OF COMPUTER SCIENCE**

**CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)  
PG AND RESEARCH DEPARTMENT OF COMPUTER SCIENCE  
DEPARTMENT PLAN (2020-2021)**

S.NO	EVENT	PROPOSED DATE	AUDIENCE
1.	Faculty Development Program	Last week of June	Teaching Faculty
2.	Soft Skill Development Program	2 <sup>nd</sup> week of July	UG Students
3.	Debugging Competition	2 <sup>nd</sup> week of August	III UG Students
4.	Quiz Competition	3 <sup>rd</sup> week of September	UG Students
5.	Workshop	2 <sup>nd</sup> week of January	Technical Faculty
6.	Seminar	2 <sup>nd</sup> week of February	UG & PG Students
7.	Capacity Building Program	1 <sup>st</sup> week of March	UG & PG Students

SIGNATURE OF THE HOD



*V. Vijayaraj*  
Principal  
Cauvery College For Women  
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Tiruchirappalli - 620 018,  
Tamilnadu.





DEPARTMENT PLAN 2019-2020

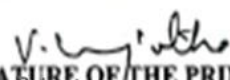
PG AND RESEARCH DEPARTMENT OF MATHEMATICS

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)  
PG AND RESEARCH DEPARTMENT OF MATHEMATICS  
DEPARTMENT PLAN 2019-2020

S.No.	EVENT	PROPOSED DATE	AUDIENCE
1	Functional Analysis and its applications	Last Week of July	I & II Msc., Mathematics
2	Health & Hygiene	1 <sup>st</sup> week of August	UG -Mathematics
3	Applications of Group Theory	2 <sup>nd</sup> week of August	UG -Mathematics
4	Fascinating Properties on Numbers	3 <sup>rd</sup> week of August	I & II Msc., Mathematics
5	Healthy ways to handle life's stressors	2 <sup>nd</sup> week of August	UG -Mathematics
6	Real Analysis via Commutative Algebra	4 <sup>th</sup> week of August	II B.Sc Mathematics
7	Unit test	Last Week of December	Both UG & PG- Mathematics
8	International day of Mathematics	3 <sup>rd</sup> week of March	III Bsc., Mathematics & II Msc., Mathematics



  
SIGNATURE OF THE HOD

  
SIGNATURE OF THE PRINCIPAL  
Principal  
Cauvery College For Women  
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PG & RESEARCH DEPARTMENT OF COMPUTER SCIENCE

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)  
PG AND RESEARCH DEPARTMENT OF COMPUTER SCIENCE  
DEPARTMENT PLAN (2019-2020)

S.NO	EVENT	PROPOSED DATE	AUDIENCE
1.	Seminar	3 <sup>rd</sup> week of July	Final Year Students
2.	Seminar	4 <sup>th</sup> week of July	Final Year Students
3.	Workshop	2 <sup>nd</sup> week of August	Final Year Students
4.	FDP	3 <sup>rd</sup> week of August	Teaching Faculty
5.	Hands on Training	1 <sup>st</sup> week of September	Teaching & Non Teaching Faculty
6.	Career Development Programme	4 <sup>th</sup> week of September	Both UG & PG Final Year Students
7.	Seminar	2 <sup>nd</sup> week of December	Final Year Students
8.	Workshop	3 <sup>rd</sup> week of January	Both UG & PG Final Year Students
9.	FDP	3 <sup>rd</sup> week of February	Teaching Faculty
10.	Inter Departmental Competition	4 <sup>th</sup> week of February	Both UG & PG Final Year Students
11.	Seminar	1 <sup>st</sup> week of March	UG Final Year Students
12.	Workshop	3 <sup>rd</sup> week of March	UG Final Year Students

SIGNATURE OF THE HOD



Principal  
Cauvery College For Women  
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Tamilnadu.



**DEPARTMENT OF ENGLISH****CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS) TRICHY****PG DEPARTMENT OF ENGLISH****DEPARTMENT PLAN****2019 - 2020**

S.No	Event	Proposed Date	Beneficiaries
1	Inauguration of "Foundation English Course"	2nd Week of June	All UG I Year Students
2	Valediction of "A Foundation English course"	2nd Week of June	All UG I Year Students
3	Inauguration of "Aural Oral English lab"	2 <sup>nd</sup> Week of July	Staff and Students of Department of English
4	TALENTO -2019 "An Interdepartmental Talent Hunt"	3 <sup>rd</sup> Week of July	All UG I Year Students
5	Parent Teacher Meet	3 <sup>rd</sup> Week of September	I Year Students
6	Subject Expert Special Lecture for PG on "Cultural Studies"	1 <sup>st</sup> Week of October	PG Students
7	A Special Lecture on Mahatma Gandhi and His Philosophy	3 <sup>rd</sup> Week of January	UG I Year Students
8	Subject Expert Special Lecture for PG on "Literary Theories"	1 <sup>st</sup> Week of February	PG I Year Students
9	Youth Parliament	3 <sup>rd</sup> Week of February	50 Students
10	ATHENA TROPHY 2020 "An Intercollegiate Debate Competition"	3 <sup>rd</sup> Week of February	160 Students
11	Selfie Contest on Theme: "Breaking the Blues of Lockdown"	1 <sup>st</sup> Week of May	UG and PG of Students of Department of English
12	A Two - Day Faculty Development Program Enhance Your Communication "A Facilitator at your Aid"	1 <sup>st</sup> Week of May	Teaching And Non - Teaching Staff of Various Departments
13	A Webinar On Enhance Your Communication - Vocabulary and Grammar	1 <sup>st</sup> week of may	Faculty of our College and other College
14	Faculty Development Program Live Session on the topic "English language Teaching in the Viral Era"	1 <sup>st</sup> Week of May	Faculty of our College and other College
15	Quiz Competition on the Title "Quiz Time"	1 <sup>st</sup> Week of May	All UG Students
16	Poster Designing by thEStudents on the Occasion of Guru Poornima	1 <sup>st</sup> Week of May	All UG Students

Signature of the HOD



Signature of the Principal  
Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
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Tamilnadu.



CRITERION II

DEPARTMENTAL PLAN

DEPARTMENT OF PHYSICS

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18  
PG DEPARTMENT OF PHYSICS  
DEPARTMENT PLAN 2019 -2020

S.No	Proposed Date	Event	Audience
1	17.08.2019	Rethinking the Origin of the Universe	B.Sc and M.Sc Physics
2	29.08.2019	Career Opportunities for Science Graduates: dae	B.Sc and M.Sc Physics
3	10.09.2019	Quiz competition	B.Sc and M.Sc Physics
4	11.09.2019	Lecture program on 1. Crystallography – An Overview 2. Fundamentals and Applications of Crystallography 3. Fellowships in India	B.Sc and M.Sc Physics
5	16.09.2019	Poster Presentation To commemorate International ozone day	B.Sc and M.Sc Physics
6	04.10.2019	Cyber Crimes Against Women – Dos and Don'ts	B.Sc and M.Sc Physics
7	22.10.2019	One Day Workshop / Hands on Training in FT- IR and UHPLC Instrumentations	B.Sc and M.Sc Physics
8	28.02.2020	Science Exhibition To Commemorate National Science Day Celebration	B.Sc and M.Sc Physics



*V. Vijayalakshmi*  
Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018  
Tamilnadu.

*S. M. Y.*  
Signature of the HOD






**DEPARTMENT OF CHEMISTRY**

**CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS), TRICHY-18  
PG DEPARTMENT OF CHEMISTRY  
DEPARTMENT PLAN 2019-2020**

S.NO	EVENT	PROPOSED DATE	AUDIENCE
1	Motivated learningskill	17.07.2019	264
2	Rasa sathra -the ancient chemistry	22.07.2019	264
3	Elocution competition By Missile man of India	02.08.2019	80
4	Chem queen quiztime - 2019	14.09.2019	80
5	Nanomaterials applications in optical and biomedical field	17.08.2019	264
6	Career opportunitiesfor science graduates: dae	29.08.2019	264
7	Opportunities in central government recruitment for chemistry graduates	16.09.2019	264

  
SIGNATURE OF THE HOD



  
SIGNATURE OF THE PRINCIPAL  
Principal  
Cauvery College For Women  
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Annamalai Nagar,  
Tiruchirappalli - 620 018.  
Tamilnadu.



CRITERION II

DEPARTMENTAL PLAN

DEPARTMENT OF BIOTECHNOLOGY

CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)  
DEPARTMENT OF BIOTECHNOLOGY  
DEPARTMENT PLAN 2019-2020

S.NO	EVENT	PROPOSED DATE	AUDIENCE
1	Organisms and Environment	17/7/2019	All UG Biotechnology Students
2	Intellectual Property Rights	25/07/2019	All UG Biotechnology Students
3	Bioprospection Of Medicinal Mushrooms from Southern Tamilnadu	14/08/2019	All UG Biotechnology Students
4	Biotechnological Intervention in Crop Improvement with Respect to Banana	03/09/2019	All UG Biotechnology Students
5	Glucose and Fatty Acids – The Untold Story	06/09/2019	All UG Biotechnology Students
6	Health with Herbs	05/12/2019	All UG Biotechnology Students
7	Industrial Visit (Importance of Herbal Formulation)	28/01/2020	III UG Biotechnology



*R. Baran*

Signature of the HOD

*V. Jayathe*

Principal  
Cauvery College for Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018,  
Tamilnadu.





**DEPARTMENT OF COMPUTER APPLICATIONS**

**CAUVERY COLLEGE FOR WOMEN(AUTONOMOUS), TRICHY – 18.  
DEPARTMENT OF COMPUTER APPLICATIONS  
DEPARTMENT PLAN (2019 – 2020)**

EVENT	PROPOSED DATE	AUDIENCE
Awareness about "Cyber Crime"	2 <sup>nd</sup> Week of July	Students (III BCA)
Data Entry for Below Poverty Line	3 <sup>rd</sup> Week of July	General Public
Skill Training Programme on "Mobile App Development Using Android "	1 <sup>st</sup> Week of August	Students (II BCA)
QN Smart	2 <sup>nd</sup> Week of August	16 Members (14 Heads, Controller and Deputy Controller)
Skill Training Programme on "Hands On Training- Interactive Device for faculty members"	3 <sup>rd</sup> Week of August	Teaching Staff Members
Orientation Session for – "How To Excel In Competitive Exam"	1 <sup>st</sup> Week of September	Students (III BCA)
Cyber Security Skill Sets.	4 <sup>th</sup> Week of September	CS,CA & IT Students
Capacity Building Program on "Exploiting Web-Based Sources for Effective Learning."	1 <sup>st</sup> Week of January	Students (CS,CA & IT Students)
Ease of Living 2019 – Citizen Perception Survey	2 <sup>nd</sup> Week of February	General Public
Skill Training Programme on "Software Testing"	1 <sup>st</sup> Week of March	Students (CS & CA Students)

**SIGNATURE OF THE HOD**

**SIGNATURE OF THE DEAN**

**DEPARTMENT OF COMMERCE****Cauvery College for Women (Autonomous), Trichy -18.****PG & Research Department of Commerce****Department Plan 2019 - 2020**

S.No.	Event	Proposed Date	Audience
1.	One day Workshop on "Goods and Service Tax	2 <sup>nd</sup> Week of July	III UG Students
2.	Dream of Kalam	3 <sup>rd</sup> Week of July	UG Students
3.	Alumni Meet	Last Week of August	III UG & II PG Students
4.	Role of MSME'S In Export and Import	1 <sup>st</sup> Week of September	I & II PG Students
5.	CMA Career Prospects- 2K19	2 <sup>nd</sup> Week of September	III UG Students
6.	Customer Relationship Management	1 <sup>st</sup> week of December	I UG Students
7.	Personality Development & Career Guidance	2 <sup>nd</sup> week of December	Both UG & PG Students
8.	Global Health Awareness Programme (Cancer)	1 <sup>st</sup> week of January	Both UG & PG Students
9.	Career Guidance Seminar and Exhibition	3 <sup>rd</sup> week of February	Both UG & PG Students
10.	Pride of Women Empowerment in Social Media	2 <sup>nd</sup> Week of March	PG Students

*N. Sanki*  
Signature of the HOD

*N. Sanki*  
Signature of the Dean of Arts

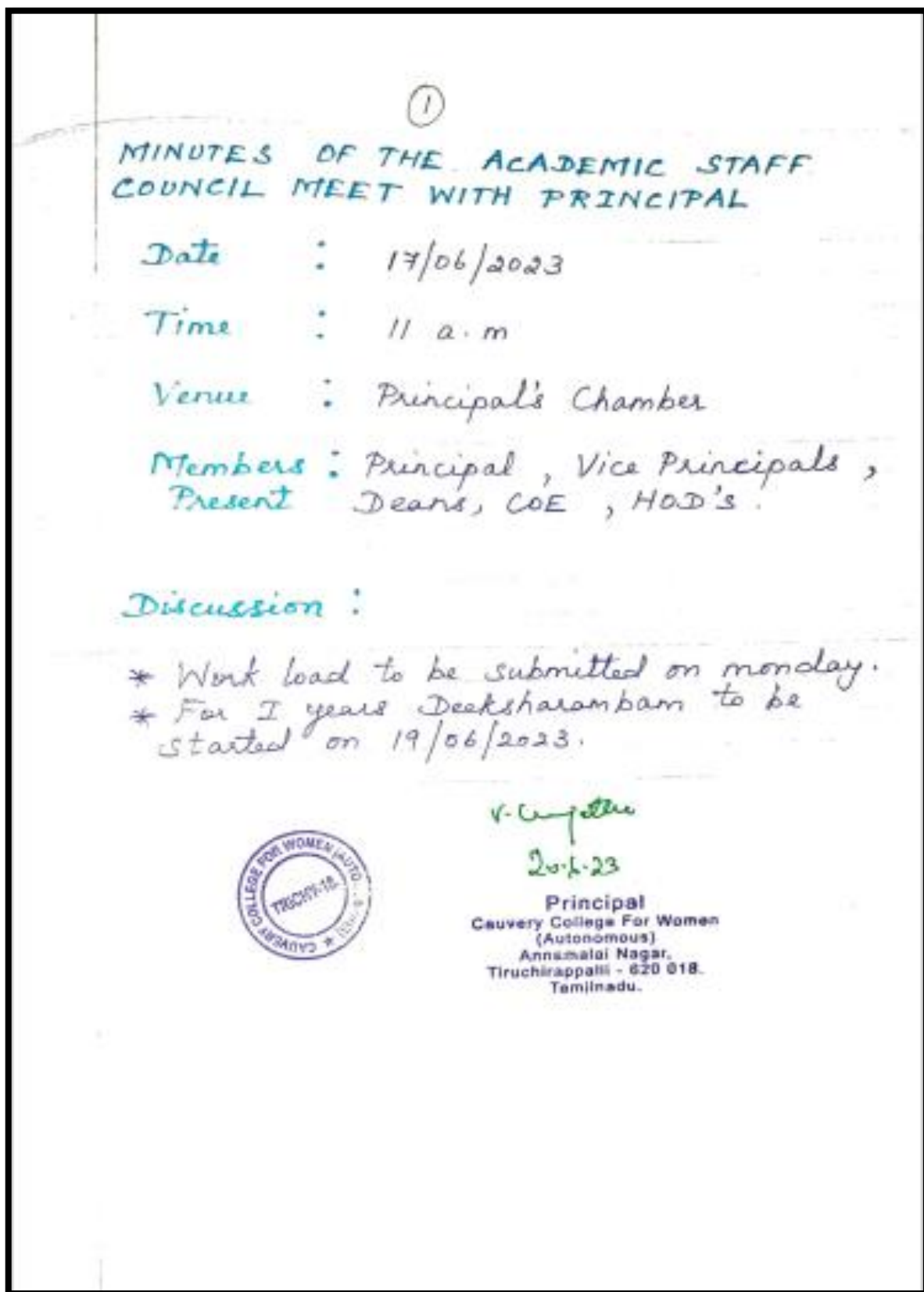
*V. Vignesh*  
Signature of the Principal

Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018,  
Tamilnadu.

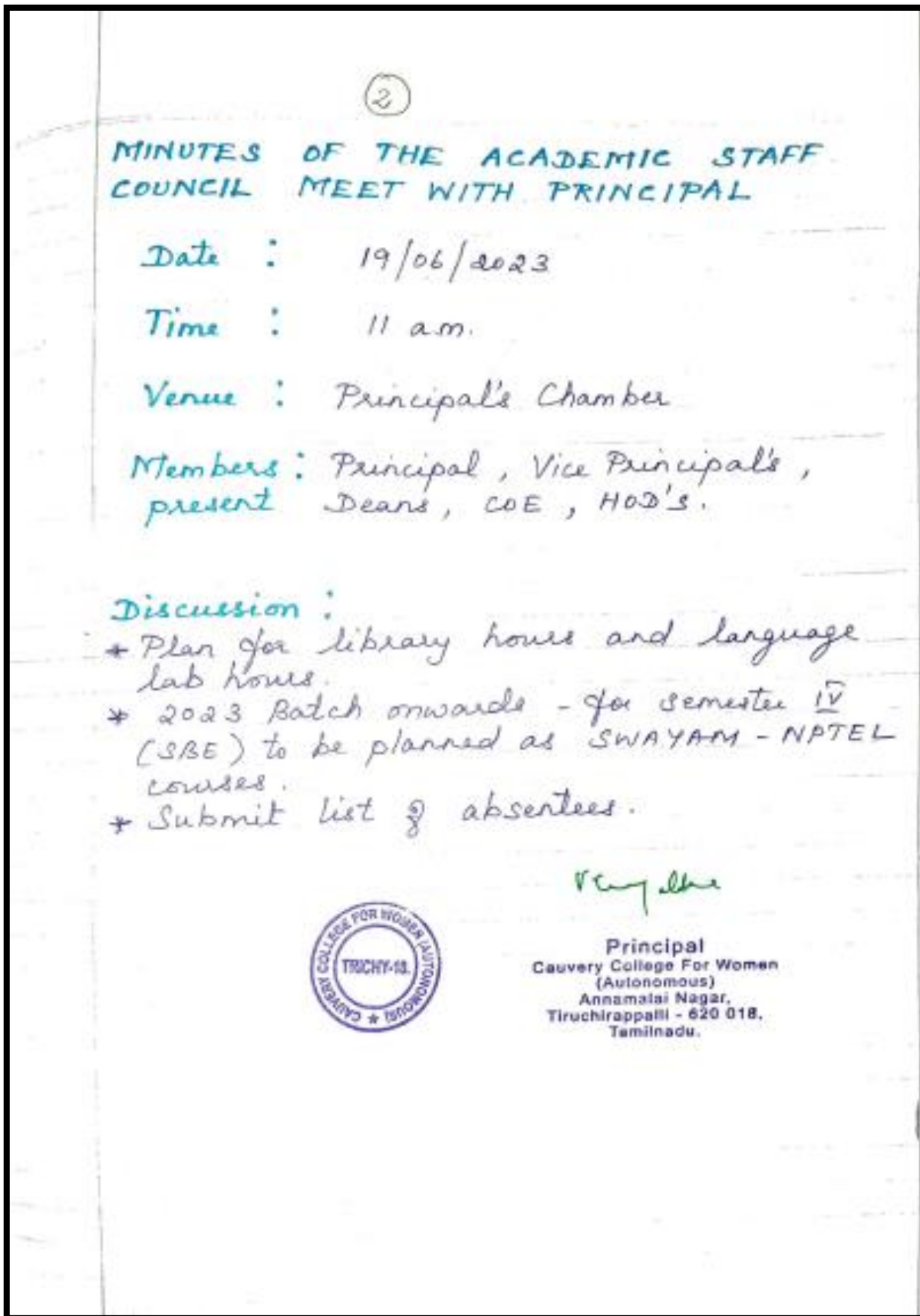


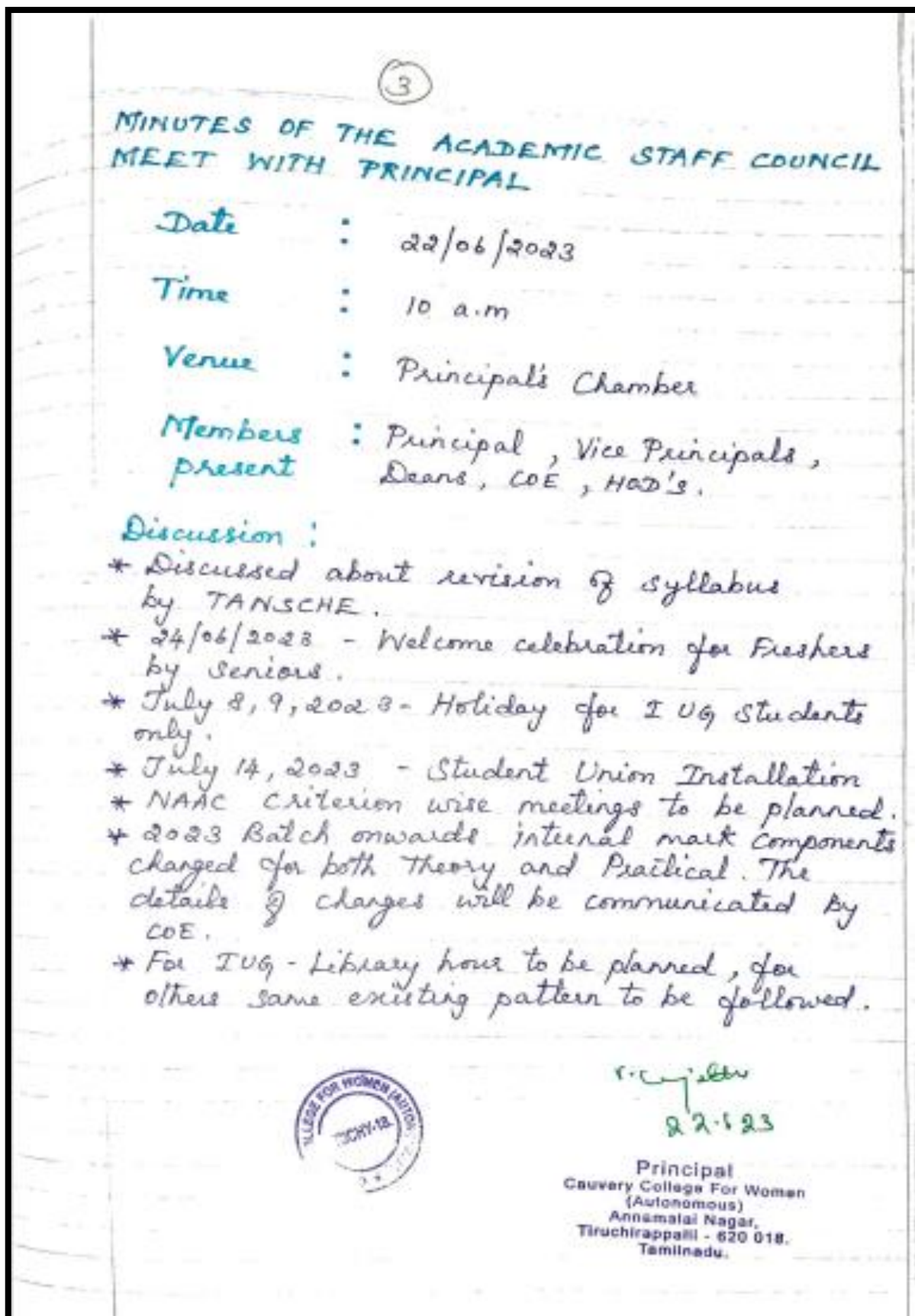


**ACADEMIC STAFF COUNCIL MEETING 2023-2024**











④

**MINUTES OF THE GENERAL STAFF MEETING WITH PRINCIPAL**

**Date** : 03/07/2023

**Time** : 12.30 p.m.

**Venue** : Cauvery Hall


**Members present** : Principal, Vice Principals, Deans, HOD's, Teaching Faculty.

**Discussion :**

Principal mam instructed the faculty members to adhere to the following points ;

- \* Staff incharges of criterion work should complete their work as per the instructions given to them.
- \* All class incharges need to fulfill their duties on time and further extend their help to other activities of the department.
- \* Meticulous planning is required and all the faculty should give their fullest effort, as we have to move for getting ourselves prepared for the 4th cycle of NAAC due in the year 2024.

*V. S. S. S.*  
3.7.23



**Principal**  
Cauvery College For Women  
(Autonomous)  
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Tiruchirappalli - 620 018,  
Tamilnadu.





# CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)

NAAC Accreditation III Cycle : A Grade (CGPA 3.41 out of 4)

Tiruchirappalli - 620018, Tamil Nadu, India

NAAC - Cycle IV SSR

## CRITERION II

## DEPARTMENTAL PLAN

Unit Test - 1  
Schedule = 24/07/2023,  
25/07/2023  
26/07/2023

CIA - 1  
Time Table


Date	I Year	II Year	III Year & PG
21/08/23	Lang	Lang	UG - Professional Skills, PG - GEC
22/08/23	Eng	Eng	UG - SBE II PG - CCC
23/08/23	CC	GEC	UG - SBE III
24/08/23	CC	CC	CC
25/08/23	-	-	CC
26/08/23	CC	CC	CC
28/08/23	-	CC	CC
29/08/23	-	-	CC

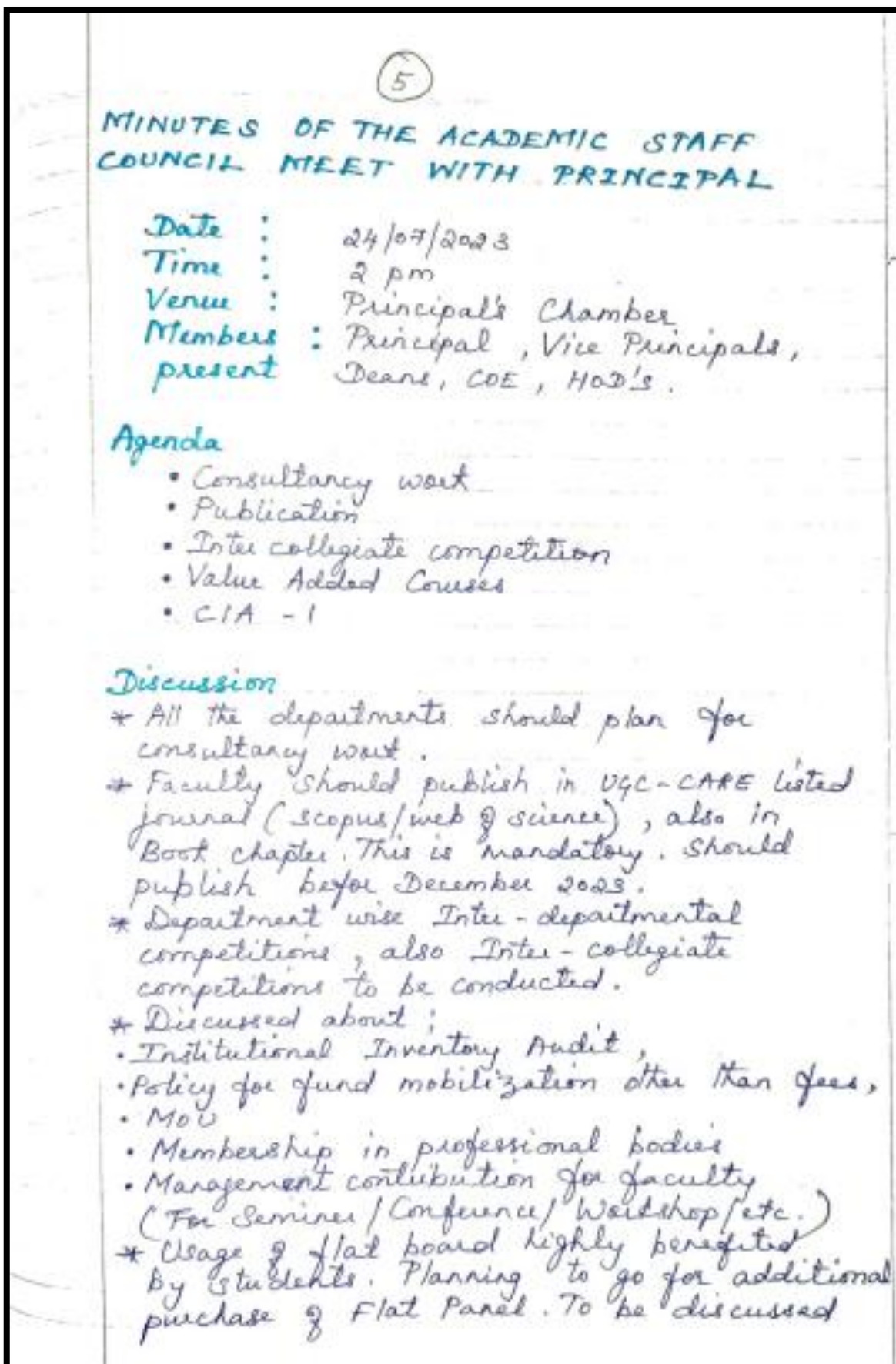
Seating : Software

Staff Inrigilation : Dept. of Social Work

*v. Lakshmi*  
3.7.23

Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018,  
Tamilnadu.







CRITERION II


DEPARTMENTAL PLAN

with management members.

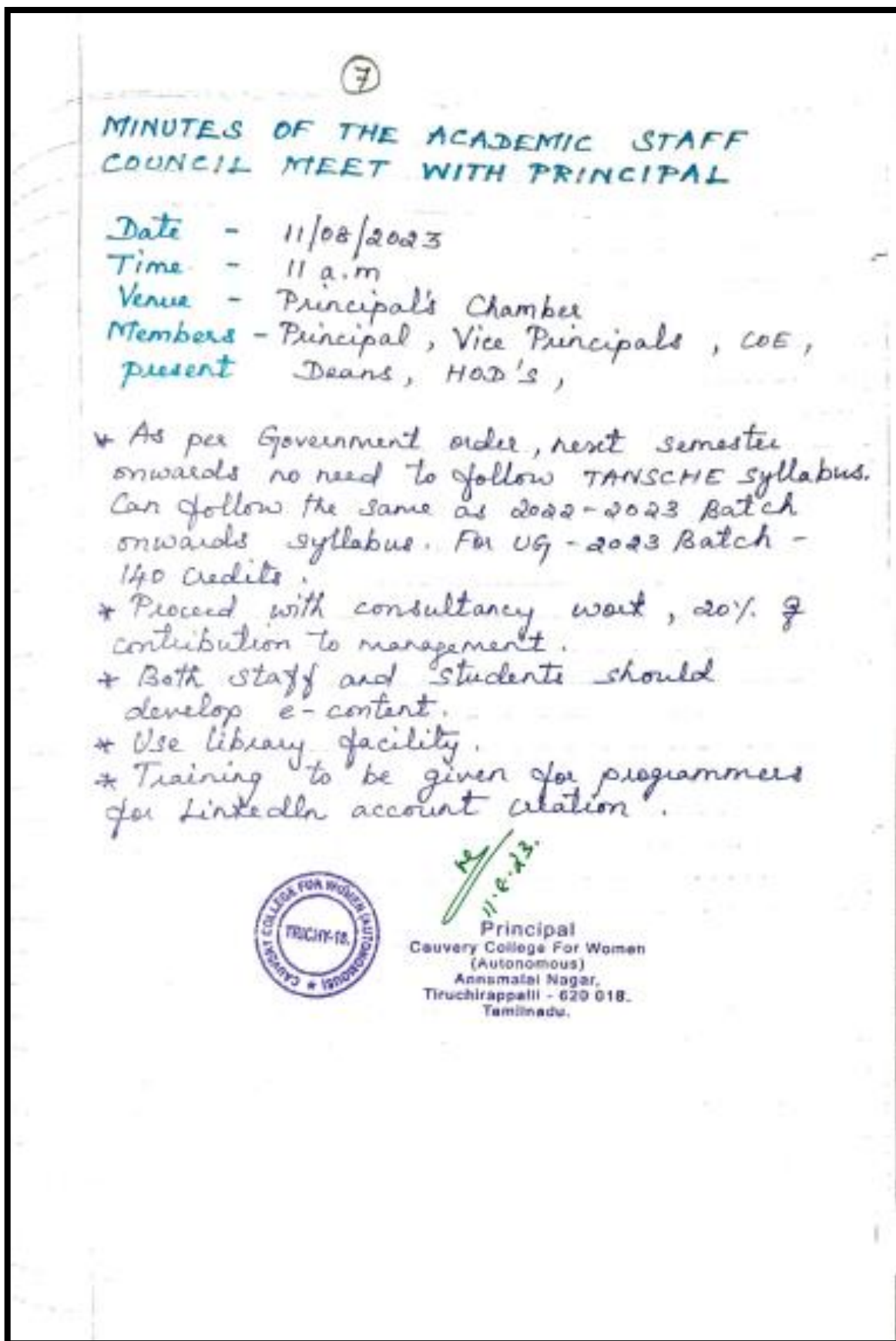
- \* Library facility for physically challenged - Software installation done.
- \* Value Added Courses scheduled on
  - Aug. 12, 2023
  - 19, 2023
  - Sep. 2, 2023
  - 9, 2023
  - 23, 2023
  - 30, 2023.
- Give class wise details of Value Added Course registration to Dr. Vaneshwari (Biotech)
- \* Dept. of Socialwork involved in counseling, so departments can send needed students with letter.
- \* CIA - I submission dues,
  - Question paper - 02/08/2023
  - Timetable - 27/07/2023

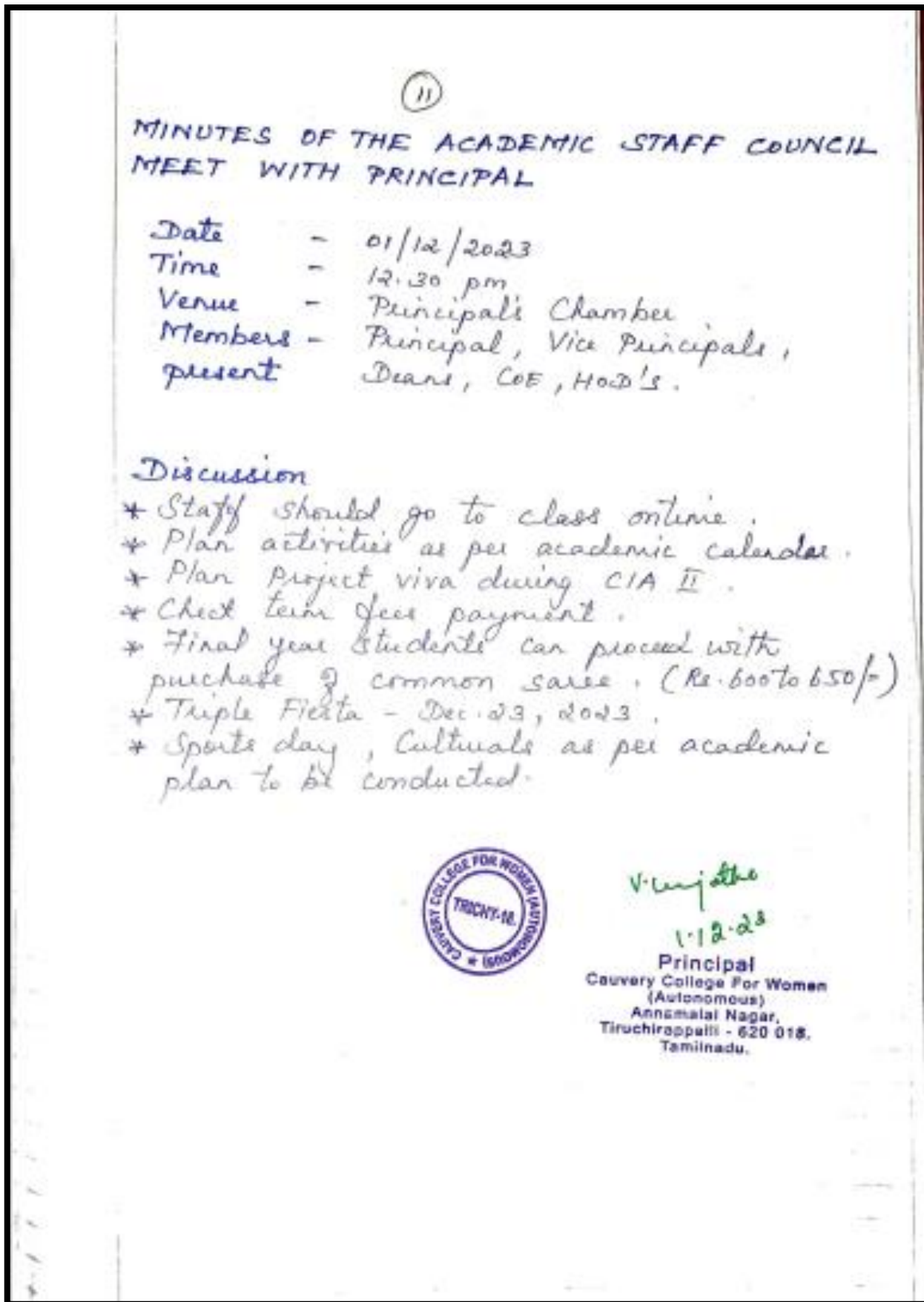
Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018,  
Tamilnadu.

24.7.23











(12)

**MINUTES OF THE ACADEMIC STAFF COUNCIL MEET WITH PRINCIPAL**


Date - 04/01/2024  
Time - 1 p.m  
Venue - Principal's Chamber  
Members - Principal, Vice Principals, present  
Deans, CoE, HOD'S.

**Agenda**

- Unit Test
- Academic schedule

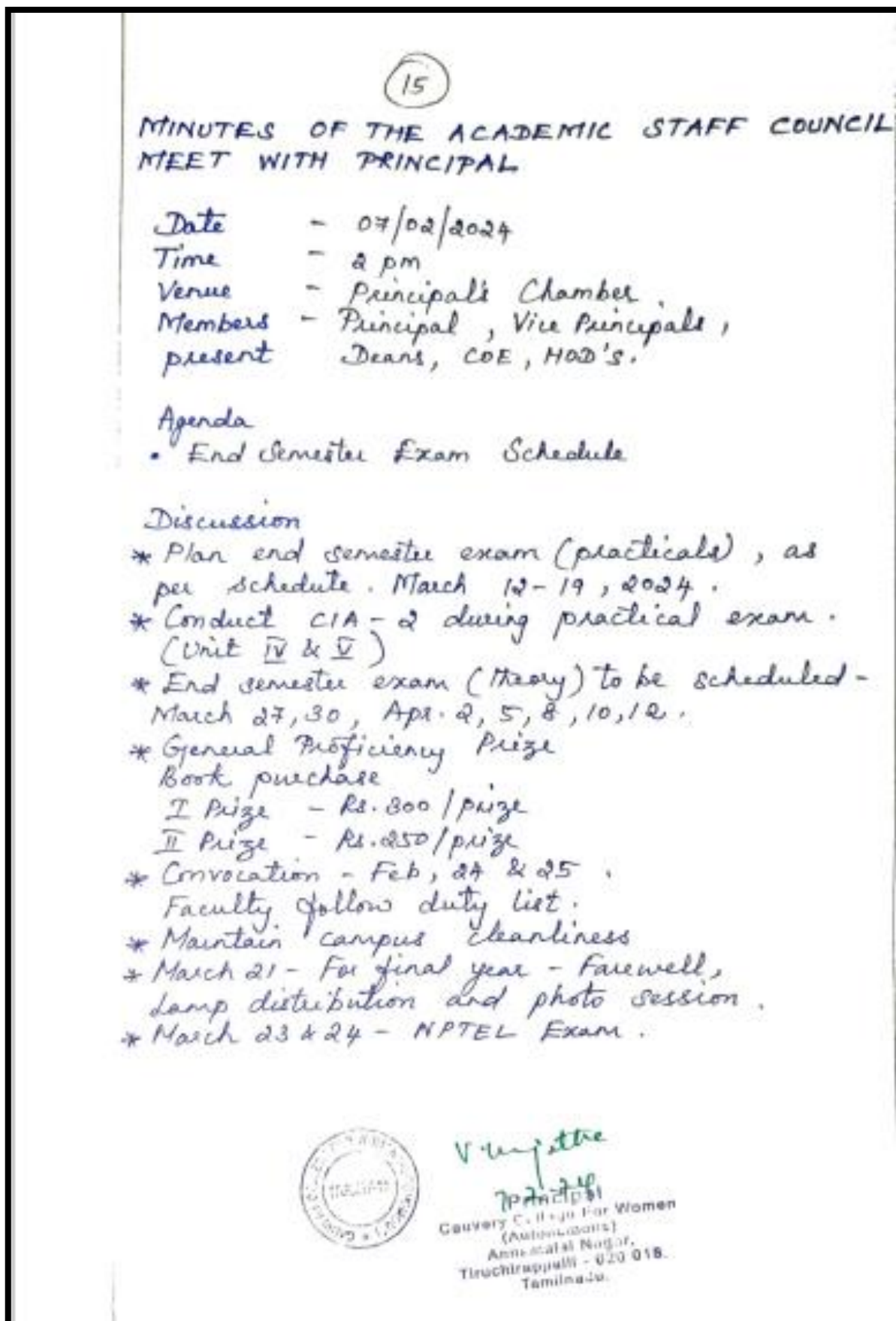
**Discussion**

- \* Unit Test - Jan. 10, 11, 12, 2024
- \* Pongal Celebration - Jan, 19.
- \* Sports Day - Feb, 10
- \* Hostel Day - Mar, 9
- \* College Day - Mar, 16
- \* Convocation - To be discussed with University and to be planned.
- \* End Semester Exam application form filling - Feb, 14.
- \* CIA 1, 2 as per calendar schedule to be followed.
- \* Amount collection for cultural and schedule to be discussed with cultural incharge.
- \* External Academic Audit - Mar 27 or 28, Experts to be fixed.
- \* To be planned for the next Board of Studies Meet (10th Meet) - dept. wise in the month of February, followed by that Academic Council Meet to be planned.

  
v. vijayathe  
Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018.



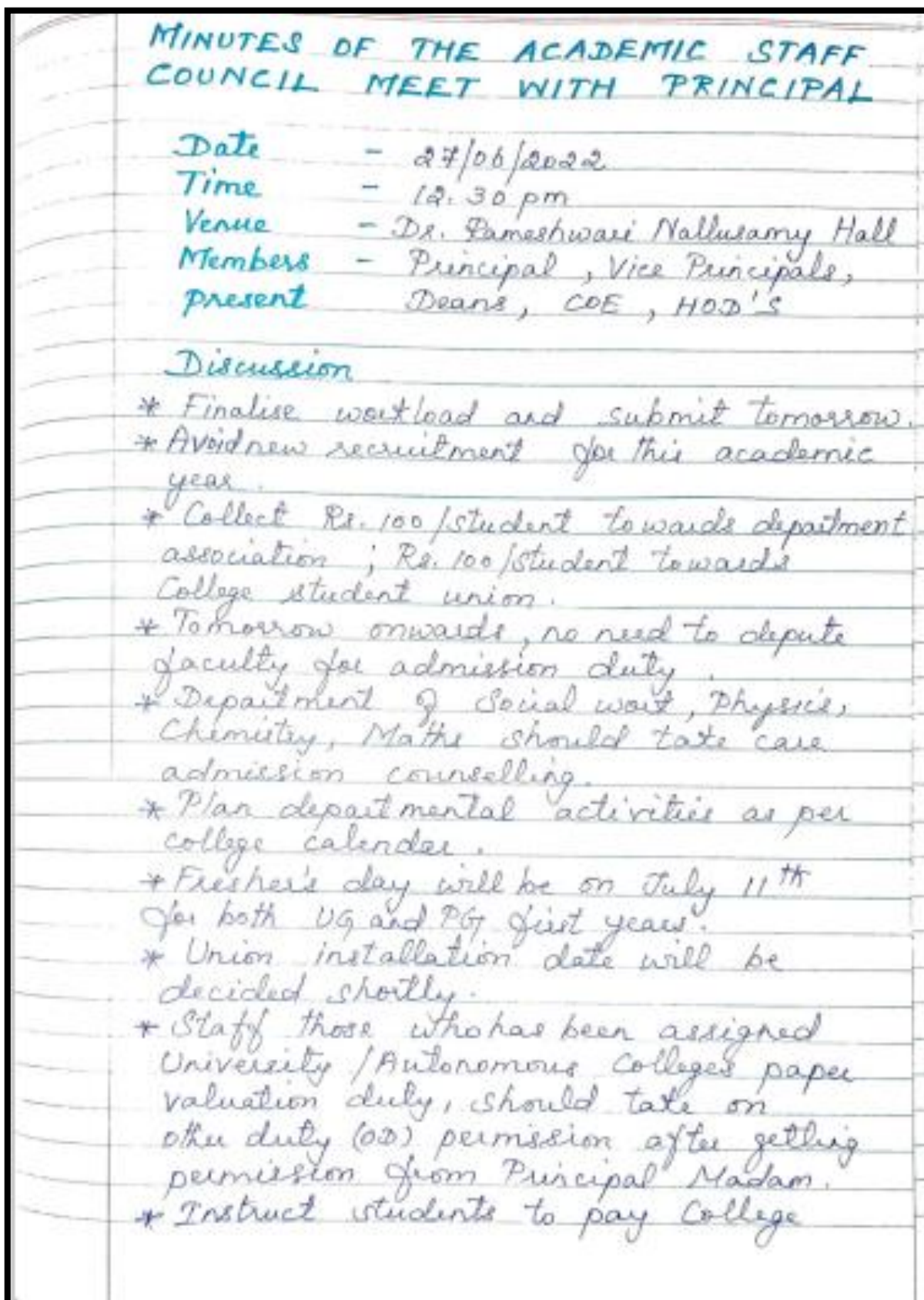








**ACADEMIC STAFF COUNCIL MEETING 2022-2023**








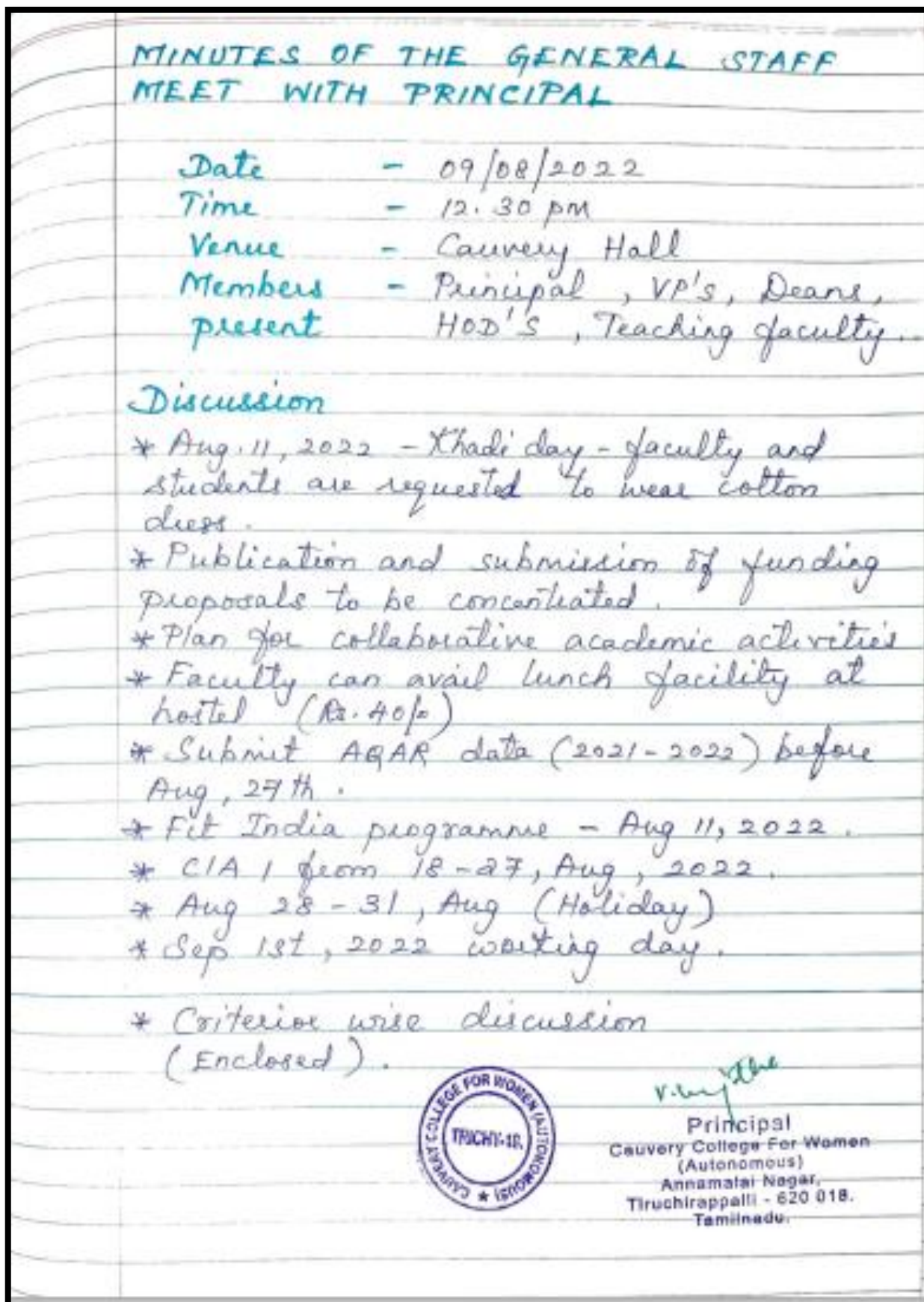
term fees on scheduled date.

- \* Tomorrow submit Board of Studies Members list.
- \* Honorarium for BOS Members will be decided after discussion with management.
- \* Language Lab and Library hours to be planned.
- \* For Value added courses the maximum strength per course should be 35.

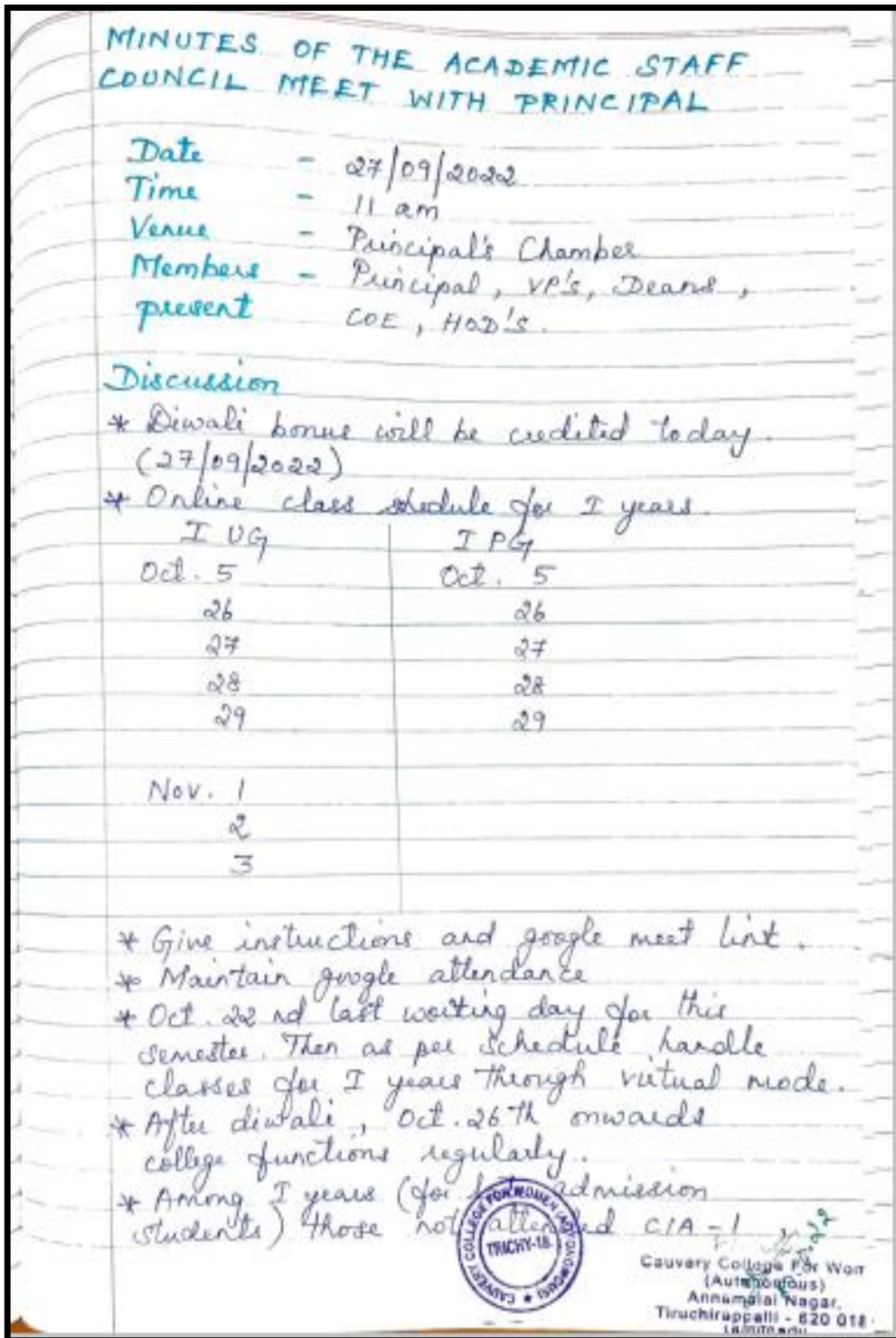
Payment for value added courses to be distributed equally among faculty members.



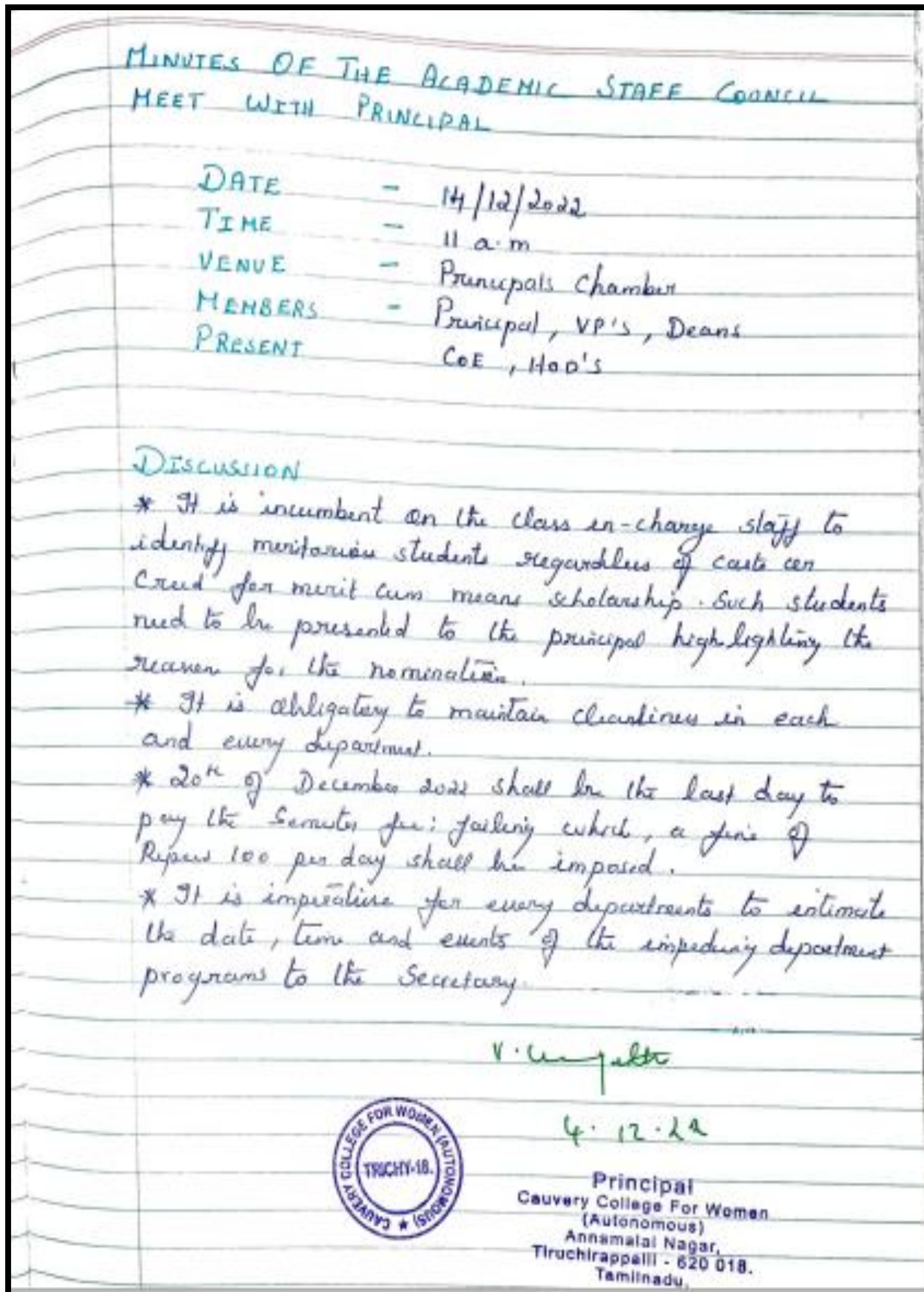
*V. Vijitha*  
Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018,  
Tamilnadu.

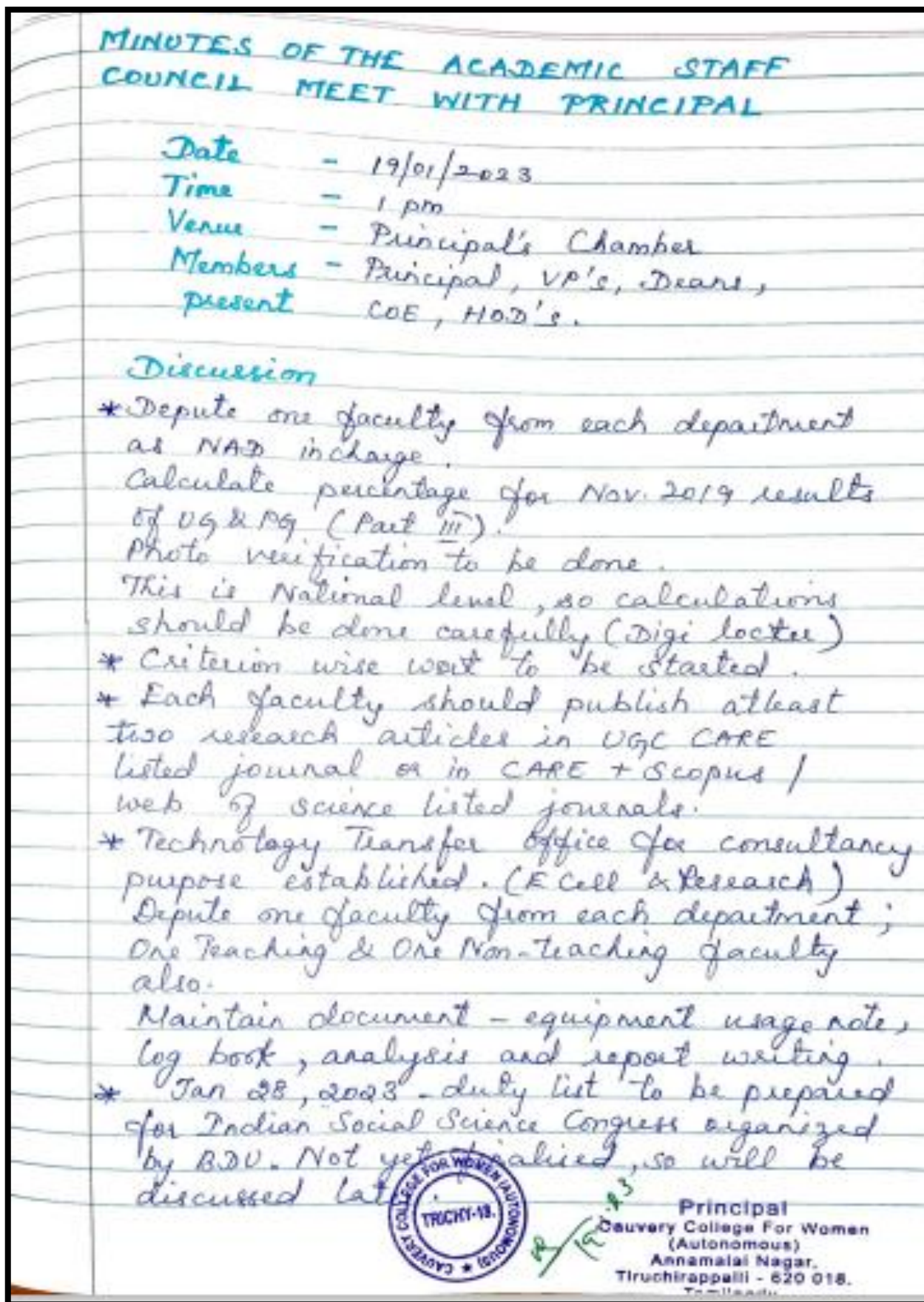




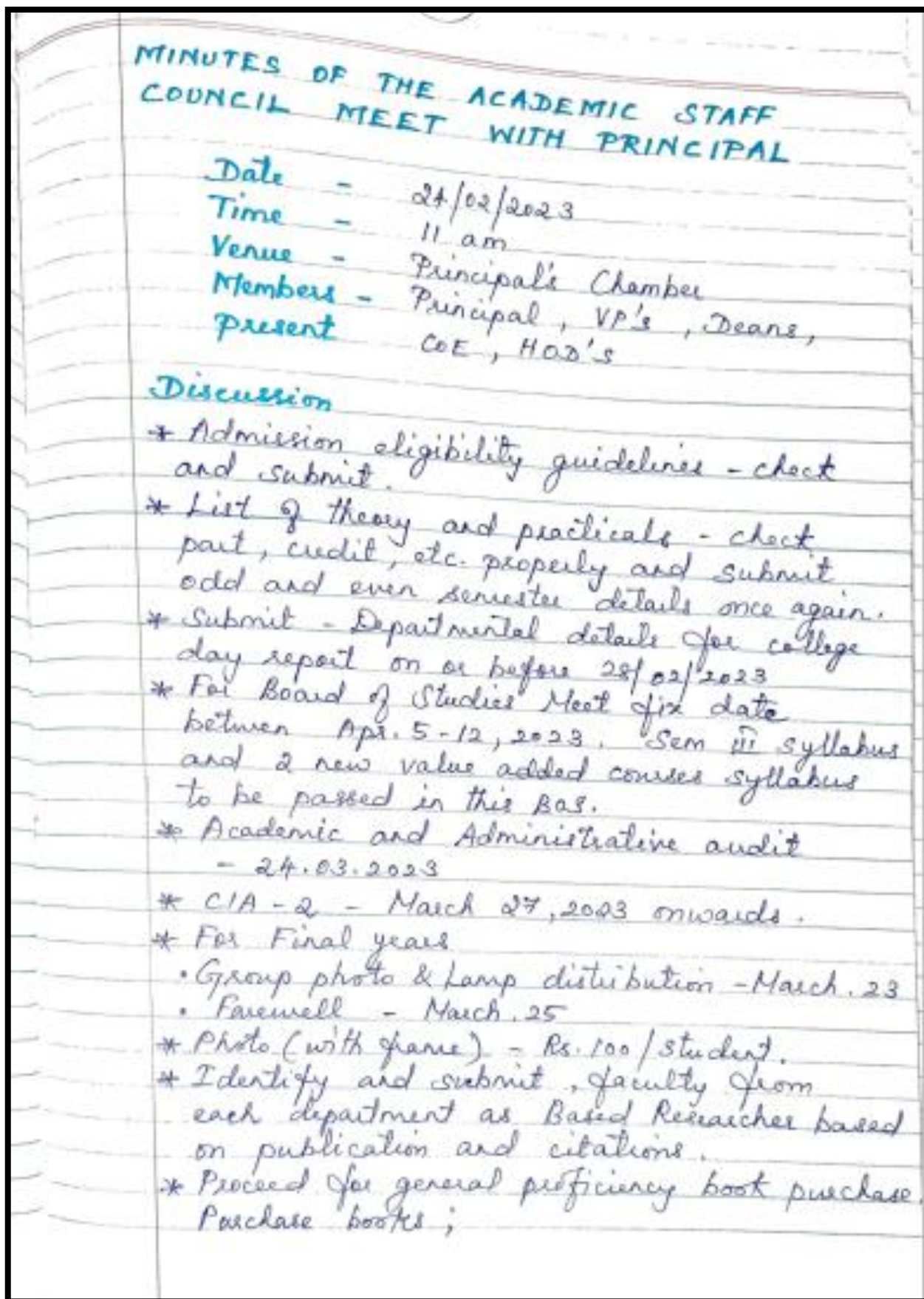
















# CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)

NAAC Accreditation III Cycle : A Grade (CGPA 3.41 out of 4)

Tiruchirappalli - 620018, Tamil Nadu, India

NAAC - Cycle IV SSR

## CRITERION II

## DEPARTMENTAL PLAN


I Prize - Rs. 300 worth book / student  
 II Prize - Rs. 250 worth book / student

CIA 2 - Timetable

	I Year (FN) Lang.	II Year (FN) Lang.	III Year & PG (AN) Gender Studies
27/03/2023	Lang.	Lang.	Gender Studies
28/03/2023	Eng.	Eng.	CC
29/03/2023	CC	NME	CC
30/03/2023	CC	SBEI	CC
31/03/2023	CC	CC	CC
01/04/2023	CC	CC	CC
03/04/2023	CC	CC	CC

Seating - Software

Staff Invigilation - Dept. of English

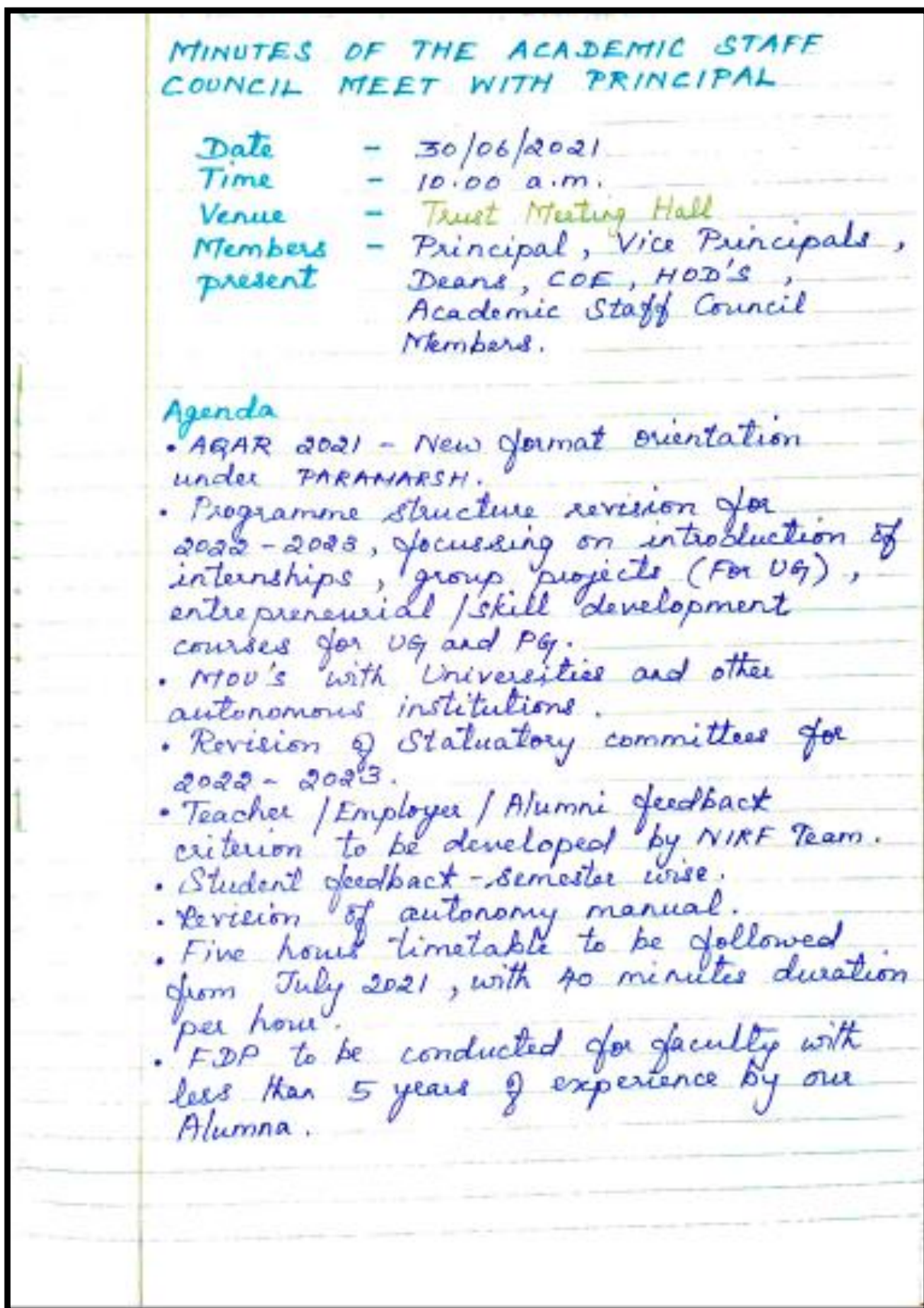


*R. Gayathri*  
24.2.23

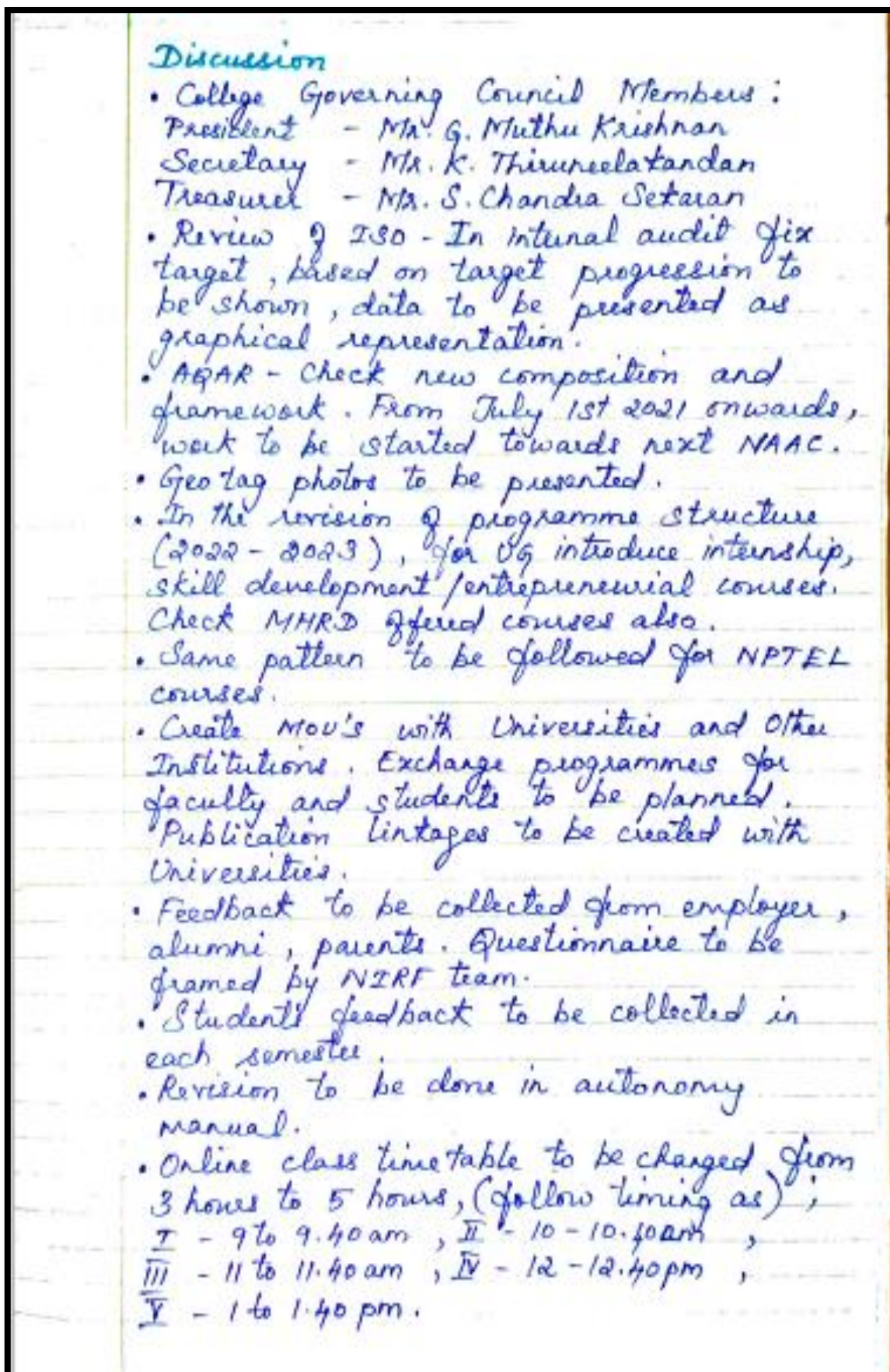
Principal  
 Cauvery College For Women  
 (Autonomous)  
 Annamalai Nagar,  
 Tiruchirappalli - 620 018,  
 Tamilnadu.



**ACADEMIC STAFF COUNCIL MEETING 2021-2022**











- Online class attendance , dress code , rules follow properly.
- Those departments applied for University commission , based on need proceed with books and equipment purchase.
- Each department should organize National and International Seminars / Webinars.
- Invite subject experts from all over India . Based on specialization and current trend invite guest lecturers to handle classes for courses / even to handle write in specialized papers.
- FDP to be planned by IQAC. Dr. Langga will co-ordinate the programme with Alumna as resource person.
- 2022 - BOS members to be revised . For University nominee , submit three experts considering National level subject experts on July 5, 2021.
- Madam suggested , if required certain BOS members (existing) will be retained.
- Fees collection - 9 & 10th of July 2021 . Check website (Google form available) , after payment details to be submitted through Google form. Inform to students.
- Send data - Students required college bus - already mailed , now add bus route number also. Mail to principal mail id.
- Each faculty should publish minimum of 2 research papers per year . Be serious in this process . This is compulsory in scopus indexed journals.
- For PG admission - Inform only our college (UG completed) students to approach college office. Later will inform about






CRITERION II

DEPARTMENTAL PLAN

UG and other college (students completed UG) -  
PG admission.

- After discussion with management newly recruited faculty will be asked to join in the middle of July, 2021.
- For each department Rs. One lakh already allotted; utilise for academic purpose.

V. S. J. S. S.  
23-7-21



Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018,  
Tamilnadu.



## MINUTES OF THE ACADEMIC STAFF COUNCIL MEET WITH PRINCIPAL

Date - 11/08/2021  
Time - 2p.m.  
Venue - Thiru Nallusamy Meeting Hall  
Members present - Principal, Vice Principals, Deans, COE, HOD'S, AQAR Criterion Incharges

### Agenda

- Mid Semester
- Major and Minor Projects
- AQAR - SSR

### Discussion

- Maintain social distancing, be serious about spread of disease (COVID) and take care.
- Planning to start for IUG on September 9th with Fishers day. To be discussed with Sir. To be planned for Teachers Day, Student Union Installation. Madam will discuss with Management and will inform.
- College Calendar printed copy will be given.
- Madam asked about feed back of Unit Test Marks.
- As per calendar, mid semester to be conducted.
- Follow question paper pattern same as end semester exam pattern.
- Question paper should be typed in proper template. HOD'S should scrutinize, make sign and submit hardcopy.
- Submit question paper on or before 16/08/2021.





• Timetable (common papers)

Date	II UG	III UG	II PG
23/08/2021	Language	Professional Skills	
24/08/2021	English	SBE-II	
25/08/2021	NME-I	SBE-III	

- For submission of answer scripts, student should follow already following standard instructions, scripts should be submitted through Google classroom.
- If situation normalized, when students come to college, give revision (already completed theory), then focus on conduct of practical classes. Practical exams to be planned based on situation.
- All faculty should undergo vaccination.) It's safe and important in the prevention of COVID.
- Attend any programme online and get benefited. Madam not satisfied with faculty attendance for FDP.
- If faculty are resigning - give notice before 2 months or 2 months (salary to be paid to) the college. Follow proper guidelines of procedure.
- In between committed period, if a faculty quits, students will suffer. Think about that and behave properly.
- If applying for other institutions get permission from Madam. Process to be followed through proper channel.
- Arts department apply for ICSSR -







Majors / Minor projects . All departments apply for research projects , based on feasibility, can proceed with collaboration with other institutions.

- Madam explained about scope of newly started programme ,  
Bsc. Computer Science with Cognitive Systems . This is Industry ready curriculum drafted by TCS under its Academic interface programme in demand with current industry standards for better placement opportunities.
- Invite subject experts from other Institutions (National / International level) . Can be invited experts for handling specialized topics / content in certain courses .
- Staff incharges for Governing Body Meet -  
 Dr. Shanthy (Eng)  
 Dr. Asiathara (Tamil)  
 Dr. Bhuvaneshwari (IT)  
 Dr. Parveen Banu (Commerce)  
 Dr. Kalaiselvi (Maths)
- To be worked for AQAR - SSR . Check data template and SOP . Criterion incharges madam informed, they have to report to madam within 10 days .

Criterion I - Dr Uma Maheswari (Eng)  
 II - Dr. Sangeetha (CS), Dr. Melilida (SW)  
 III - Dr. Kalaiarasi (Maths)  
 IV - Dr. Rajeswari (CS)  
 V - Dr. Krishnaveni (CA), Dr. Anandhi (IT)  
 VI - Dr. Venila (Eng)  
 VII - Dr. Jayshree (Eng)

  
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 Tamilnadu.








MINUTES OF THE ACADEMIC STAFF COUNCIL  
MEET WITH PRINCIPAL

Date - 01/10/2021  
Time - 10 am  
Venue - Thiru Nallusamy Hall.  
Members present - Principal, Vice Principals, Deans, HOD's

Discussion

- For IUG students in-person classes to be planned. Planning to start from Oct. 18th onwards.
- Hostel facility to be planned.
- Asked VP nam to check room availability.
- For II & III years, already existing shift system to be followed.
- CIA - 2 → Oct 18th onwards for II & III years.
- Portion for exam → Unit IV & V.
- Ask to study well with question bank.
- For II & III year → Complete syllabus before Oct. 13th. Conduct unit test before Oct. 13th.
- For I years complete 2 units before Oct 18th. Conduct unit test for I years also.
- For IUG - while coming to college, for those completed 18 years of age, vaccination is compulsory, for others COVID - Negative certificate needed for both dayscholar and hostel.
- CIA - 2 → Timetable due date - 05/10/2021, Question paper due date - 07/10/2021



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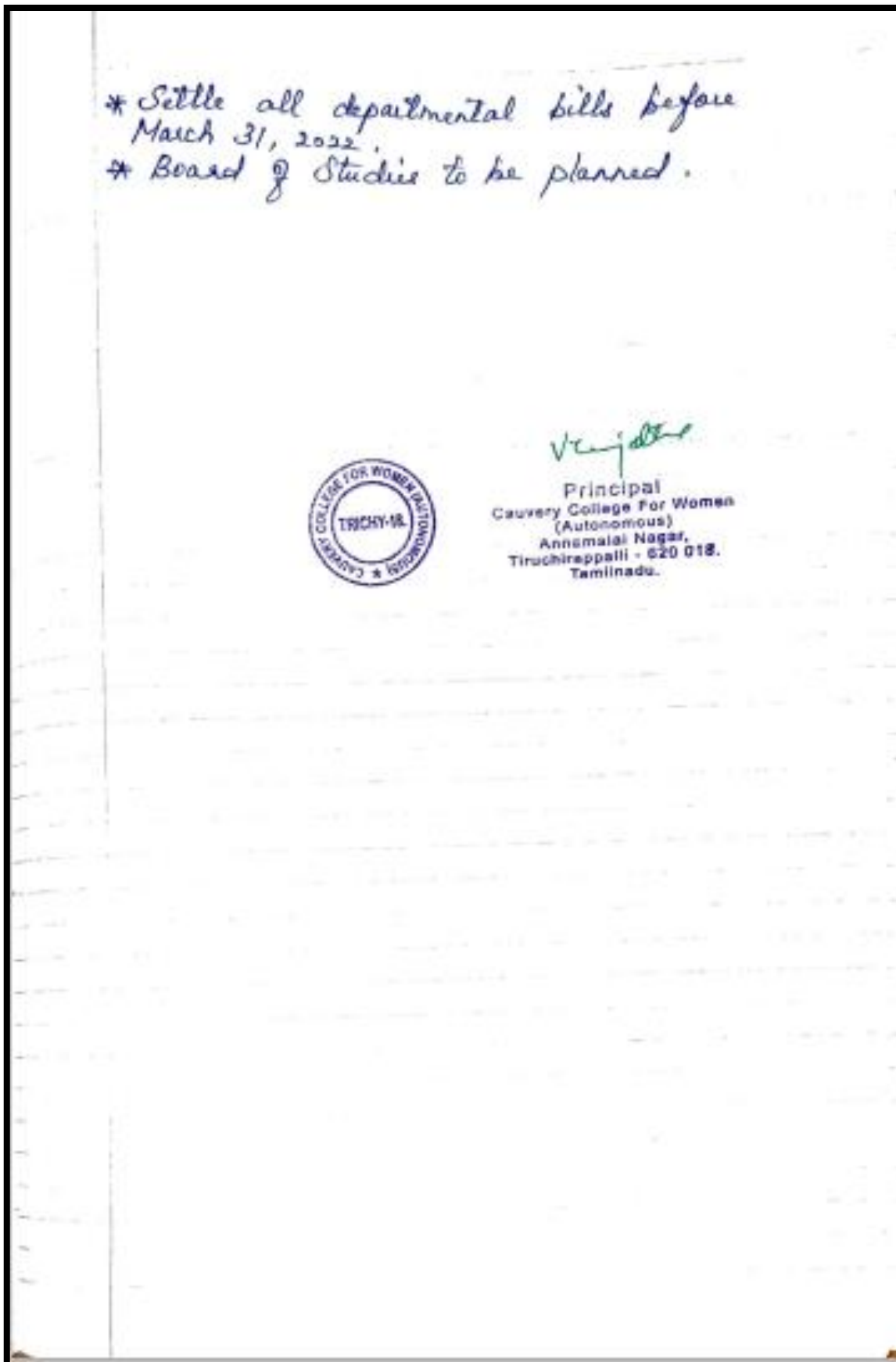
MINUTES OF THE ACADEMIC STAFF COUNCIL MEET WITH PRINCIPAL

Date - 25/03/2022  
Time - 11 a.m  
Venue - Principal's Chamber  
Members present - Principal, Vice Principals, Deans, COE, HOD'S.

Discussion

- \* For college day report, data were not submitted properly. Check and submit in proper format.
- \* Apr 21, 2022 - Sale of application for next academic year admission
- \* CIA - 2 last exam Apr. 6, 2022. Students can go home after exams.
- \* For faculty last working day for this semester Apr. 16, 2022.
- \* Apr. 16, 2022 - Hall ticket issue.
- \* Apr 7 & 8 - Syllabus mapping activity
- \* Apr 9 - Convocation
- \* Apr 11, 12, 13 - FDP
- \* Apr. 14, 15 - Holiday
- \* End semester exam starts on Apr. 20
- \* College reopening for next academic year  
June 9 - For faculty  
June 15 - For Students
- \* For value added courses handled by departments, submit budget (mention amount collected and spent) and report to madam.
- \* Submit workload and staff requirement for the next academic year on or before Apr 1, 2022.







**ACADEMIC STAFF COUNCIL MEETING 2020-2021**

MINUTES OF ACADEMIC STAFF COUNCIL MEET WITH COLLEGE GOVERNING COUNCIL MEMBERS

Date - 03.08.2020  
Day - Monday  
Time - 11.00 am  
Venue - Trust Meeting Hall  
Members Present - College Governing Council  
- President, Secretary, Principal and other Academic Staff Council Members.

Agenda

- Online classes
- Teaching mode for online classes
- Online classes for I years
- Timetable
- Workload

Discussion

By Secretary Sir :

- Difficulties faced through the conduct of online teaching, should be managed by proper planning and application of suitable technology.
- The aspects such as Teacher Technology Student should be balanced properly.
- A uniform online teaching platform should be used by all faculty in our college.
- Google classroom is now used, also asked HOD's of CS, IT & CA to identify the best platform of online teaching with storage of data facility (cloud storage)
- While handling online classes, from Aug, 18th onwards, staff should come to college to





handle online classes. All needed facilities will be given as per request of each department.

- Live streaming can also be done.
- Planned to proceed classes through online mode, as shift basis for faculty. This is mainly planned to follow social distancing.
- In this situation, its compulsory students should have Android mobile /laptop with internet facility. This should be informed to students.
- Among present II & III year students nearly 500 students were not having mobile or laptop or internet facility.
- Proper measures to be taken to reach online education for these 500 number of students.
- So suggested to give recorded video /audio/ study materials through pendrive.
- Ultimate aim is single student should not be affected in the reach of online classes.
- Its each faculty responsibility to deliver online class content to these 500 students, facing difficulty in attending online classes.
- Online class attendance should be maintained, for each class in Google attendance format.
- Now don't organize webinar, concentrate on online classes.
- Discussed about fees for II & III years
- For students in autonomous stream, marks to be calculated as per norms and results to be declared.
- While handling online classes, Faculty at college should follow standard regimen with hygienic practices and social distancing.
- For further recruitment, only Ph.D, holders will be recruited with standard selection process.





CRITERION II

DEPARTMENTAL PLAN

By Madam Principal :

- All faculty should be upgraded with adequate needed technology for online teaching.
- Now, in this present situation, no faculty recruitment. So workload-hours should be distributed equally for all the faculty in the department.
- HOD and next senior faculty should handle atleast one paper for I year.
- We are in the right pathway in usage of online mode, online courses (SWAYAM), conduct of academic online meetings. It should be continued in the same positive way.
- Aug. 18th 2020, planned for College Freshers Day. Through online youtube live streaming, planned for I year students.
- Timetable for online classes should be submitted on Thursday.
- For II & III years Unit Test - I will be conducted, prepare for 50 objective type questions, test to be given through online mode. This is common for UG & PG. Common date will be finalised and informed.
- Faculty and students are asked to use domain mail id's for online classes and for all academic purposes.

*r.rajath*  
3.8.2020



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Tamilnadu.





MINUTES OF ACADEMIC STAFF COUNCIL MEET  
WITH PRINCIPAL

Date - 16/08/2020  
Time - 1 p.m  
Mode - Through Online - Google Meet

DISCUSSION

- \* Videos prepared by each department - about the department to be hosted in college website.
- \* Instruct all the students (I, II, III years) to attend Freshers Day to be held on 18/08/2020 at 10 a.m through online mode. Inform to join through Youtube live streaming.
- \* For online classes, students attendance to be strictly monitored. They cannot attend the exams without adequate attendance.
- \* Fees payment by II and III years, very poor. A time slot will be given. Instruct students to pay as per schedule in stipulated time. Because this is instalment I, immediately they have to pay instalment II, during september second week.
- \* After Freshers day, conduct introductory class for I year through online mode.
- \* Each month end submit, number of hours handled by each faculty, department wise in a consolidated framework.



V. S. S. S. S.  
16.8.2020  
Principal  
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Tamilnadu.



⑧

### MINUTES OF ACADEMIC STAFF COUNCIL MEET WITH PRINCIPAL

Date - 15/09/2020  
Time - 3.30 pm  
Mode - Through Online - Google Meet


**Agenda**

- University Exam for Final years.

**Discussion**

- \* Madam gave instructions to be followed by students for their final semester University exam.
- \* These regulations are given by University, in Principals meeting.
- \* Check website for UG - University Timetable, PG already released.
- \* Tomorrow meeting at college (HOD's with Principal)
- \* HOD's should come prepared with the following data, On final year University exam, Through online mode Number of students will submit answer scripts at Cauvery College, at BDU (Affiliated Colleges) or will send mail to University.
- \* Tomorrow meeting at 10.30 am, HOD's should come prepared with the above data.

V. Jayanthi  
15-9-2020  
Principal  
Cauvery College For Women  
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MINUTES OF ACADEMIC STAFF COUNCIL MEET WITH PRINCIPAL

Date - 13/10/2020, Tuesday  
Time - 11.15 am  
Mode - Through Online - Google Meet

Agenda

- NIRF
- Website updation
- Staff attendance to College

Discussion

- \* A meeting was held on 12/10/2020, by College Governing Council President and Secretary with Principal, Vice-Principals, Deans regarding improvisations required for NIRF.
- \* Dr. H. Abirami was asked to present about NIRF parameters and Dr. Sinthu Janita Prakash will be presenting a comparative analysis of our Institute with other neighbouring Institutions in the next NIRF Review meet to be held on 19/10/2020.
- \* Content in website need to be updated. Informations about any event to be scrolld in website only for 10 days.
- \* An advertisement regarding scholarship is sent by Our President Sir, which is to be forwarded among students.
- \* Staff members should come to college from 19/10/2020 onwards. Schedule to be planned by 50% strength in Slot I and remaining 50% in Slot II.
- \* Rs. 500/- will be fine amount for late fees payment.
- \* Mid Semester examination to be conducted through online mode. Date and Question paper pattern to be finalised.



Midsemester Examination  
Common Papers

Date	Day	I UG	II UG	III UG
28/10/2020	Weed	Lang.	Lang.	SBE - II
29/10/2020	Thurs	Eng.	Eng.	SBE - III
30/10/2020	Fri		Holiday	
31/10/2020	Sat	UHV	NME	Soft Skill

For remaining Major & Allied papers dates to be finalised by Departments.

Portions

II & III UG, II PG - 3 Units  
I UG - 1 1/2 Unit

Question Paper Pattern

II & III UG, II PG - 50 Marks

$$\begin{array}{r} 40 \times 1 = 40 \\ 5 \times 2 = 10 \\ \hline 50 \end{array}$$

Duration - 1 hour

II PG - For Competitive Exam Paper  $\rightarrow 50 \times 1 = 50$   
(Objective Type)

I UG - 25 Marks

$$25 \times 1 = 25$$

Duration - 1 hour

Note :  
One mark - Multiple choice  
True / False  
Fill up  
Answer in one / two sentences

v. cupalbar  
3-10-2020  
Principal  
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MINUTES OF ACADEMIC STAFF COUNCIL MEET WITH PRINCIPAL

Date - 23/10/2020  
Time - 11.00 a.m  
Mode - Online (Google Meet)

Discussion

\* As per University instruction three number of internal to be conducted.

Internal I - Oct. 31 - Unit I & II

Internal II - Nov. 18 - Unit III & IV

Internal III - Dec. 10 - Unit V

\* Question Paper Pattern -

Time - 1/2 hours ; Max. Marks - 25 ;

Part A - 5 x 1 marks = 5

Part B - 2 x 5 marks = 10

Part C - 1 x 10 marks = 10

25

\* Timetable will be uploaded in University website. Check.

\* Question paper to be downloaded from University website as per schedule.

\* Give instructions to students.

\* Answer scripts should be in handwritten format, if going to submit through online, scripts to be submitted as (PDF) in concerned subject incharges Google Classroom.

\* Subject incharges should evaluate answer scripts.

\* Marks to be uploaded in University portal by class incharge.

\* Madam asked suggestions to collect answer scripts (hardcopy) or to be collected through online.



CRITERION II

DEPARTMENTAL PLAN

- \* Conduct midsemester as per schedule.
- \* During Midsemester period, if needed have online class or conduct only exam through online mode.
- \* For I PG only regular online classes.
- \* If University Internal I and our Mid Semester dates get clashed for III year, then Madam will decide and inform. So as per schedule proceed Mid semester.
- \* Follow fee defaulters, Because next installment to be paid. Also still 22 students are in last year fees due list.
- \* If any difficulty in conducting online classes (with regard to network issue) from college, inform.
- \* Give required data for IQAC- AQAR
- \* 28/10/2020 Diwali bonus will be credited.
- \* With regard to NIRF, next stage of meeting will be with HOD's.
- \* Focus on publication and completion of Ph.D.
- \* Departments to be elevated as research departments, plan and work for that.



23/10/2020  
Principal  
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Tamilnadu.





## MINUTES OF ACADEMIC STAFF COUNCIL MEET WITH PRINCIPAL

Date - 17/12/2020  
Time - 2 p.m  
Venue - Trust Meeting Hall

### Agenda

- BDU Valuation
- End Semester Autonomous Valuation
- Governing Body Meet
- Triple Fiesta

### Discussion

- \* BDU and Autonomous End Semester Valuation starts from 18/12/2020 onwards.
- \* For autonomous end semester valuation HOD's will be Chairman for Board, and also can act as examiners.
- \* For both valuation total number of papers per day for each examinee should be 40. For the purpose of tally and adjustment can go upto 50 papers.
- \* For autonomous stream also, same as BDU after collection of answerscripts handover at central valuation point (C3). On each day of valuation papers can be collected.
- \* Central valuation should be done at allotted place, not in departments. B-Block ground floor is deputed for central valuation purpose.
- \* While uploading internals, enter marks properly by checking course code.
- \* Marks statement should be maintained class wise for all unit test, CIA and





CRITERION II

DEPARTMENTAL PLAN

midsemester.

- \* As per ISO requirement, maintain lesson plan. No need for written format of work diary.
- \* After valuation, subject incharges (those who evaluated the papers) should upload marks. Class incharges and HOD check marks entry.
- \* For autonomous stream, after each day of completion of valuation, those who evaluated the papers should go to controller section and evaluated. Scripts marks entry should be done.
- \* Term fees payment found to be very slow, inform to pay on stipulated time.
- \* For those departments, who are in need of staff requirement for next semester, to be discussed with secretary Sir, to go with staff recruitment on hourly basis.
- \* Governing Body Meet will be on 21/12/2020 at 10 am. Venue will be Trust Meeting Hall.
- \* Triple Fiesta will be on 23/12/2020 at 10 am, venue will be KRT Hall.

  
17.12.2020



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Cauvery College For Women  
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Tamilnadu.





MINUTES OF ACADEMIC STAFF COUNCIL MEET WITH PRINCIPAL

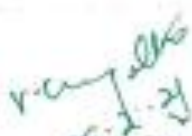
Date - 18/02/2021  
Time - 2pm  
Venue - Trust Meeting Hall


Agenda

- Regular College
- Syllabus completion - Theory & Practical
- Mid Semester
- FDP

Discussion

- \* Regular College started, so avoid conduct of classes through online mode.
- \* Concentrate on syllabus completion, both theory and practicals.
- \* Asked about students performance in midsemester theory exams.
- \* Based on election dates, the model exam and end semester exam dates to be finalised with management decision.
- \* This semester practical exam starts from March 15th, 2021 onwards.
- \* Faculty Development Programmes will be on 20/02/2021 at 1.30 pm - "Novel Statistical Applications", Organiser IQAC & Dept. of Maths. If not having invigilation staff can come to college at 1 pm.

  
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MINUTES OF ACADEMIC STAFF COUNCIL MEET WITH PRINCIPAL

Date - 04/06/2021  
Time - 2.30 pm  
Mode - Online (Google Meet)  
Members Present - Principal, Vice Principals, Deans, HOD'S, COE.

Discussion

- \* Principal madam asked about staff affected by COVID and status of recovery.
- \* Online classes starts for this academic year from June 14th 2021, onwards, To be informed to students.
- \* Feed back given to TD office.
- \* A committee to be formed to monitor online classes. (Confidential team).
- \* To be discussed with Secretary Sir and President Sir about online admission process, online fees payment, joining of newly recruited faculty. Will be discussed on monday.
- \* For admission "Help desk" to be formulated.
- \* Monday onwards attend FDP as per schedule. If relevant faculty can attend other department topic also. (As Interdepartmental)
- \* Collect details (Bank account number, IFSC) from FDP resource person and submit to IQAC. (to be mailed)
- \* Initially for online classes follow timings as  
I hour → 10-11 am  
II hour → 12-1 pm  
III hour → 2-3 pm  
Then later after a review, timing can be changed.
- \* Tirupurasundari Award - Nomination list already submitted to madam. Monday madam will check and discuss.





\* Asked about status of Annual report ,  
magazine , calendar from faculty incharges .  
\* Professional skills course (UG - Semester V) -  
assessment and question paper pattern to  
be discussed .



V. Vignettes

Principal  
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Tamilnadu.



**ACADEMIC STAFF COUNCIL MEETING 2019-2020**

MINUTES OF GENERAL STAFF MEETING  
WITH COLLEGE GOVERNING COUNCIL MEMBERS

Date : 17.06.2019  
Day : Monday  
Time : 11.30 a.m.  
Venue : KRT Hall  
Members Present : President and Secretary - College Governing Council, Principal, Vice-Principals, Head of the Departments, Teaching faculty.

Agenda

- \* Fresher's day
- \* Introduction of newly recruited teaching faculty
- \* Class room conduct
- \* Publication in journals
- \* Salary revision
- \* Dress code.

Discussion

- \* By Principal Madam
- \* College Fresher's day will be on June 20th, 2019.
- \* Newly recruited teaching faculty are asked to introduce by themselves.
- \* Staff should act as role model for students. Classes should be handled as per scheduled procedure.
- \* Class rooms should be arranged properly.
- \* Faculty should publish in scopes or web of science indexed journals. Minimum two publication per year is must.





CRITERION II


DEPARTMENTAL PLAN


\* By Secretary Sia

- \* Announced positions such as
  - Dean of Science - Dr. H. Abisami
  - Dean of Arts - Dr. N. Savithri
  - Dean of Alumni Relations - Dr. G. Karaga
- \* Salary revision is done based on three categories
  - With Ph.D
  - With NET/SET
  - To be qualified
- \* For health allowance Rs. 500
- \* For Transport allowance Rs. 500
- \* 3% increase in basic pay.
- \* For qualified Rs. 1500 and For to be qualified Rs. 500.
- \* Ph.D - Rs 2500 and NET/SET - Rs. 500/=
- \* In total the increase will be for
  - Ph.D - Rs. 5000
  - NET/SET - Rs. 3000
  - To be qualified - Rs. 500
- \* Faculty should be qualified as per university norms.
- \* Dress code relaxed. Allowed to wear decent, elegant and good looking dress.

\* By President Sia

- \* Pay slip will be given for July month.
- \* Regarding class room grievances, asked to represent to Dr. Baby Shatila.
- \* Class rooms are provided as per requirement.





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Tamilnadu.



MINUTES OF ACADEMIC STAFF COUNCIL MEET WITH COLLEGE GOVERNING COUNCIL MEMBERS


Date - 18.06.2019  
Day - Tuesday  
Time - 12.30 pm  
Venue - Principal's Chamber  
Members Present - President and Treasurer - College Governing Council, Principal, Academic Staff Council Members.


Agenda

- \* Position based allowance
- \* Autonomous syllabus
- \* Name list for College Union Election

Discussion

- \* By President Sir
- \* Position based allowance for
  - Principal - Rs. 5000
  - Vice Principal - Rs. 3000
  - Controller of Examinations - Rs. 4000
  - Deputy Controller of Examinations - Rs. 2000
  - Deans - Rs. 2000
  - Head of the Department - Rs. 1000
- \* Pay slip will be given for July Month
- \* First year autonomous syllabus to be given for department faculty, get signature from staff as acknowledgement.
- \* Time to be spent with students, interact about college regulations, concepts of autonomy, internal marks, attendance, etc.

  
Principal  
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CRITERION II

DEPARTMENTAL PLAN

- \* Instructions to be given to students carefully.
- \* Students to be encouraged
- \* For UG, Tamil and English books will be given at free of cost.
- \* Deans should have continuous link and interaction with departments, Board of Studies and Academic Council meetings
- \* Advertisement will be given for departmental faculty vacancy positions.
  
- \* By Principal Madam
- \* Copy of just year autonomous syllabus to be given to all staff in the department.
- \* June 20th, 2019 classes will be suspended for II and III years.
- \* Name list to be submitted for College Union Election. Three students from III year and two from II year, department wise to be submitted. Suggest eligible students.
- \* Value education and Environmental Studies syllabus and question paper pattern to be finalised.
- \* Submit three copies of syllabus for autonomous with Board of Studies recommendations.



16

MINUTES OF ACADEMIC STAFF COUNCIL  
MEET WITH PRINCIPAL

Date - 08.02.2020  
Day - Saturday  
Time - 1.00 pm  
Venue - Principal's Chamber  
Members - Principal and Other Academic  
Present - Staff Council Members

AGENDA

- \* NAAC Seminar
- \* ISO audit
- \* College Day
- \* Last working Day
- \* Best outgoing student
- \* Sports Day
- \* Wings Valediction
- \* College timings
- \* Model exam

DISCUSSION

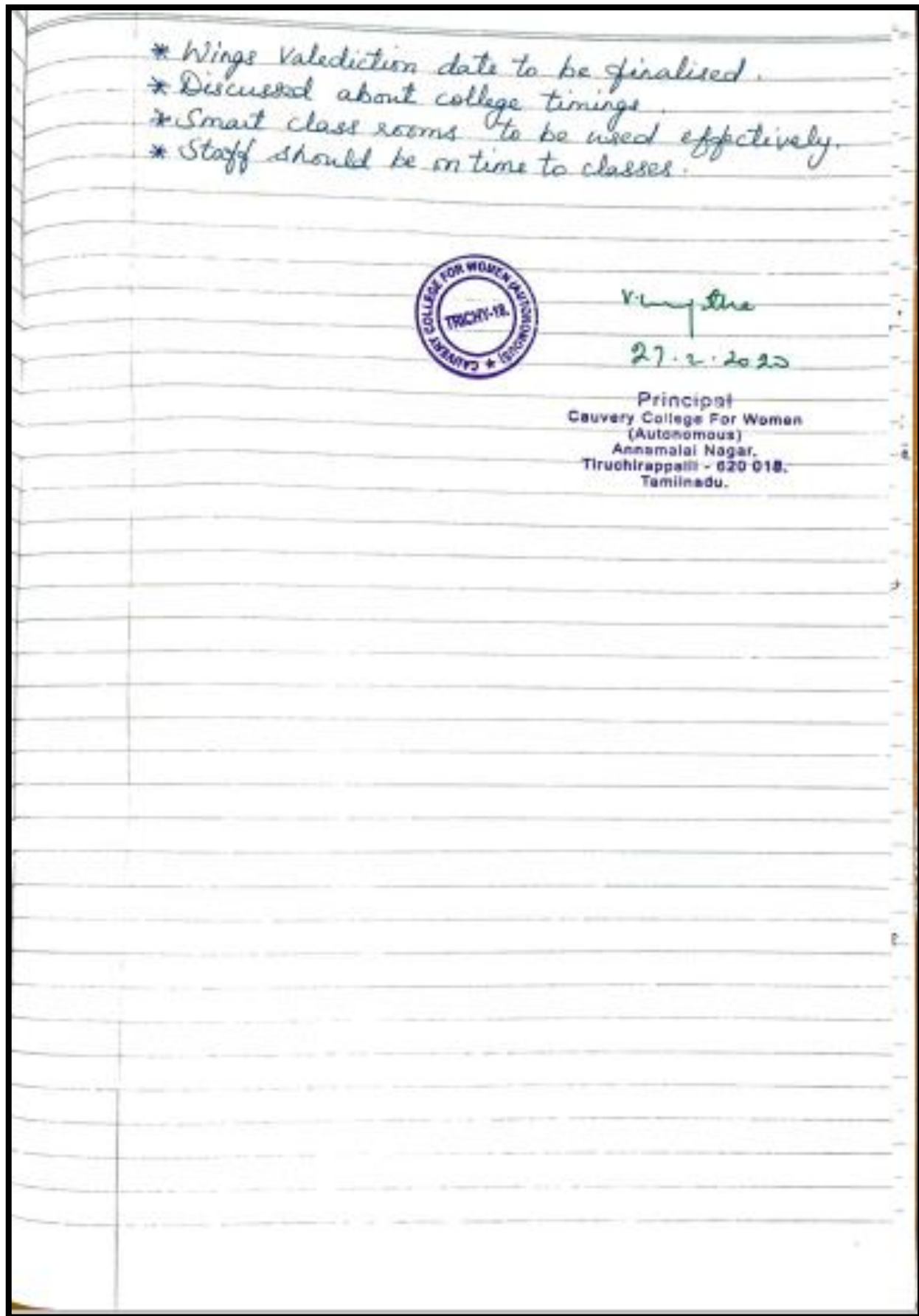
- \* NAAC Seminar will be on 17 & 18th of Feb. 2020.
- \* I and II stage of ISO dates finalised  
(March 17 & 18), (March 31 & Apr. 1), 2020.
- \* College Day will be on Apr. 4th, 2020.
- \* Last working day of this semester will be  
April 9th, 2020.
- \* Hall ticket issue will be on Apr. 18th 2020,  
For PG students (Autonomous stream) April 9th 2020.
- \* For Best outgoing student, Academic Toppers  
semester wise percentage details to be submitted.  
The students consistent percentage, without  
absent to be considered.
- \* Sports day will be on 14th Feb, 2020.
- \* Feb 15th, 2020 will be a working day (Half day)





**CRITERION II**

**DEPARTMENTAL PLAN**



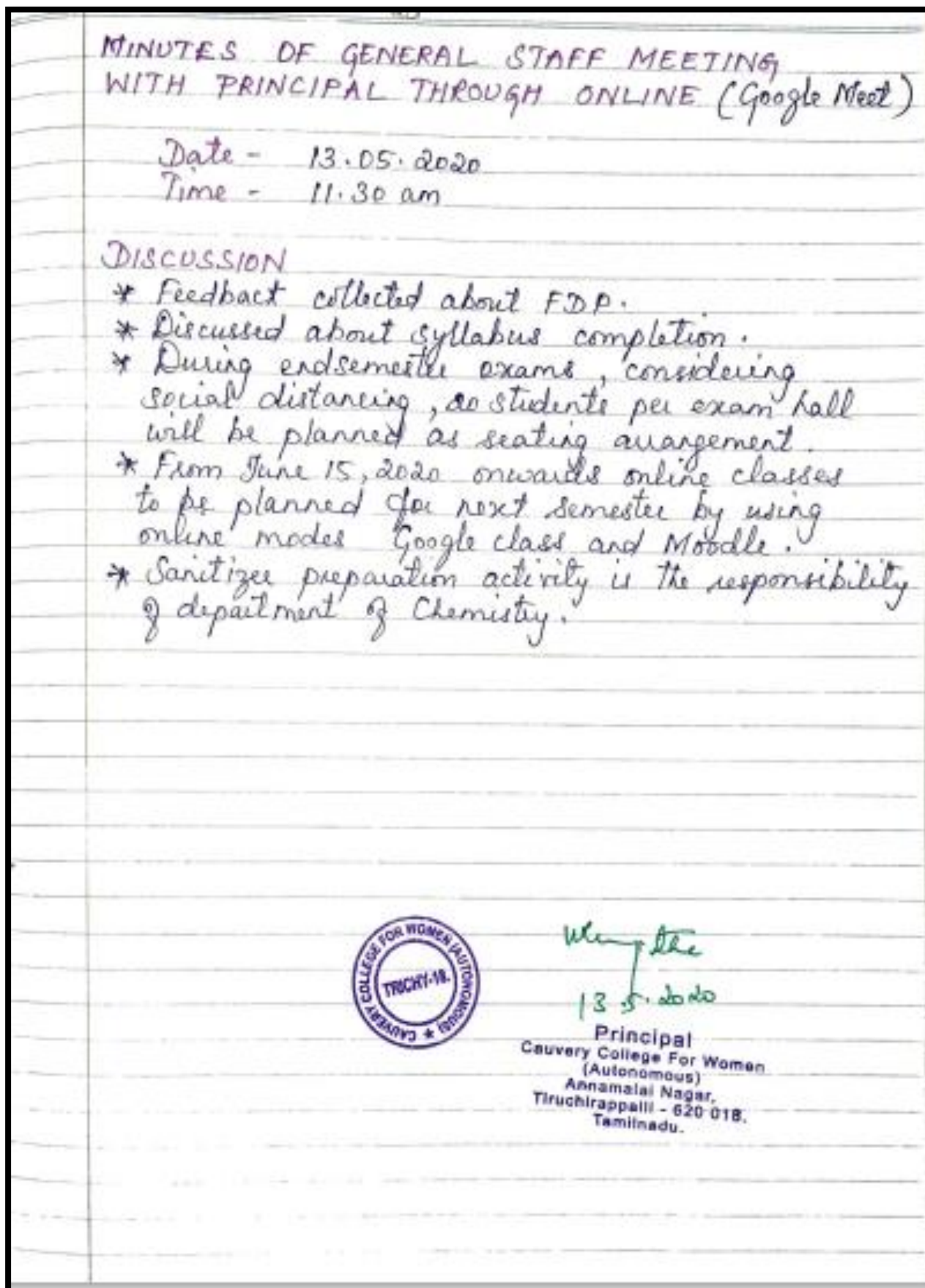
- \* Wings Valediction date to be finalised.
- \* Discussed about college timings.
- \* Smart class rooms to be used effectively.
- \* Staff should be on time to classes.



V. Jayathe

27.2.2020

Principal  
Cauvery College For Women  
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Tamilnadu.







MINUTES OF ACADEMIC STAFF COUNCIL MEET WITH PRINCIPAL

Date - 29.05.2020  
Time - 10.30 am  
Venue - Trust Meeting Hall  
Members Present - Principal and Academic Staff Council Members.

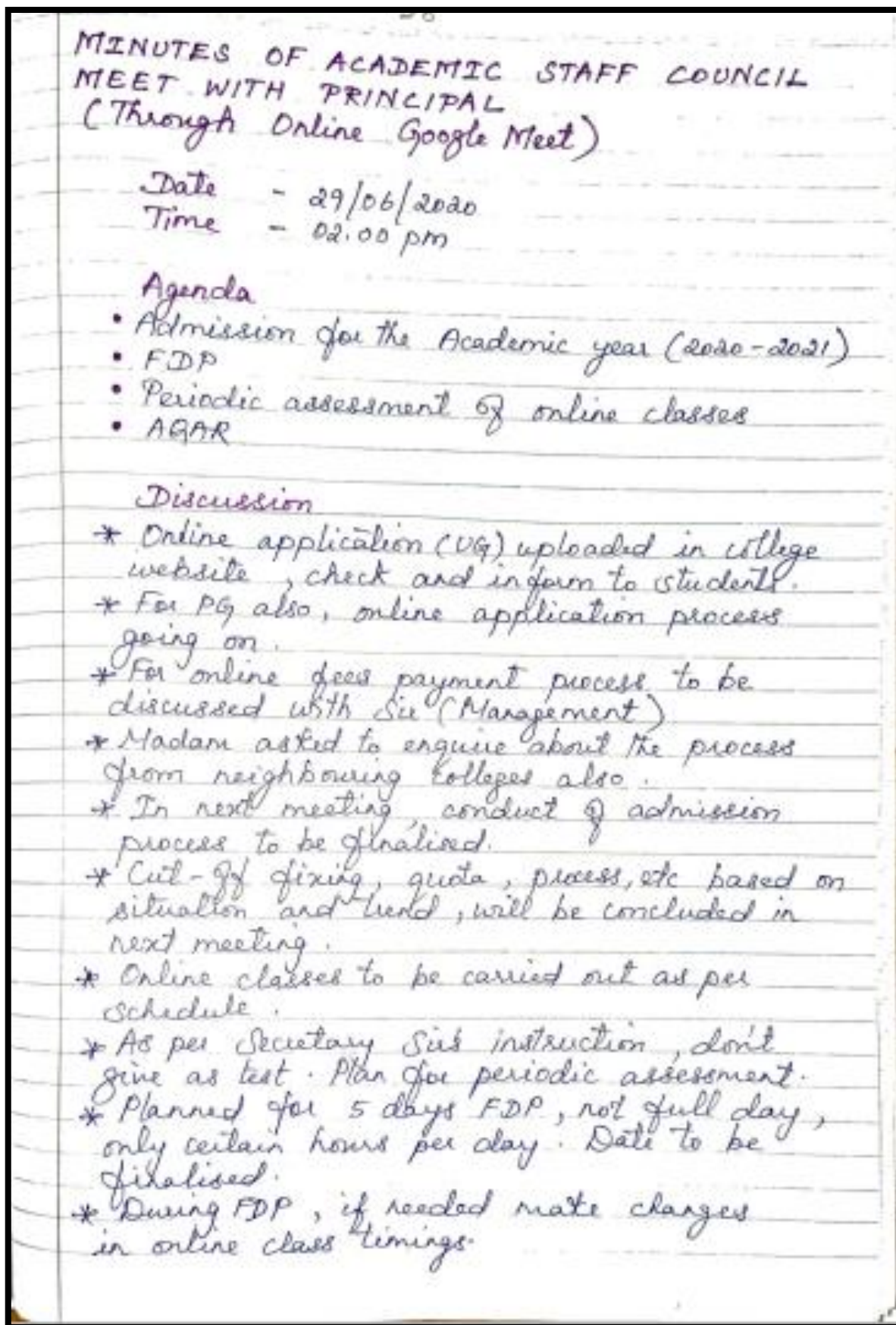
DISCUSSION

- \* June 15, 2020 will be Academic Council Meet through online.
- \* Discussed about SWAYAM online courses
- \* BOS minutes to be mailed.
- \* For II & III year planning to start online classes for the next semester from June 15, 2020 onwards.
- \* Received resumes, to be consolidated department wise for recruitment purpose.
- \* In future because of online education system, mobile may be permitted for students.
- \* Plan for all non-statutory committee meetings.
- \* Staff should actively involve in all departmental activities.
- \* Autonomous - End semester - Internal marks to be uploaded on 24, June, 2020.
- \* AQAR data to be submitted.
- \* Prepare timetable for online classes for next semester to be planned from June 15, 2020 onwards.



V. Anjali  
29.5.2020

Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620 018,  
Tamilnadu.







CRITERION II

DEPARTMENTAL PLAN

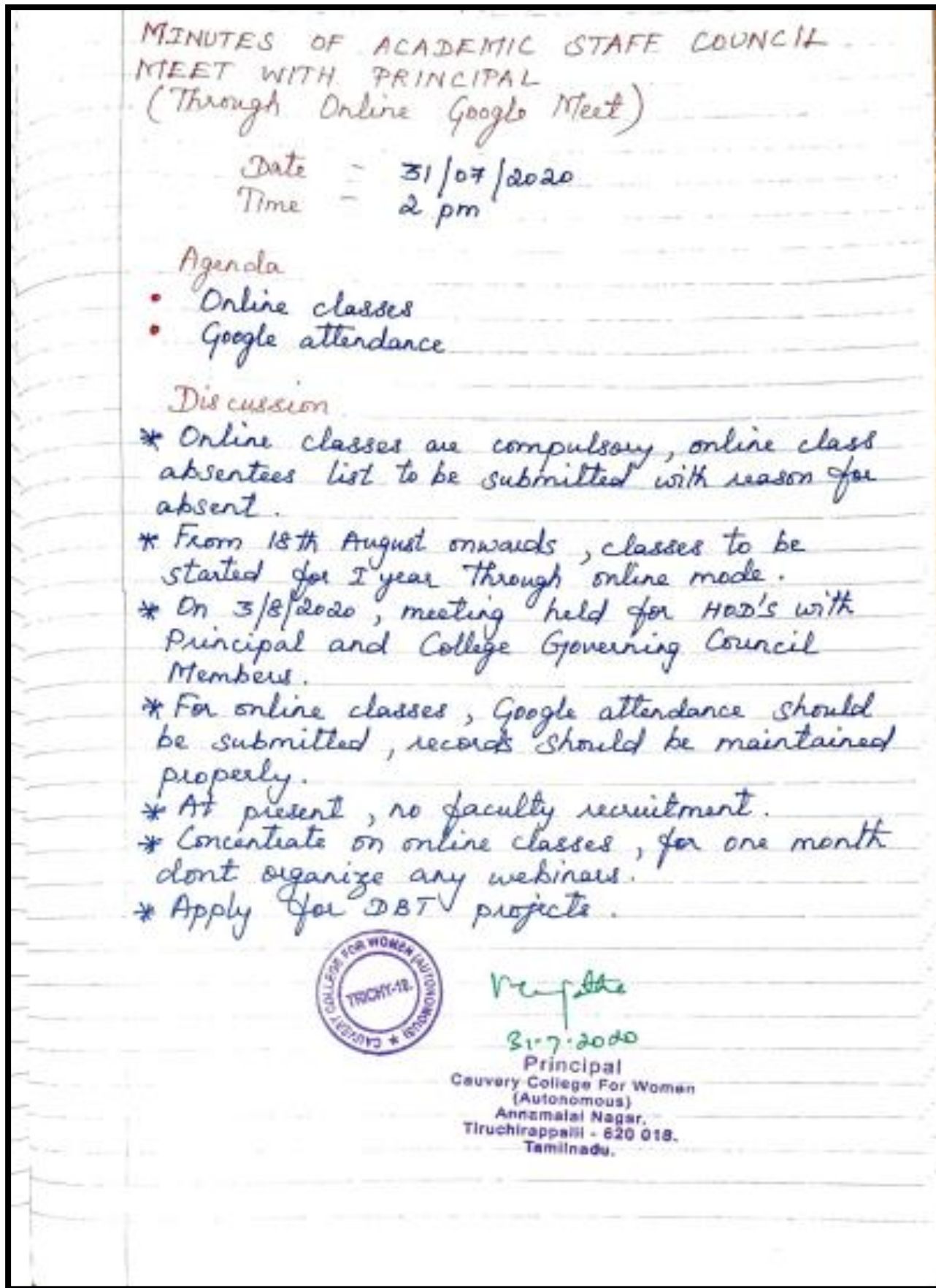
- \* NIRF → Ranking comparative data will be posted in heads group, chest.
- \* College will be functioning on Every Monday and Thursday. If its needed faculty can come to college. But try to avoid in person coming to college in this pandemic situation. Be safe.
- \* Discussed about Triennial Inspection Report
- \* Discussed about online feedback, Last year collected through online.
- \* Submit AQAR data.



V. Laxmi Devi

29.6.2020

Principal  
Cauvery College For Women  
(Autonomous)  
Annamalai Nagar,  
Tiruchirappalli - 620-018.  
Tamilnadu.

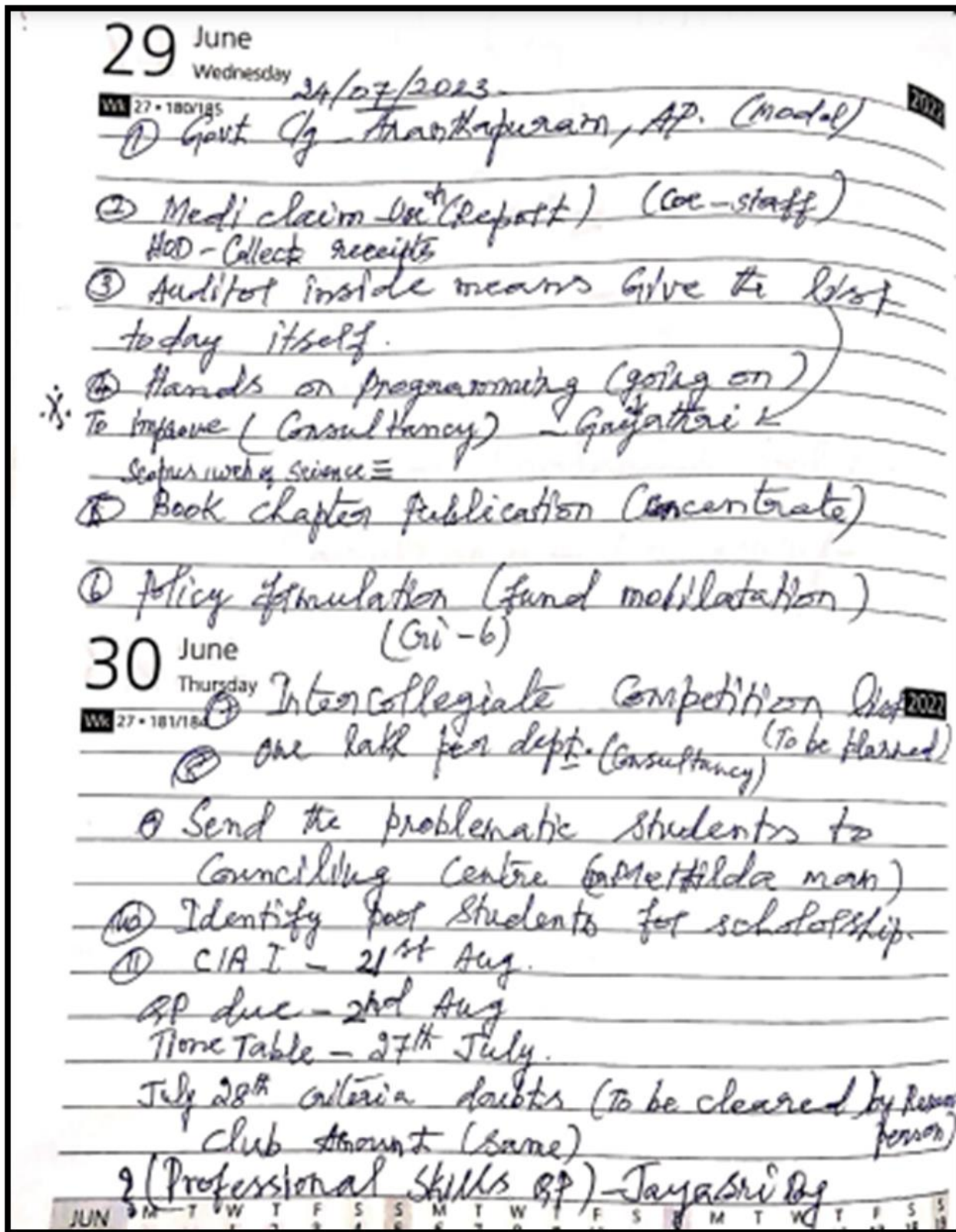






HOD MINUTES

Minutes 2023-2024





# CAUVERY COLLEGE FOR WOMEN (AUTONOMOUS)

NAAC Accreditation III Cycle : A Grade (CGPA 3.41 out of 4)

Tiruchirappalli - 620018, Tamil Nadu, India

NAAC - Cycle IV SSR

## CRITERION II

## DEPARTMENTAL PLAN

Signature with Date 24/07/2023

Friday 01 182-183 • 27

1. 11.

2. 12.

3. 13.

4. 14. P. R. R. F. 24/07/23

5. 15.

6. 16.

022 7. 17.

02 July Saturday 183-182 • 27

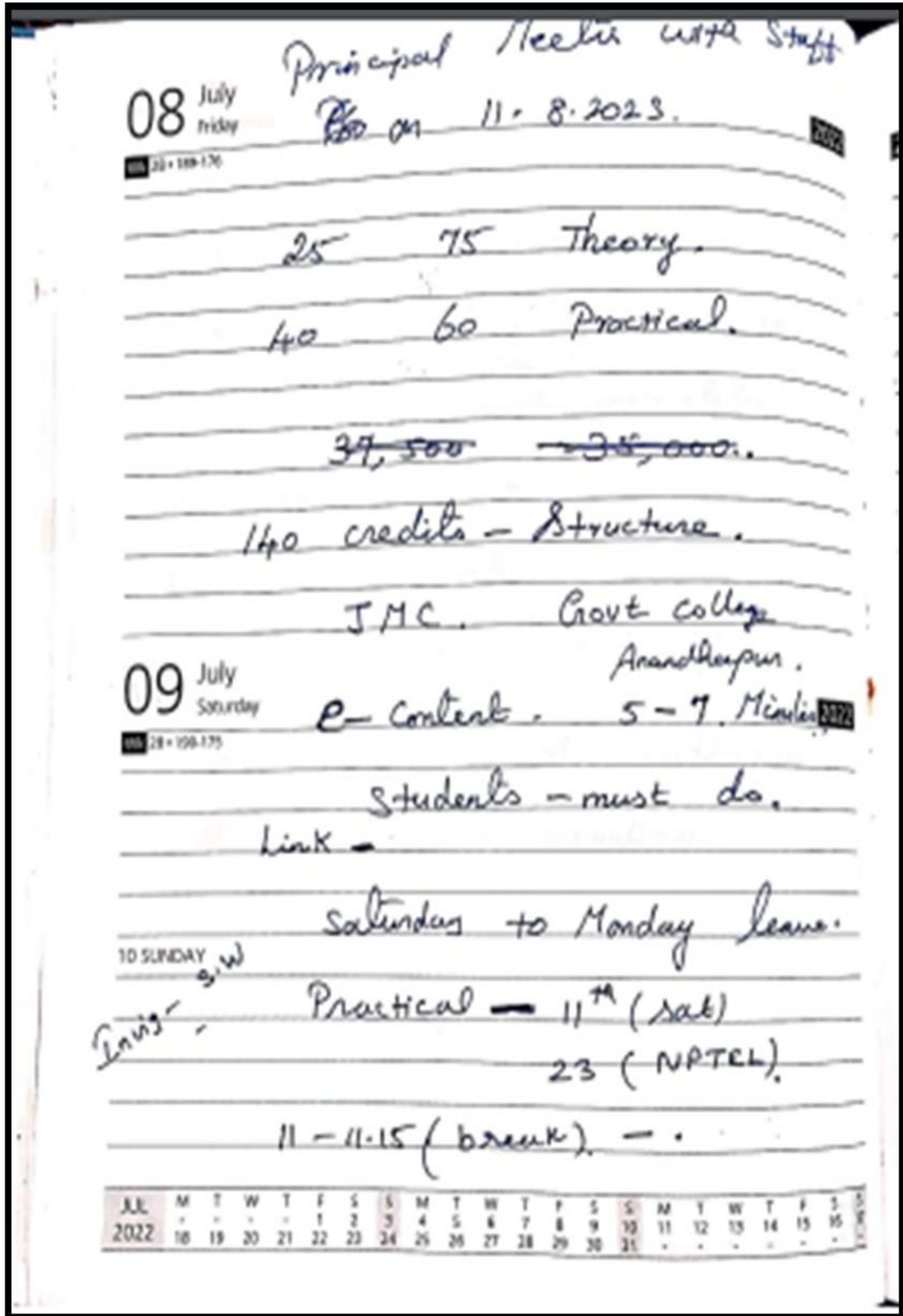
8. P. S. 18.

9. P. Depe 19.

10. 20.

03 SUNDAY







CRITERION II

DEPARTMENTAL PLAN

Signature with Date 11-08-2023

July 11 Monday 193-172-29

1. [Signature]
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July 12 Tuesday 193-172-29

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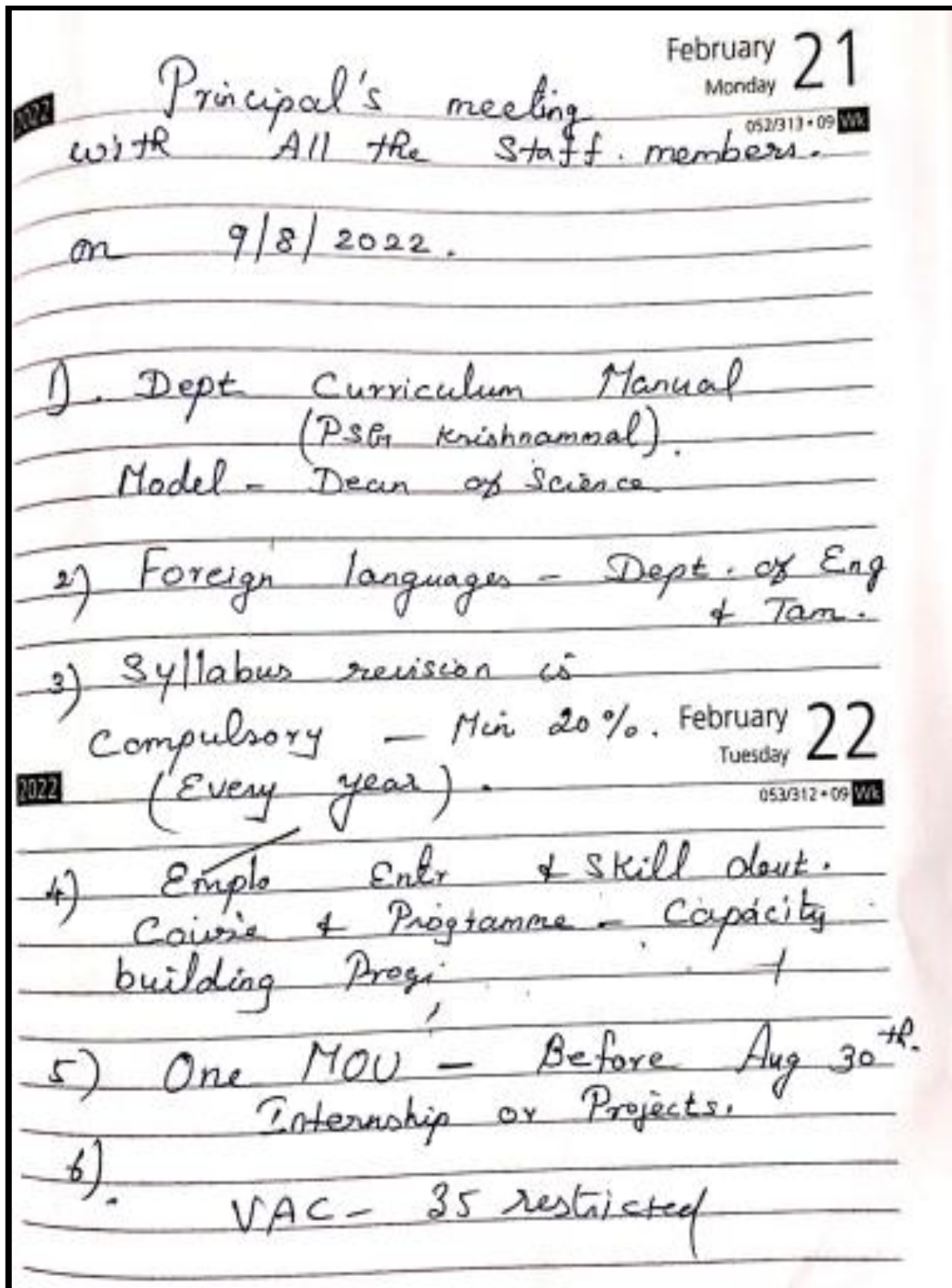
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
22	23	24	25	26	27	28	29	30	31	-	-	-	-	-	-	-	-	-	-	-





Minutes 2022-2023

PG AND RESEARCH DEPARTMENT OF MATHEMATICS





CRITERION II

DEPARTMENTAL PLAN

04 March Friday

VA 10-063/302

H.O.D.'s Meeting 2022

With Principal's on 19/8/2022.

End Semester

Nov - 7<sup>th</sup> - II + III year.

Nov - 14<sup>th</sup> - I year.

Teachers day - Lunch.

~~October~~ - 14<sup>th</sup> to 21<sup>st</sup> I

Academic bodies - ?

September - 24<sup>th</sup> Onwards.

(Practical to 30<sup>th</sup> II III I year)

05 March Saturday

VA 10-064/301

October - 1<sup>st</sup> to 6<sup>th</sup> leave.

CIA II - 12<sup>th</sup> October to 22 October.

Saturday Afternoon class.

Lunch - CIA I.

06 SUNDAY

Within 10 days Result. (Dec 5<sup>th</sup>)

Morning - End Semester.

Tomorrow No Value Added Course

MAR	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
2022	-	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20





CRITERION II

DEPARTMENTAL PLAN

2022 Birthday Contribution - Leo club. March Monday 07  
 066/299 • 11 WA  
 Check the Dean & Co-ordinator list.  
 National Seminar - International seminar.  
 Fees - Reg - Contact Principal - VA Course  
 Training Program - Mgt / - claim  
 Value Added Course / - Dates.  
 Sep - 3  
 - 10  
 - 17  
 Oct - 1  
 - 8  
 2022 Eng dept Tuesday March 08  
 067/298 • 11 WA  
 Hindu - 75% - certificate  
 Nov - 28<sup>th</sup> Re-opening - ~~not~~ valid - Even sem  
 Nov 19<sup>th</sup> Onwards internship commencing  
 Fine Table - Tough paper - Inform to Coe.  
 Nov 22 - Last Exam - End sem  
 Students Mobile - Not allowed.  
 Don't give Notes through offline

APR M T W T F S S M T W T F S S



CRITERION II

DEPARTMENTAL PLAN

28 March  
Monday  
Wk 14 • 087/27B

Signature with date.

2) [Signature]

3) [Signature] 12) [Signature]

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5) [Signature] 14) [Signature]

29 March  
Tuesday  
Wk 14 • 088/277

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9) P. [Signature] 18) [Signature]

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20) [Signature]

MAR	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F
2022	-	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18





CRITERION II

DEPARTMENTAL PLAN

20 April Wednesday 2022  
 Wk 17 • 110/255 Principal's meeting with  
 H.O.D s on 2-02-2023.

As per  
 CIA - I Feb - 15<sup>th</sup> to 24<sup>th</sup>  
 Feb 11<sup>th</sup> Sports day.  
 March - 18 Hostel day.  
 Practical - 10<sup>th</sup> March - 24<sup>th</sup> Mar  
 Feb 15<sup>th</sup> - Last date  
 for Examination 2022  
 fees.

21 April Thursday 2022  
 Wk 17 • 111/254  
 Appln form - 24<sup>th</sup> Feb  
 Feb 23<sup>rd</sup> G.B Meeting  
 Submis Practical Exam Feb 27  
 Time table  
 CIA - II 27<sup>th</sup> March to Apr 3  
 Apr 5<sup>th</sup> Last working  
 day.

APR	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	F	S
2022	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6



CRITERION II

DEPARTMENTAL PLAN

2022 End Semester <sup>19</sup> April - 27<sup>th</sup> April <sup>12/253 • 17</sup> WK

April 22  
Friday

FN - I & II UG  
AN III I II PG  
↓ UG

18<sup>th</sup> March - No Exam due to Practical.

22<sup>nd</sup> April - Ramzan - No Exam.

May 18<sup>th</sup> - End Semester

2022 IS any discrepancy Results. April 23  
in Colley to be get. <sup>113/252 • 17</sup> WK

Sign from the COE.

24 SUNDAY  
Internship - Viva-Voce.

Final Marks to be Submitted to COE.

II PG Viva First Week of April.

Academic Audit - After Practical Examination.

MAY M T W T F S S M T W T F S S M T W T F S S





25 April  
Monday  
Wk 18 • 115/250

College day Report - Feb 25<sup>th</sup>

Format to be given by the office or follow Magazine format

Resource Person -  
BOS Members -  
[No - Chief Guest]

Feed back to be collected from Q-P seller & Valuation Practical Examiners.

Association Meeting

Dept Minimum 10 feed back Alumnae - 25.

Mentor Mentee - Action taken.

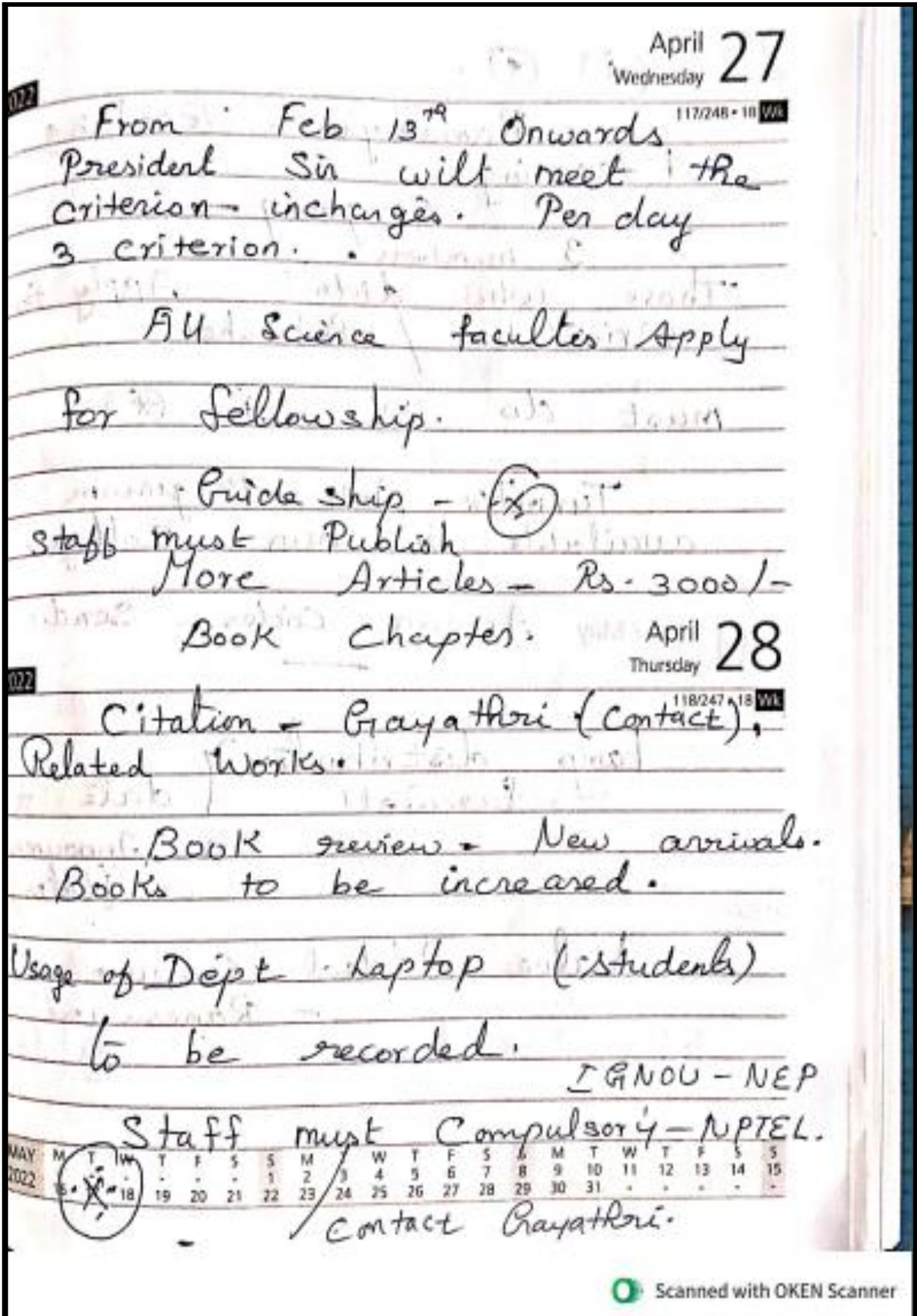
Seed money allocation Rs. 20,000/-

APR 2022	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
	-	-	-	-	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17



CRITERION II

DEPARTMENTAL PLAN







29 April Friday (\*) (\*). 2022  
 18 • 119/246  
 Ramanyam - Teaching & Learning - Ongoing - 3 members.  
 Those who didn't Apply for Orientation / Refresher - must do the (\*) (\*).

Turnitin - Anti Plagiarism available in our College.

30 April / May Saturday Arrear Codes - Scrutin 2022  
 18 • 120/245  
 Lamp distribution & Farewell date to be Announced (later).

01 SUNDAY  
 Value Added Course - Rameswari



CRITERION II

DEPARTMENTAL PLAN

2022  
Monday 02  
122/243 • 19

Signature with dates (2/02/2023)

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3) [Signature] 13) [Signature]

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2/2/2023

2022  
Tuesday 03  
123/242 • 19

7) [Signature] 17) [Signature]  
2/2/23

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2/02/2023

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CRITERION II

DEPARTMENTAL PLAN

DEPARTMENT OF COMPUTER SCIENCE

HoD meet @ 12.30pm on 12/01/2022  
venue: Kameshwari Valluvar, unit

- \* 2019-2022 batch students: Sixth sem mark sheets going to be handed over to us. Faculty incharges are requested to cross check marks, credits, etc.
- \* Rs.100/- for Comphaven club and Rs.100/- for student unions can be collected from students & hand over it to NA & VK-man
- \* Faculty can avail lunch from Hostel with prior intimation @ Rs.40/sem Rs.50/-
- \* Faculty Advisors are requested to identify <sup>and notify</sup> Real poor students who are in need of lunch. Leo club will provide lunch for them. (KMS man, Handover the name list to Keman)
- \* 6 to 7 Research proposals are expected for seed money grant (DR, RP, SU, KS, RRT, R)
- \* CIA I will be scheduled as per college Calendar.  
I year incharges - try to complete 1/2 units,

- \* 2 MOU to be signed for this year. (DR)
- \* If any requirement/grievance regarding class rooms, kindly inform me (NA)

VSJP - ✓	
NG - ✓	
ICP - ✓	
AST - ✓	
DR - ✓	
ICR - ✓	
SU - ✓	
PML - ✓	NA - ✓
KS - ✓	GS - ✓
RRT - ✓	RR - ✓
VK - ✓	PTS - ✓
RS - ✓	
SS - ✓	



CRITERION II

DEPARTMENTAL PLAN

HOD meet @ 11 am on 19/11/22  
venue: Principal's room

- \* End sem Examinations - Theory - scheduled from 1<sup>st</sup> Nov to 20<sup>th</sup> Nov 2022 for II UG, III UG & PG students.  
from 14<sup>th</sup> Nov for 2 UG students.
- \* End sem Examinations - Practical - scheduled from 24<sup>th</sup> Sep to 30<sup>th</sup> Sep for all students.
- \* CIA II exam will be conducted as per college calendar for II, III UG & PG students.
- \* CIA II exam will be conducted from 27<sup>th</sup> Oct for 2 UG students.
- \* No classes on tomorrow 20/11/22 for value added courses (IUGA writing their CIA 2 exam)
- \* If there is any revision in course fee of our dept's value added courses, the same to be informed to Dr. Rameshwari, Head, Dept. of Biotechnology.

- \* Faculty should not use mobile phones during Exam invigilation (CIA 2, End sem).
- \* 2 PG students should go for their Internship from Nov 20<sup>th</sup> onwards.
- \* We should not <sup>send</sup> any material, question bank through mobile phone to our students. Mobile phones going to be prohibited at college camp.
- \* Dept. should organize one national/international level workshop/seminar/conference.
- \* Need to publish articles, attend training, get membership in Academic bodies.
- \* For mid day meals, already 12 students get benefits. Now 2 more students added.
- \* Motivate <sup>2 UG</sup> III UG students to use SSEP (Hindu's online course) through google form link. If 50% of our students joined, we will get concession upto Rs.499/- (instead Rs.995).





VSSP	-	[Signature]
2A	-	[Signature]
KP	-	[Signature]
DSS	-	[Signature]
DR	-	[Signature]
KR	-	[Signature]
SC	-	[Signature]
PML	-	[Signature]
KS	-	[Signature]
RPT	-	[Signature]
VE	-	[Signature]
RS	-	[Signature]
SS	-	[Signature]
NA	-	[Signature]
AS	-	[Signature]
RR	-	[Signature]
PLS	-	[Signature]



CRITERION II

DEPARTMENTAL PLAN

HOD meet on 27/09/2022 @ 11 am.  
Venue: Madam's Cabin.

- \* Bonus will be credited today.
- \* HOD should take care of 2 year students who joined by late. If possible, we can give <sup>individual</sup> point-to-point guidance.
- \* We should conduct online classes for 2UG & 2PG on 5<sup>th</sup> October, 2022 (5 hours duration) and from 26<sup>th</sup> Oct - 3<sup>rd</sup> Nov, 2022 for 2UG students and from 26<sup>th</sup> to 29<sup>th</sup> Oct 2022 for 2PG (nearby located students can come to college & clarify their doubts with faculty).
- \* Study holidays for 2UG - from 4<sup>th</sup> Nov onwards.
- Faculty incharges should conduct test for \* 2UG & 2PG students who joined after CIA I - & consider the marks for internal.
- \* Founder's day scheduled on 15<sup>th</sup> Oct 2022
- \* NList - e-resource to be accessed daily

- \* CG, PG Programme Structure - 2022-2023 to be get prior permission approval from respective Deans.
- \* Library Pooja celebration is on 30<sup>th</sup> Oct 2022.
- \* Domain mail id is ready for 2 year students. 2 year class incharges, kindly insist them to change their password & use it.





CRITERION II

DEPARTMENTAL PLAN

HOD meet on 12/1/2023 @ 11 am  
Venue: Madam's Cabin

- \* All faculty are expected to publish two articles for this academic year, before May 2023.
- \* We should work towards NAAC, from June 2023 onwards.
- \* CIA 2 is scheduled from Feb 16 to Feb 22.  
Time Table & Question paper due is Jan 21.  
Enigitation duly list by Dept. of English.  
Progress Report due - March 9, 2023
- \* Sports Day is scheduled on Feb 11, 2023.
- \* End Sem practical exam commences from March 10, 2023.
- \* 20% of value added courses to be converted as online courses.

HOD meet on 19/1/2023 @ 1 pm  
Venue: Madam's Cabin.

- \* As per NAAC regulations, our students mastersheets to be entered into Govt's DigiLocker. To enter the details of Autonomous batch students (2019 onwards), one faculty is required to enter & verify the detail.
- \* Criterion wise evaluation (SSR) points is changed from 30/100 30 marks & 70 marks into 45 marks & 55 marks.  
(evaluation) (online uploaded document)
- \* UGC Care list publication (at least 2) mandatory for all faculty.
- \* As consultancy work including (Physics, Chemistry, microbiology, Fem & D, Biotechnology) equipments going to started from this month onwards.  
Ms Anitha from Dept. of Physics will act as nodal officer Technology Transfer officer for the above.

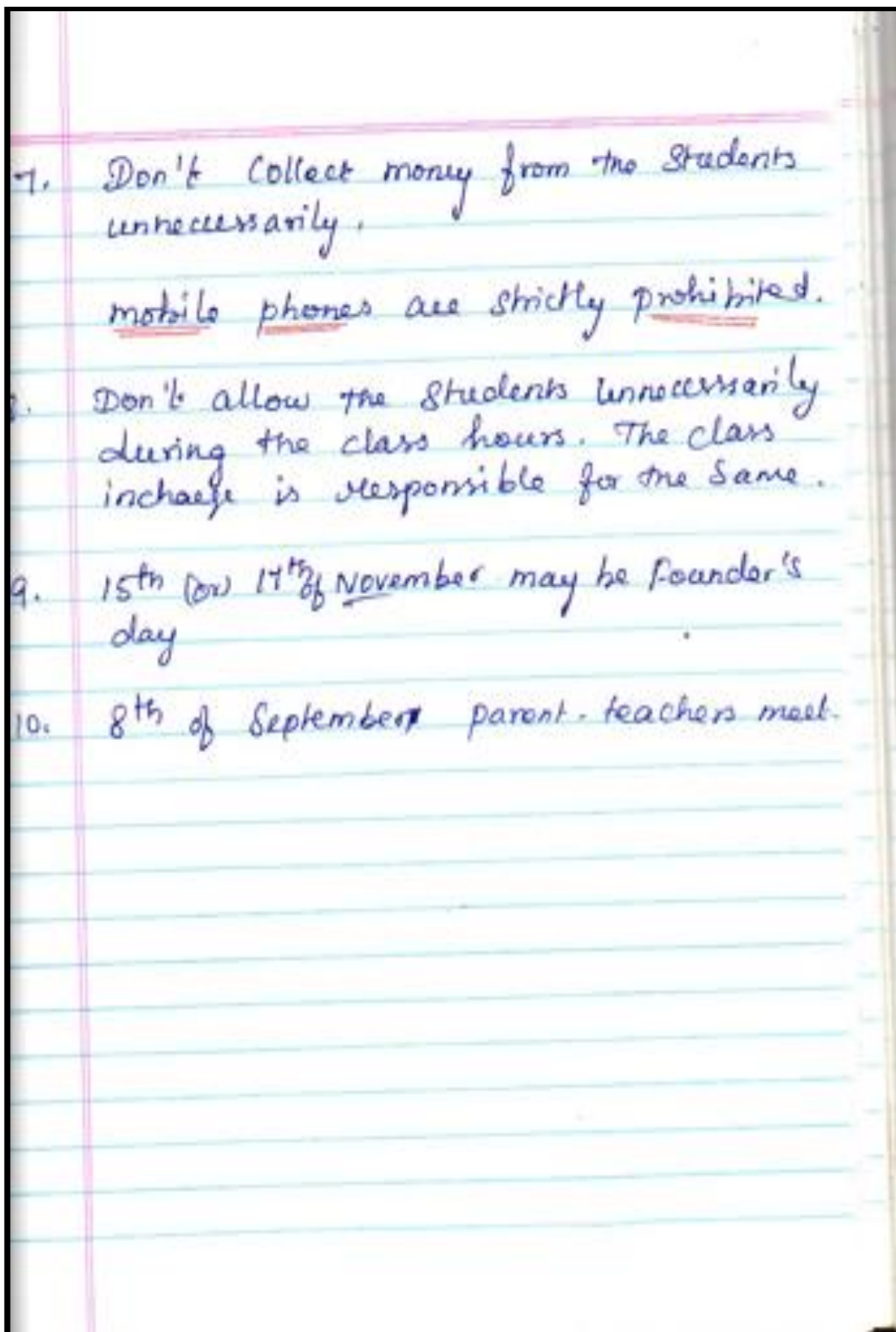


DEPARTMENT OF COMPUTER APPLICATIONS

HOD Meet at 2 pm on 06/09/2022

1. Class teachers strictly ask the fees defaulters to pay their semester fees within two days.
2. For the association activity, the day before the day of the activity, incharge should withdraw the amount from the bank @ club incharge.
3. Semester examination may begin for 2<sup>nd</sup> and 3<sup>rd</sup> year students may be at from the 7<sup>th</sup>-10<sup>th</sup> of November. for 1<sup>st</sup> year may be from 14<sup>th</sup> of November.
4. College may reopen on 23<sup>rd</sup> November onwards.
5. Valuation may start from 11<sup>th</sup> November.
6. For the 1<sup>st</sup> year students, the photo session for their ID cards is on 12<sup>th</sup> of September. So, ask the students to attend the class without fail. @ La & Vy.







CRITERION II

DEPARTMENTAL PLAN

RMP -	
HKV -	NS -
BR -	
TJM -	
AA -	
LA -	
RSD -	
KA -	
VY -	
VUS -	
ME -	
AJ -	





HOD Meet on 27/9/21 @ 1.30 pm.

1. All Dept must conduct International Conference.

Value added course (min. 3 in no) can pass in special BOS (ie certificate course min. 30 hrs.)  
Internship for - II yr.  
project for - III yr in core.

2. Prepare a list - 3 members from other university for next BOS. Batch.

3. Class incharges kindly pass scholarships details to students & ST/minority/central Govt / - - - If any information kindly contact Ms. Kalpana office. & posted in website also.

4. Exam application filling - 11th oct fee defaulters should not apply.

Unit list should conduct 1st week of oct.

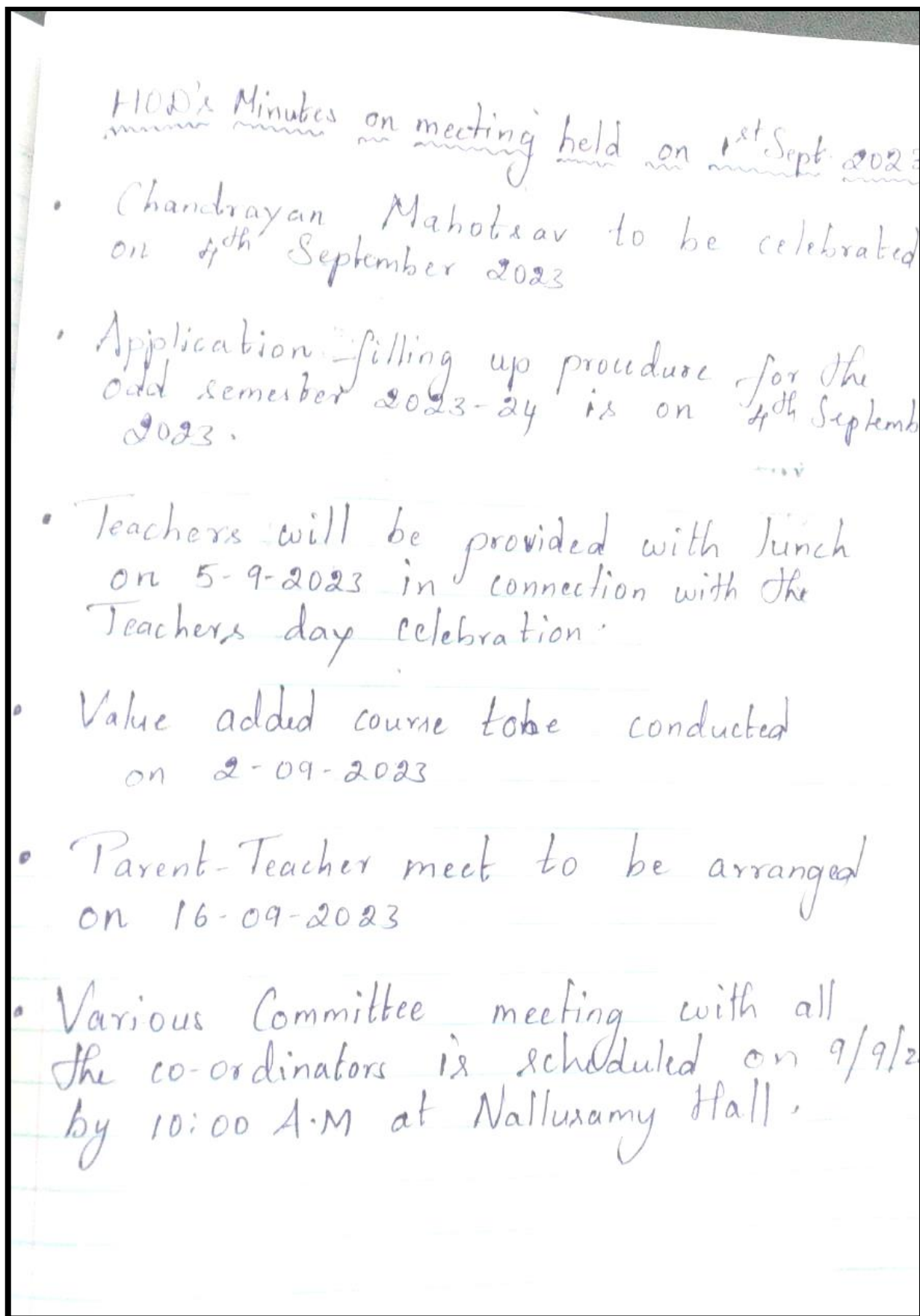


CRITERION II

DEPARTMENTAL PLAN

HKV	-	HKV
BR	-	BR
TJM	-	TJM
AA	-	AA
LA	-	LA
RSD	-	RSD
KA	-	KA
VY	-	VY
VIS	-	VIS
ME	-	ME
AJ	-	AJ
NS	-	NS

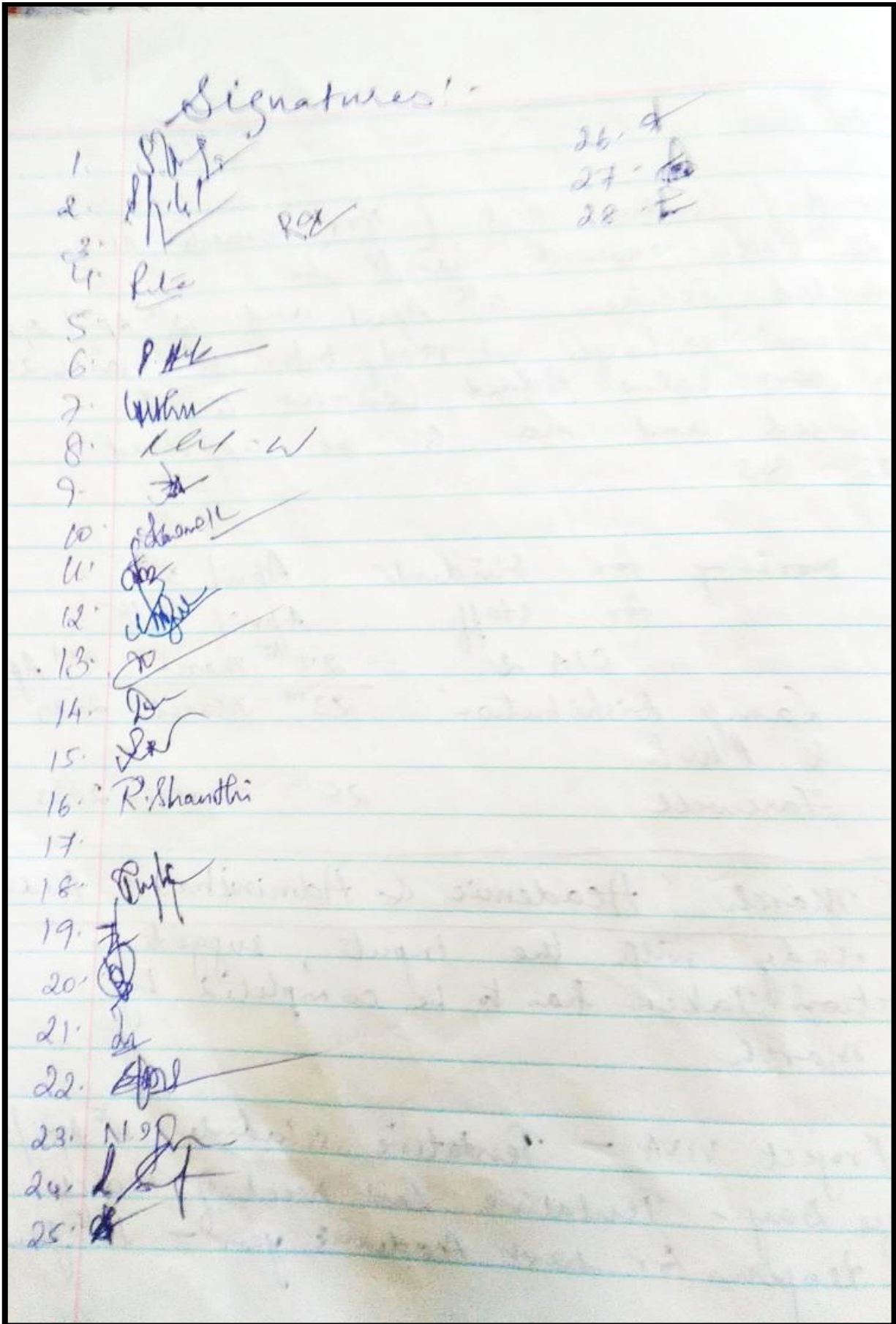






CRITERION II

DEPARTMENTAL PLAN







CRITERION II

DEPARTMENTAL PLAN

HOD MINUTES OF MEETING

Minutes 2021-2022

PG AND RESEARCH DEPARTMENT OF MATHEMATICS

EVEN

29 Monday • 10/3/2022 July 19

Admission Committee -  
 April - 21 Appln. calls.  
 get Feed back from I year. reg  
 Appln form.  
 Vidhya + Preethi - Admission  
 in charge - Programmer.  
 End Semester Examinations.  
 May 2 Apr 25  
 May 4 26

College day - Hostel students  
 Prize Winners.  
 No bus on college day.  
 hyper link (line)

1) ✓	11) ✓
2) ✓	12) ✓
3) ✓	13) ✓
4) ✓	14) ✓
5) ✓	15) ✓
6) ✓	16) ✓
7) ✓	17) ✓
8) ✓	18) ✓
9) ✓	19) PS
10) P. A. C	20) ✓

HOD MINUTES OF MEETING

ODD:

Principal Meeting with  
 19 Wednesday all H.O.D's June 19  
 on 27/09/2021.

- 1) Congratulation to Tamil Dept for International Conference - ICT - Professional
- 2) Plan for International Conference - Concentrate.
- 3) Value added Course - BOS - Passed - Special BOS to be planned - other than Curriculum 30 hrs - more than 10 students is enough.

1) ✓	11) ✓
2) ✓	12) ✓
3) ✓	13) ✓
4) ✓	14) ✓
5) ✓	15) ✓
6) ✓	16) ✓
7) ✓	17) ✓
8) ✓	18) ✓
9) ✓	19) PS
10) P. A. C	20) ✓



CRITERION II

DEPARTMENTAL PLAN

Department of Computer Science

HOD Minutes of Meeting

HOD Meeting on 16.2.2022 at 2:30 PM  
(Rameshwari Nallusamy Hall)

- \*) End Semester exam is scheduled as per calendar (End date 30.04.2022). Study holiday starts from 10<sup>th</sup> April.
- \*) Practical Exams to be Completed
- \*) CIA2 planned from 30<sup>th</sup> March to 6<sup>th</sup> April
- \*) Cell phones not allowed during Exams
- \*) March 12<sup>th</sup> - Sports day  
March 19 - Hostel day  
March 23 - College day planned temporarily
- \*) Cultural on 26<sup>th</sup>, 28<sup>th</sup> of Feb and 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup> of March
- \*) Feb 24 - Hair donation [Should wash hair]
- \*) Convocation - 9<sup>th</sup> April
- \*) General Proficiency to be collected and order books as usual

VSJP - ✓  
NG - ✓  
PR - ✓  
ASJ - ✓  
KP - ✓  
DR - DR  
KR - ✓  
SU - ✓  
PML - ✓  
KS - ✓  
RRJ - ✓  
VK - ✓  
RS - ✓  
NA - ✓  
SP - ✓  
GS - ✓  
RR - 2/4

HOD Meet on 11/10/2021 @ 10 am

1. On Person classes for I-VII students Start on 18/10/2021
2. Portion Completion due for II & III USTPC students is on 13/10/2021
3. CIA-II exam portion - Ust II & Ust V
4. Try to complete 2 units for I year before 13/10/2021. Also conduct Unit Test-3 for them before 13/10/2021.
5. Exam application form is going to be filled on 11/10/2021.
6. I year students, those who are greater than 18 years old expected to produce Covid Vaccination certificate on 12/10/2021 and the others are expected to produce the RTPCR test result.

VSTP - ✓  
NG - ✓  
PR - ✓  
ASJ - ✓  
KP - ✓  
DR - DR  
KR - ✓  
SU - ✓  
PML - (PML)  
KS - ✓  
RRJ - ✓  
VK - ✓  
RS - ✓  
NA - ✓  
SP - ✓  
GS - ✓  
RR - 2/4







CRITERION II

DEPARTMENTAL PLAN

Department of Chemistry

22/8/21 at 1:30 PM

- Plan for II & III yr practical during next semester.
- Anti November 1
- First year online classes Sep 9th
- SOP - Every floor with timings & class
- Bus facility one month.
- First year end semester Examination December.
- November II & III year End semester Exam
- Boiled Egg available in canteen
- Full time Ph.D Scholars utilize A block II floor
- Freshers day guest Mrs. Geetha Rangarajan.
- Sep 4th 10' o'clock teachers day celebration
- 27th Council meeting with staff members.
- Seed Money for projects

- 1
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4. D. Thangavelu
- 5
- 6
- 7
8. CR
- 9
- 10

31/8/21 at 10:00 AM HOD's meeting minutes

- Graphical representation for ISO audit comment given by the auditor
- Verify new format of IQAC
- Creating photo - work for NAAC
- Mr. Nalakantham - Secretary  
Mr. Muthukrishnan - President  
Mr. - Treasurer  
New Team from Management
- Skill, Internship, group project must be implemented for final year.
- Retain the best BOS members
- For guest lecture 1 1/2 hrs - Rs 2000/-
- IQAC FAP for Junior faculty members - Alumina support
- Duration for online class  
9-9:40, 10-10:40, 11-11:40, 12-12:40 & 1-1:40 from July 1st onwards.
- MOU with university (EBC)
- On publication include name of the member/university member as co-author

- Revision of the statutory committee, BOS members
- Collect feedback from stakeholders
- Revision of Autonomy manual.
- From 9th onwards II & III yr students should buy through Google
- Add bus number in the list.
- Arts department should concentrate on publications. Two article per year
- Use department money for webinar
- One department plan for International webinar.
- Newly recruited faculty can be joined by July 15th.
- Student president - Nimitha  
Secretary - Rajavi
- University nominee list must be given before July 5th
- One day AAAR orientation for faculty members.

- 1
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**HOD MINUTES OF MEETING**

**Minutes 2020-2021**

**PG AND RESEARCH DEPARTMENT OF COMPUTER SCIENCE**

H.O.D meeting on 09/12/2020 at 11.00 a.m.

1. Students having less than 40% will have to redo the course. Get a letter from the students asking permission to write the exam stating if any valid reason.
2. Fees for this semester can be paid online/person. All PG - 14<sup>th</sup> Dec, B.Sc. CSC - Dec 17<sup>th</sup>.
3. Triple Fiesta Dec 23.
4. Ask all the fee defaulters to pay before December 12<sup>th</sup>.
5. If students pay fee online, they have to mention their name, reg no, class, demitter's name and a copy of the receipt to the mail id given by the office. Class in charges have to submit the fee payment details in the office everyday.
6. CARBA will be paying fees this semester also.
7. AQAR online upload on 10/12/2020.
8. Class in-charges will be called as faculty advisors.
9. Semester exam paper valuation will be carried out.



CRITERION II

DEPARTMENTAL PLAN

by qualified faculty who are in the University panel

10. For paper valuation, mark entry, page and mark sheets will be given by the University/College.
11. Course wise paper uploaded status has to be submitted by the HOD to the CoE everyday (Google Classroom Status)
12. Faculty have to submit front page of the probook while submitting their claim forms to the CoE.
13. Internals uploading - 18<sup>th</sup> Dec Practicals  
BSc Stage II marks in Netlab - Dec 16.
14. Can conduct I internal test for I Plu from Dec 18 onwards

USJP - NG - PR - ASI - KP - DR - DR KR - S.V -	PML - KS - RRS - VK - VK RS - SS - SS CIS - RR -
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CRITERION II

DEPARTMENTAL PLAN

HOD meet on 04.03.2021 @ 11.00am .

\* I & II year students study holidays start from 17<sup>th</sup> march 2021.

\* III year hostel students can come to college on 16<sup>th</sup>. They will have regular classes from 17<sup>th</sup> to 24<sup>th</sup> march.

\* one campus interview from vDart is arranged for our III years on 25<sup>th</sup> march.

\* Management is going to provide a common lunch for III year students on 25<sup>th</sup> march.

\* End semester <sup>exam</sup> applications form is going to be filled on 15<sup>th</sup> march. Inform to your students.

\* <sup>students</sup> Hall Tickets will be issued on their respective exam halls.

\* Insist the students to pay their term fee and exam fees on/or before 10<sup>th</sup> march. The fee defaulters could not attend their practical/theory end semester exams.



CRITERION II

DEPARTMENTAL PLAN

HOD meet on 11.03.2021 @ 2pm

- \* Fee defaulters <sup>couldn't</sup> won't fill Exam Application form. on 12.03.2021. Insist the students to pay within tomorrow.
- \* Last working day for this semester - April 3.
- \* College Reopen for the next academic year - June 14<sup>th</sup>.
- \* Due date to <sup>upload</sup> fill theory Internal marks - April 2<sup>nd</sup>.
- \* Valuation will begin from April 7<sup>th</sup>.
- \* Library & Lab Stock checking will be scheduled on March, 2021.
- \* ISO Internal Audit is scheduled on March 31<sup>st</sup>. External Audit is on June month.
- \* COVID 19 spreading fastly. So, wearing mask is compulsory within campus.





CRITERION II

DEPARTMENTAL PLAN

HOD meeting on 3/3/2020 @ 2 pm.

- \* Next academic year Admission starts on April 24<sup>th</sup>.  
Reopening - June 15<sup>th</sup>  
Reopening for 1<sup>st</sup> year - June 18<sup>th</sup>.
- \* Thiripurasundari Award details to be submitted to Ramalakeshmi (VP) mam, before 6<sup>th</sup>.
- \* Hereafter, work diary to be get sign from Dean of Science, Mark Register from VESJP mam (VP) - Mentor-mentee from VESJP (VP) mam.
- \* Progress Report due is 9<sup>th</sup> March  
Women's day celebration is on 7<sup>th</sup> March.

VESJP ✓	RR3 - ✓
NG - ✓	VIC - ✓
PR - ✓	RE - ✓
BSJ - ✓	SS - ✓
RP - ✓	NA - ✓
DR - ✓	GS - ✓
KR	RR - ✓
MGS - ✓	
SU - ✓	
PML - ✓	
KS - ✓	



PG AND RESEARCH DEPARTMENT OF MATHEMATICS

Principal's Meeting  
 March '19 with H.O.D's on 17-11-2020. Thursday 7  
 Dec - 2-12-2020  
 All PG re-opening -  
 class will be regular -  
 social distance -  
 PG Practicals to be Conducted  
 For the Remaining 2 units Exam  
 Internals to be planned for UG  
 I + II + III PG.  
 II Internal 24-11-2020 to 30-11-2020.  
 Theory. December 14-12-2020 I UG  
 II UG &  
 I PG.  
 NOV - 23-11-2020 - dead line  
 for Syllabus Completion.  
 From 2-12-2020 - II PG.  
 Practical to be  
 commenced.  
 Virtual Practical (X)

April 2019

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					







CRITERION II

DEPARTMENTAL PLAN

Meeting with Principal  
 March 19 on 2.12/2020. Tuesday 19  
 Wk 12

Univ/ B.Sc Maths - 14.12.2020

Aut/ online or off line.

Pay the Exam fees  
 without fail on 7.12.2020  
 Pass Post Size Photo -  
 Practical to be finished  
 7.12.2020 to 9.12.2020  
 7<sup>th</sup> afternoon onwards bus  
 available. Pay the fees on 10.12.2020.  
 Jan 2<sup>nd</sup> Even Semester.

Data Capturing  $\left\{ \begin{array}{l} \text{Arts} \\ \text{Science} \end{array} \right.$

On line Class to be Submitted.  
 Model to be informed.

Upload only Autonomous Stream.

All Arrear - online - MCA  
 Exam in off line -  
 Jan 1<sup>st</sup> Week.

April 2019  
 M T W T F S S  
 1 2 3 4 5 6 7





20 Wednesday *Subject related* March 19  
 WA 12 Area - Clarification  
 for PG Students.  
Internals for Autonomous  
 UNIT Test - Best  
 Assgn  
 Sem  
 CIA - I  
 CIA - II  
 Markes to be uploaded before  
 5/12/2020.

NIRF - Sanctioned Intake.  
 M.Sc Maths - 1. Section  
 Fast Track - Courses.  
 Percentage to be defined.  
 No body staff is to be send  
 NIRF - Research oriented Staff. (X)

Course wife  
 keep salary  
 Nivetha  
 Craython  
 All over India

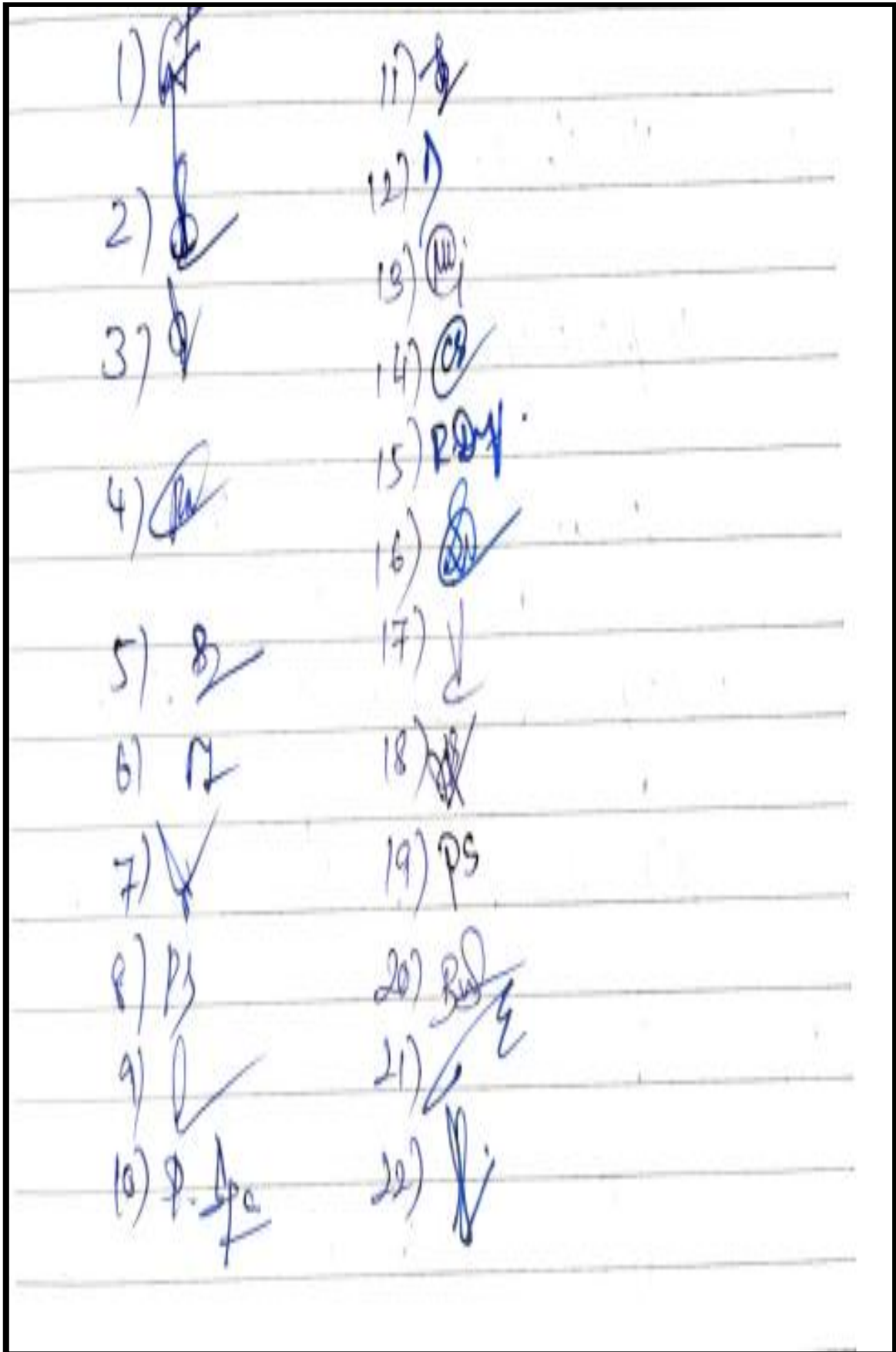
February 2019  
 M T W T F S S  
 1 2 3  
 4 5 6 7 8 9 10  
 11 12 13 14 15 16 17  
 18 19 20 21 22 23 24  
 25 26 27 28

People from industries is  
 to be slowly implemented.



CRITERION II

DEPARTMENTAL PLAN







March '19

29 Friday  
 Wk 13 Principals Meeting with  
 H.O.D's on 17/12/2020.

1) Valuation  
 Chai Min 40 & Max 50.

Autonomous Valuation  
 Tomorrow Onwards.  
 21<sup>st</sup> - II PG Over.

2<sup>nd</sup> Onwards - UG Valuation  
 Start.

Autonomous Valuation  
 paper submit to C<sub>2</sub>.

Staff must Value the  
 paper in B, Block only.

~~Not in the~~

Avoid - Dept.

HOD'S must take  
 care of the internals.

February 2019						
M	T	W	T	F	S	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			



CRITERION II

DEPARTMENTAL PLAN

March 19 <sup>(X)</sup> ISO - lesson plan - Saturday 30  
 print out - Only Days. Wk 13

ISO - Only print out -  
 No written.

Fast track - Other Name.

23/12/2020 - Triple fiesta.

Fees - 26/12/2020

Online.

Sunday 31  
 Wk 13

1) M	11) P. Apr	21) ✓
2) ✓	12) @	22) ✓
3) B	13) @	
4) P3	14) P	
5) P	15) R.R.T.	
6) @	16) P	
7) H	17) ✓	
8) R.R.T.	18) ✓	
9) ✓	19) ✓	
10) ✓	20) B	

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					



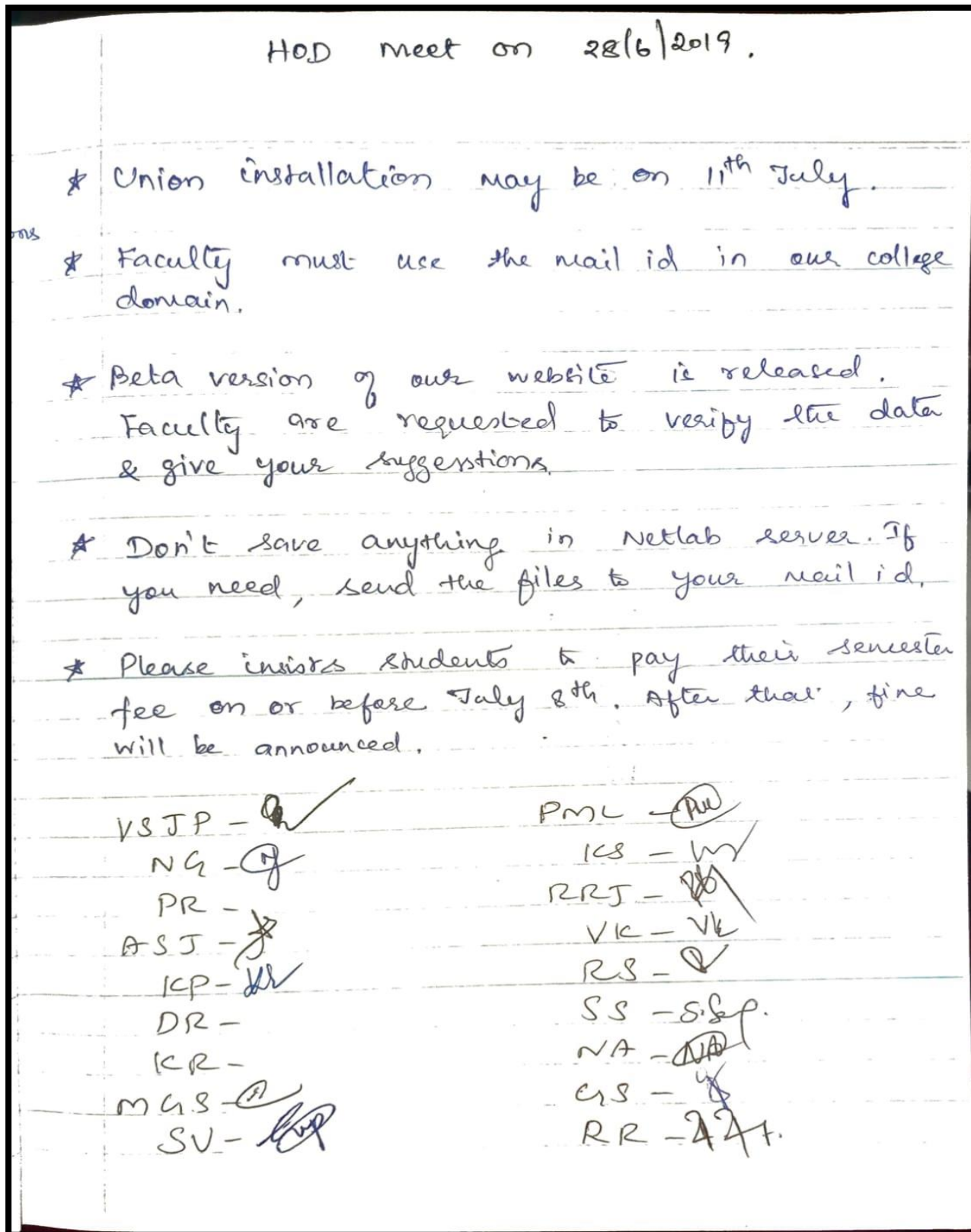


CRITERION II

DEPARTMENTAL PLAN

Minutes 2019-2020

PG AND RESEARCH DEPARTMENT OF COMPUTER SCIENCE





CRITERION II

DEPARTMENTAL PLAN

HOD meet on 16/09/2019 @ 2.30pm

1. Model exam question paper due is 23<sup>rd</sup> sep.
2. Autonomous exam's question paper should be in only 2 pages (Front & Back).
3. A vigilance team with VPs, Deans & PD is monitoring our classes. Please be alert, in time in the classes & don't permit any students to go out from the classes (either rest room, canteen, or xerox shop etc.)
4. We can circulate the question Bank among the students & prepare them with it.
5. Examiners amount for end semester exams (I year's) will be settled through NEFT. You are requested to attach the xerox copy of the front page of your pass book with your the claim form.
6. An IPR workshop is scheduled on 26<sup>th</sup> & 27<sup>th</sup> sep. Maximum two faculty can enroll from our department. please inform your willingness to NG.

VSJP  
 NG ✓  
 PR ✓  
 ASI ✓  
 KP ✓

DR - DR  
 KR - ✓  
 MGS - ✓  
 SU ✓  
 PML ✓

KC - ✓  
 RRJ - ✓  
 VR - ✓  
 RS - ✓

SS - ✓  
 NA - ✓  
 GS ✓  
 RR 247





CRITERION II

DEPARTMENTAL PLAN

HOD Meet on 4/10/2019 @ 12.30pm

Brainstorming Programme (2 hours) is arranged for faculty members on Oct. 16<sup>th</sup> 16<sup>th</sup>.

2<sup>nd</sup> BOS meet for this academic year should be arranged either on Nov 22<sup>nd</sup> / 23<sup>rd</sup>.

Sexual Harassment Committee is renamed as Internal Complaints Committee.

End Semester Exam - NOV 1<sup>st</sup> - 7<sup>th</sup>.

End Semester Valuation - NOV 7<sup>th</sup> onwards

Result Declaration - NOV 18<sup>th</sup>.

VSSP

- NU
- PR
- AST
- RP
- DR - DN
- RR -
- MUS -
- SU
- PML
- KS -

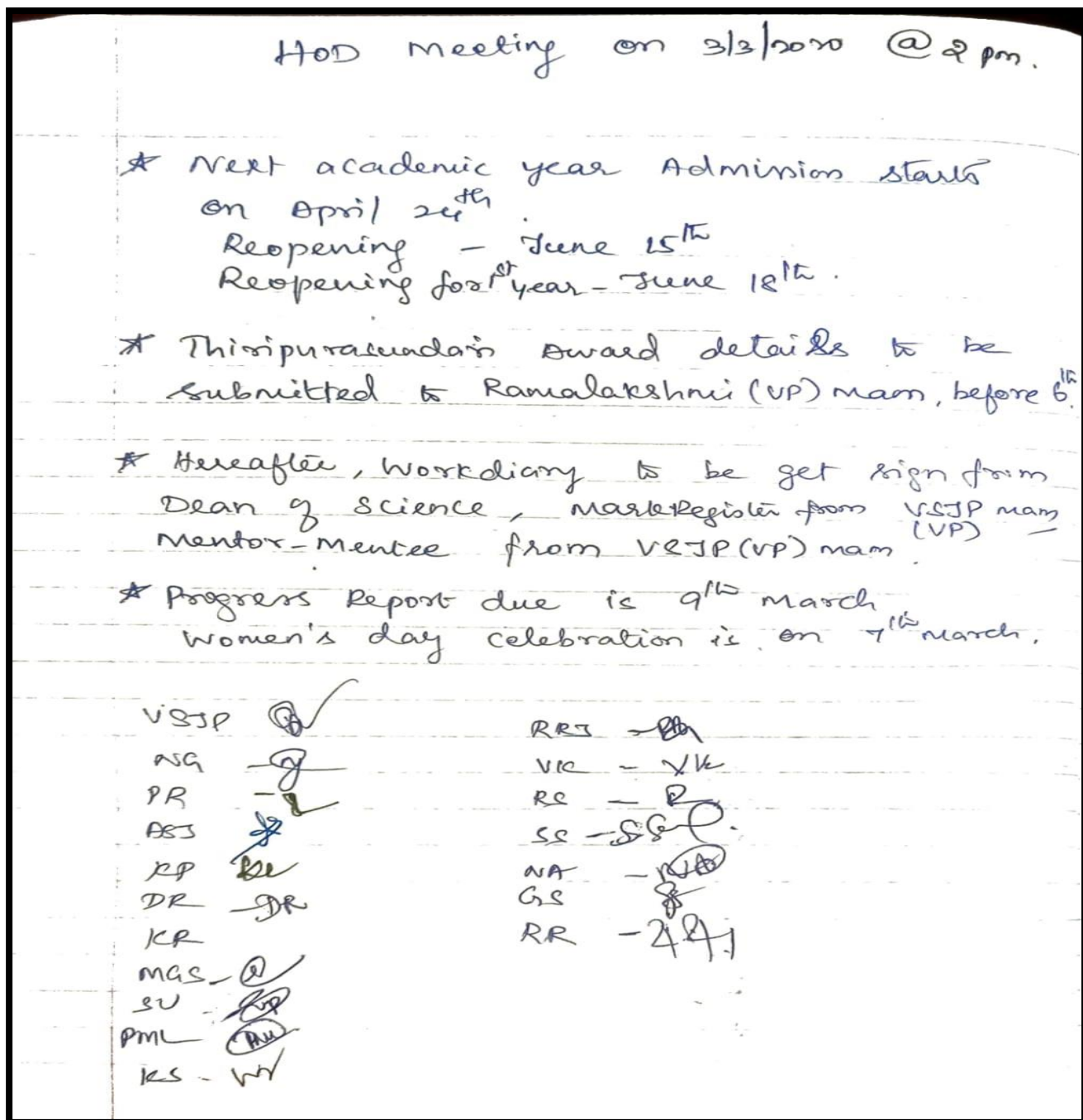
RRT -

- VC -
- RS -
- SS - S.S.P.
- NA -
- AS -
- RR -



CRITERION II

DEPARTMENTAL PLAN



A well-developed departmental plan ensures the effectiveness, sustainability, and impact of a department. It provides a strategic framework for guiding decision-making, allocating resources and achieving departmental goals in alignment with the broader mission of the institution.